



**INDEPENDENT AUDITOR'S REPORT**

To  
Executive Officer,  
Nagar Palika Lakheri,  
Dist Bundi.

We have audited the accompanying financial statements of Nagar Palika Lakheri, which comprise the Balance Sheet as at March 31, 2014, and the Income & Expenditure Account and Cash Flow statement for the year then ended, and a summary of significant accounting policies and other explanatory information.

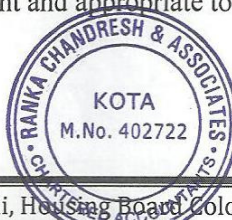
***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance and cash flow of the ULB in accordance with the Rajasthan Municipal Accounts Manual. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the ULB's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the ULB's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Head Office: 1-L-24 Talwandi, Housing Board Colony, Kota (Rajasthan) 324005  
Branch Office: Building No. 268, Shopping Center, Kota (Rajasthan) 324007  
Landline: 0744-2364012, Fax No. 0744- 2361937, Mobile; 09828140989  
Email id: [chandreshranka@rediffmail.com](mailto:chandreshranka@rediffmail.com) OR [chandreshranka@gmail.com](mailto:chandreshranka@gmail.com)



## RANKA CHANDRESH & ASSOCIATES

Chartered Accountants

CA CHANDRESH RANKA  
(B.Com, FCA, DISA)

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the Rajasthan Municipal Accounts Manual:

- (a) in the case of the Balance Sheet, of the state of affairs of the Company as at March 31, 2014;
- (b) in the case of the Income & Expenditure Account, of the surplus/deficit for the year ended on that date; and
- (c) in the case of the Cash Flow Statement, of the cash flows for the year ended on that date.

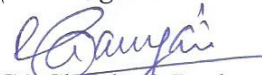
***We further report that:***

- e. We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;
- f. In our opinion, proper books of account as required by law have been kept by the ULB so far as appears from our examination of those books.
- g. the Balance Sheet, Income & expenditure Account, and Cash flow Statement dealt with by this Report are in agreement with the books of account.
- h. In our opinion, the Balance Sheet, Income & expenditure Account, and Cash flow Statement comply with the Rajasthan Municipal Accounts Manual;

**For Ranka Chandresh & Associates**

Chartered Accountants

(Firm Registration No.013033C)

  
CA Chandresh Ranka  
(Proprietor)

Membership No. : 402722



Place: Kota

Date: 25<sup>th</sup> May, 2016

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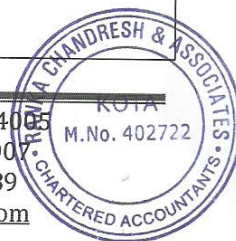
**RANKA CHANDRESH & ASSOCIATES**

Chartered Accountants

CA CHANDRESH RANKA  
(B.Com, FCA, DISA)**Additional matters to be reported by the financial statements auditor:**

S. No.	PARTICULARS	REMARK
1.	Whether all sums due to and received by the Municipality have been brought to account and have been properly classified	Yes all the amount due or received by the Municipality during the year has been brought into accounts.
2.	Whether all grants sanctioned or received by the Municipality during the year have been accounted properly and where any deduction is made out of such grant toward any dues of the Municipality whether such deduction have been properly accounted.	Yes the entire grant received during the year has been accounted properly.
3.	Whether any Earmarked Funds have been created as per the provision of any statute and if so, whether such earmarked Funds have been utilised for the purpose for which they were created.	Yes all the Earmarked Funds has been created as per the rules. Earmarked funds has been utilised for the purpose for which they were created.
4.	Whether the Municipality is maintaining proper records showing full particulars, including quantitative details and situation of fixed assets; whether these fixed assets have been physically verified at reasonable intervals; whether any material discrepancies were noticed on such verification and if so, whether the same has been properly dealt with in the books of accounts.	Fixed assets register is not properly maintained. Physical verification of the fixed assets is not carried out at the reasonable intervals.
5.	Whether in case of leasehold property given by the municipality, whether lease rentals are collected regularly by the municipality and that the lease agreement are renewed after their expiry.	Lease rentals are not collected regularly.
6.	Whether physical verification has been conducted by the municipality at reasonable intervals in respect of stores; whether the procedure of physical verification of stores followed by the Municipality are reasonable and adequate if not, state the inadequacies in such procedures; Whether any material discrepancies have been noticed on physical verification of store as compared to stores records, and if so, whether the same have been properly dealt with in the books of accounts;	Municipality physically verify at reasonable intervals in respect of stores.
7.	Whether the parties to whom loans or advances have been given by the municipality are repaying the principal amounts as stipulated and are also regular in payment of the interest and if not, whether reasonable steps have been taken by the Municipality for recovery of the principal and interest;	Municipality has not given any loan to any party during the year under consideration.

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**RANKA CHANDRESH & ASSOCIATES**

Chartered Accountants

CA CHANDRESH RANKA

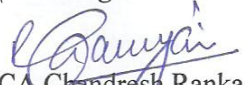
(B.Com, FCA, DISA)

8.	Whether advances given to municipality employees and interest thereon are being regularly recovered;	Yes advance given to the employees are recovered regularly long with the interest thereon.
9.	Whether there exist an adequate internal control procedure for the purchase of stores, fixed assets and services.	Yes adequate internal control system is followed for the purchase related to store, fixed asset and services.
10.	Whether there exists an adequate internal control procedure for the contracting of work and project, periodic inspections and measurements, quality checks and payments there for,	Yes adequate Internal control procedure are followed for the contracting of work and project, periodic inspections and measurements, quality checks and payments thereof.
11.	Whether the Municipality is regular in depositing statutory dues including tax deducted at source, works contract tax, cess payable to the Government, ESI, PF etc., and if not, the nature and cause of such delay and the amount not deposited.	Yes Municipality is regular in depositing statutory dues payable to government.
12.	Whether any personal expenses have been charged to the Municipality's accounts; if so, the details thereof;	No, personal expenses has not been charged to the Municipality's account.
13.	Whether the books and register specified under the Rajasthan Municipality Accounts Manual and other applicable acts and rules have been properly maintained; whether Bank reconciliation statements have been properly prepared for all the banks accounts of the municipality;	Yes all the required books of accounts as specified under Rajasthan Municipality Accounts Manual and other applicable acts are maintained. Bank reconciliation statements for all the banks are properly prepared.
14.	Whether the year-end and reconciliation procedure have been carried out;	Yes all the year end & reconciliation procedure all followed.

**For Ranka Chandresh & Associates**

Chartered Accountants

(Firm Registration No.013033C)

  
CA Chandresh Ranka(Proprietor)  
Membership No. :402722

Place: Kota

Date: 25<sup>th</sup> May, 2016

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**NAGAR PALIKA  
LAKHERI, DISTT. BUNDI (RAJ.)**

**BALANCE SHEET AS ON DATE 31ST MARCH, 2014**

( Figures In Rupees )

PARTICULARS	SCH EDULE	31st March 2014	31st March 2013
<b>LIABILITIES</b>			
<b>LIABILITIES</b>			
Municipal (General) Fund	1	27278861.00	22163554.00
<b>Earmarked Funds</b>			
Reserve & Surplus	2	19022072.00	11047735.00
<b>Total Reserve &amp; Surplus (A)</b>		<b>46300933.00</b>	<b>33211289.00</b>
<b>GRANT/CONTRIBUTION FOR SPECIFIC PURPOSE (B)</b>	3	31457587.00	27304126.00
<b>LOAN LIABILITY</b>			
Secured Loans		0.00	0.00
Unsecured Loans		0.00	0.00
<b>Total Loans ( C )</b>		<b>0.00</b>	<b>0.00</b>
<b>CURRENT LIABILITIES &amp; PROVISION</b>			
Sundry Deposits	4	3074541.00	1913989.00
Sundry Creditors	5	3460.00	260.00
Statutory Liabilities	6	56459.00	293436.00
Other Liabilities	7	32529169.00	32423486.00
Provision		0.00	0.00
<b>Total Current Liabilities and Provisions (D)</b>		<b>35663629.00</b>	<b>34631171.00</b>
<b>TOTAL LIABILITIES (A+B+C+D)</b>		<b>113422149.00</b>	<b>95146586.00</b>
<b>ASSETS</b>			
<b>FIXED ASSETS</b>			
Gross Block	8	51327277.00	36254621.00
Depreciation Fund	9	(6618863.00)	2816513.00
<b>Net Block</b>		<b>44708414.00</b>	<b>33438108.00</b>
Capital Work In Progress		0.00	0.00
<b>Total Fixed Assets (A)</b>		<b>44708414.00</b>	<b>33438108.00</b>
<b>INVESTMENTS</b>			
General Fund Investments	10	17372095.00	14343941.00
Specific Fund Investments		0.00	0.00
<b>Total Investments (B)</b>		<b>17372095.00</b>	<b>14343941.00</b>
<b>CURRENT ASSETS, LOANS &amp; ADVANCES</b>			
Inventories		0.00	0.00
Sundry Debtors/Receivables	11	1709207.00	1603570.00
Cash & Bank Balances	12	44053437.00	40097681.00
Loans, Advances & Deposits	13	5578996.00	5663286.00
<b>Total Current Assets, Loans &amp; Advances ( C )</b>		<b>51341640.00</b>	<b>47364537.00</b>
<b>TOTAL ASSETS (A+B+C)</b>		<b>113422149.00</b>	<b>95146586.00</b>

For Ranka Chandresh & Associates

Chartered Accountants

Firm Regn. No. 013033C

*Ranka Chandresh*  
CA Chandresh Ranka  
(Proprietor)

Membership No. 402722

Date: 26th May 2016

Place: Kota



For and Behalf of Board Nagar Palika

*Dayawanti Saini*  
Dayawanti Saini

*न.पा. लाखेरी*  
न.पा. लाखेरी



**NAGAR PALIKA  
LAKHERI, DISTT. BUNDI (RAJ.)**

**INCOME & EXPENDITURE STATEMENT FOR THE YEAR ENDED 31ST MARCH, 2014**

( Figures in Rupees )

PARTICULARS	SCH EDULE	31st March 2014	31st March 2013
<b>INCOME</b>			
Income From Taxes	14	773723.00	870227.00
Assigned Compensation	15	32704000.00	29731000.00
Rental Income From Municipal Properties	16	1695992.00	2099838.00
Fees And User Charges	17	4487058.00	2955068.00
Sale & Transportation Charge	18	225272.00	247786.00
Revenue Grants, Contributions and Subsidies	19	17266631.00	11730111.00
Income from Corporation Assets and Investments	20	2779284.00	2790368.00
Miscellaneous Income	21	126190.00	147697.00
<b>Total Income</b>		<b>60058150.00</b>	<b>50572095.00</b>
<b>EXPENDITURE</b>			
Establishment Expenses	22	34174190.00	35365766.00
General Administrative Expenses	23	5824903.00	4609229.00
Miscellaneous Expenses	24	31500.00	192610.00
Operational & Maintenance exp.	25	8770572.00	9400457.00
Interest & Financial Exp.	26	20511.00	22079.00
Festival Expenses	27	2318817.00	1904732.00
Depreciation During The Year	28	3802350.00	2816513.00
<b>Total Expenditure</b>		<b>54942843.00</b>	<b>54311386.00</b>
<b>Surplus / Deficit before Adjustment of prior period items and depreciations</b>		<b>5115307.00</b>	<b>(3739291.00)</b>
Less:- Prior Period Items		0.00	0.00
Less:- Prior Period Adjustments of Depreciation		0.00	0.00
<b>NET SURPLUS/ (DEFICIT)</b>		<b>5115307.00</b>	<b>(3739291.00)</b>

**For Ranka Chandresh & Associates**

Chartered Accountants

Firm Regn. No. 013033C

*R. Ranka*  
CA Chandresh Ranka  
(Proprietor)

Membership No. 402722



Date: 26th May 2016

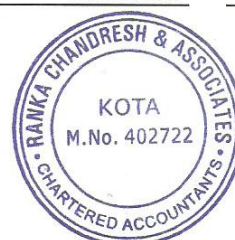
Place: Kota

**For and Behalf of Board Nagar Palika**

*Dayawanti Saini*  
Executive Officer  
न.पा. लखेरी

## Schedule Forming Part of Balance Sheet Of Nagar Parishad as on Dated 31st March 2014

PARTICULARS	March 31, 2014	March 31, 2013
<b>Schedule-1</b>		
<b>MUNICIPAL (GENERAL) FUND</b>		
Opening balance	22163554.00	25902845.00
Add:- Addition during the Year	0.00	0.00
Less:- Deduction during the Year	0.00	0.00
Add:- Excess of Income Over Expenditure	5115307.00	(3739291.00)
<b>Total (Rs)</b>	<b>27278861.00</b>	<b>22163554.00</b>
<b>Schedule-2</b>		
<b>RESERVE &amp; SURPLUS</b>		
Opening balance	11047735.00	0.00
Add:- Addition During The Year	10651017.00	11047735.00
Less:- Withdrawal during The Year	(2676680.00)	0.00
<b>Total (Rs)</b>	<b>19022072.00</b>	<b>11047735.00</b>
<b>Schedule-3</b>		
<b>GRANT/CONTRIBUTION FOR SPECIFIC PURPOSE</b>		
Grant From MLA/MP Fund	400000.00	(7693.00)
Special Grant for 12/13th Financial Commission	6821266.00	5476188.00
Grant for Panna Daya Jevan Amrit Youjna	68400.00	249600.00
Special Grant For Road & Gutters	0.00	1992828.00
Special Grant For Swarn Jayanti Sahari Rojgar Sch.	1925704.00	3599474.00
Special Grant From S.F.C	13306019.00	8595171.00
BPL Residancial Youjna	370000.00	75000.00
Grant Under IDSMT Youjna	4062294.00	5371868.00
Other Grant	4503904.00	1951690.00
<b>Total (Rs)</b>	<b>31457587.00</b>	<b>27304126.00</b>
<b>Schedule-4</b>		
<b>SUNDRY DEPOSITS</b>		
Earnest Money Deposit	1022341.00	960908.00
Securities Deposit	1776493.00	846081.00
Deposit for Income	113420.00	57000.00
Other Deposit	162287.00	50000.00
<b>Total (Rs)</b>	<b>3074541.00</b>	<b>1913989.00</b>
<b>Schedule-5</b>		
<b>SUNDRY CREDITORS</b>		
Contractor Control Account	2760.00	2760.00
Creditor for Expenses	700.00	(2500.00)
<b>Total (Rs)</b>	<b>3460.00</b>	<b>260.00</b>
<b>Schedule-6</b>		
<b>STATUTORY LIABILITIES</b>		
Income Tax (TDS) Payable	4605.00	93679.00
Commercial Tax Payable	510.00	80106.00
Service Tax Deduction	51425.00	51425.00
Labour Cess Deduction	(81.00)	68226.00
<b>Total (Rs)</b>	<b>56459.00</b>	<b>293436.00</b>
<b>Schedule-7</b>		
<b>OTHER LIABILITIES</b>		
Payable To Other Departments agency Recoveries		
Pension Fund Payable	468869.00	397875.00
Employee CPF Payable	4442836.00	4537281.00
Deduction for Gratuity	585015.00	505327.00
Deduction for PF Loan	949400.00	909200.00
Deduction for Other Society	2728.00	1400.00
Royalty payable	0.00	90913.00
Liabilities to Employee	26080321.00	25981490.00
<b>Total (Rs)</b>	<b>32529169.00</b>	<b>32423486.00</b>



**Schedule-8**  
**GROSS BLOCK**

**Immovable Assets**

Land	7972920.00	7972920.00
Office Building	21119571.00	21119571.00
	<b>29092491.00</b>	<b>29092491.00</b>

**Infrastructure Assets**

Roads & Bridge	19493797.00	6399218.00
Sewerage & Drainage	1322107.00	494429.00
Public Lighting	371025.00	0.00
	<b>21186929.00</b>	<b>6893647.00</b>

**Moveable Assets**

Furniture & Fixtures	545638.00	80994.00
Office Equipment	57700.00	49600.00
Other Fixed Assets	373119.00	137889.00
Vehicles	71400.00	0.00
	<b>1047857.00</b>	<b>268483.00</b>

<b>Total (Rs)</b>	<b>51327277.00</b>	<b>36254621.00</b>
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**Schedule-9**

**DEPRICIATION FUND**

Opening Balance	2816513.00	0.00
Add:- Dep. Provided During the Year	3802350.00	2816513.00
Less:- Depreciation For The Previous Year	0.00	0.00

<b>Total (Rs)</b>	<b>6618863.00</b>	<b>2816513.00</b>
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**Schedule-10**

**GENERAL FUND INVESTMENT**

P.D Account With Statement	7276099.00	2276099.00
Non-Interest Bearing PD A/c	10095996.00	12067842.00

<b>Total (Rs)</b>	<b>17372095.00</b>	<b>14343941.00</b>
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**Schedule-11**

**SUNDRY DEBTORS/RECEIVABLES**

House Tax	503026.00	599026.00
Shop Rent Receivables	1206181.00	1004544.00

<b>Total (Rs)</b>	<b>1709207.00</b>	<b>1603570.00</b>
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**Schedule-12**

**CASH & BANK BALANCES**

Cash In Hand	76.00	6320.00
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**Balances In Saving & Current A/Cs**

Balance with Nationalized Banks	17949013.00	11730543.00
Balance with Schedule Bank	23451971.00	22678129.00
Balance with Co-Operative Bank	246852.00	2296218.00
Balance with Nationalized Banks ( Specific Fund)	2405525.00	3386471.00

<b>Total (Rs)</b>	<b>44053437.00</b>	<b>40097681.00</b>
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**Schedule-13**

**LOANS, ADVANCES & DEPOSITS**

Loans to Staff (PF Loan)	5418648.00	5577850.00
Advance to Staff	97495.00	37495.00
Others advances to Staff	47941.00	47941.00
Advance to Contractor & Suppliers	14912.00	0.00

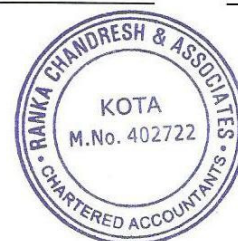
<b>Total (Rs)</b>	<b>5578996.00</b>	<b>5663286.00</b>
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## Schedule Forming Part Of Income &amp; Expenditure Of Nagar palika Lakheri as on Dated 31st March, 2014

	March 31, 2014	March 31, 2013
<b>Schedule-14</b>		
<b>INCOME FROM TAXES</b>		
Sampati Tax	16106.00	96402.00
Urban Development Tax	757617.00	773825.00
<b>Total (Rs)</b>	<b>773723.00</b>	<b>870227.00</b>
<b>Schedule-15</b>		
<b>ASSIGNED COMPENSATION</b>		
Octroi Compensation	32704000.00	29731000.00
<b>Total (Rs)</b>	<b>32704000.00</b>	<b>29731000.00</b>
<b>Schedule-16</b>		
<b>RENTAL INCOME FROM MUNICIPALE PROPERTIES</b>		
Rent From Nagrik Suvidha	924429.00	978354.00
Rent From Lease Land	740026.00	1114124.00
Other Rent	31537.00	7360.00
<b>Total (Rs)</b>	<b>1695992.00</b>	<b>2099838.00</b>
<b>Schedule-17</b>		
<b>FEES AND USER CHARGES</b>		
Suchikaran & Registration Charge	43966.00	115316.00
License fees	2644.00	72742.00
Permission Fees	10437.00	89315.00
Certificate & Duplicate Fees	46287.00	71843.00
Vikas Charges	2550540.00	149780.00
Regulation Fees	1665659.00	2287863.00
Fine & Panalties	30571.00	18880.00
Misc Fees	66401.00	55880.00
Upbhokta Charge	64043.00	63318.00
Entery Fees	1110.00	705.00
Seva/Administration Fees	5400.00	650.00
Propety Transfer Charge	0.00	28776.00
<b>Total (Rs)</b>	<b>4487058.00</b>	<b>2955068.00</b>
<b>Schedule-18</b>		
<b>SALE &amp; TRANSPORTATION CHARGE</b>		
Sale of Products	14000.00	55784.00
Sale of Forms & Formates	211272.00	192002.00
<b>Total (Rs)</b>	<b>225272.00</b>	<b>247786.00</b>
<b>Schedule-19</b>		
<b>REVENUE GRANT, CONTRIBUTION, SUBSIDIES</b>		
Amount Transfer from Grants	17266631.00	11730111.00
<b>Total (Rs)</b>	<b>17266631.00</b>	<b>11730111.00</b>
<b>Schedule-20</b>		
<b>INCOME FROM CORP. ASSET/INVESTMENT</b>		
Interest on Investment	1445726.00	293102.00
Interest on SB a/c	1333558.00	2497266.00
<b>Total (Rs)</b>	<b>2779284.00</b>	<b>2790368.00</b>
<b>Schedule-21</b>		
<b>MISCELLANEOUS INCOME</b>		
Dharmshala Electricity Income	35170.00	43890.00
Other	91020.00	103807.00
<b>Total (Rs)</b>	<b>126190.00</b>	<b>147697.00</b>



**Schedule-22****ESTABLISHMENT EXP.**

Salary, Wages & Bonus  
Honorarium & Fees to Management  
Uniform Allowance  
Travelling Allowance

Total (Rs)

33601204.00	34825916.00
452836.00	454500.00
118950.00	84000.00
1200.00	1350.00
<u>34174190.00</u>	<u>35365766.00</u>

**Schedule-23****GENERAL ADMINISTRATION EXP.**

Rent, Rates & Taxes  
Electricity Exp  
Water Exp  
Communication Exp  
Books and Newspaper  
Printing & Stationery  
Travelling & Conveyance  
Insurance Exp.  
Legal Exp.  
Commercial & Other fees  
Membership Fees & Contribution  
Other Administrative Exp.  
Advertisement Exp.  
Auditing Exp

Total (Rs)

45600.00	25500.00
276356.00	2409243.00
0.00	11276.00
48603.00	60920.00
7701.00	32234.00
267862.00	231474.00
488118.00	419630.00
33451.00	20379.00
150030.00	51940.00
690865.00	65835.00
437787.00	400000.00
2921393.00	677325.00
259137.00	203473.00
198000.00	0.00
<u>5824903.00</u>	<u>4609229.00</u>

**Schedule-24****MISCELLANEOUS EXPENSES**

Other Misce. Exp.

Total (Rs)

31500.00	192610.00
<u>31500.00</u>	<u>192610.00</u>

**Schedule-25****OPERATIONAL & MAINTINANCE EXPENSES**

Fuel & Energy  
Bulk Purchase  
Repair & Maintenance (Infra. Assets)  
Repair & Maintenance (Public Facilities)  
Repair & Maintenance (Buildings)  
Repair & Maintenance (Vehicle)  
Repair & Maintenance (Other)

Total (Rs)

23580.00	48315.00
40317.00	372741.00
4685529.00	4808757.00
455753.00	518490.00
121768.00	634515.00
62124.00	257161.00
3381501.00	2760478.00
<u>8770572.00</u>	<u>9400457.00</u>

**Schedule-26****Interest & Financial Expenses**

Other Interest  
Bank Charges

Total (Rs)

4442.00	21967.00
16069.00	112.00
<u>20511.00</u>	<u>22079.00</u>

**Schedule-27**

Festival Expenses  
Festival Exp. Office  
Festival Exp. Other

Total (Rs)

2255079.00	1895602.00
63738.00	9130.00
<u>2318817.00</u>	<u>1904732.00</u>

**Schedule-28****DEPRICIATION**

Building  
Road & Bridge  
Nalliya & Others  
Plant & Machinery  
Furniture & Fixtures  
Other Fixed Assets

Total (Rs)

2088436.00	2088436.00
1478736.00	646255.00
104187.00	49443.00
68573.00	20715.00
36868.00	4770.00
25550.00	6894.00
<u>3802350.00</u>	<u>2816513.00</u>

