Initial Environmental Examination

Document Stage: Draft for consultation
Project Number: 42267-034
March 2023

India: Rajasthan Secondary Towns Development Sector Project – Additional Financing (PART B)

Common Appendices to IEE

Prepared by Rajasthan Urban Drinking Water Sewerage and Infrastructure Corporation Limited-External Aided Project (RUDSICO-EAP) for the Asian Development Bank.

APPENDICES:

Appendix C-1: Drinking Water Standards

Group	National Standards for Drinking Water[a]			WHO Guidelines for Drinking-Water Quality, 4th Edition, 2011[b]	Applicable Per ADB SPS [c, d]
	Parameter	Unit	Max. Concentration Limits[d]		
Physical	Turbidity	NTU	1 (5)	-	1 (5)
	pH		6.5 – 8.5	none	6.5 – 8.5
	Color	Hazen units	5 (15)	none	5 (15)
	Taste and Odor		Agreeable	-	Agreeable
	TDS	mg/l	500 (2,000)	-	500 (2,000)
	Iron	mg/l	0.3	-	0.3
	Manganese	mg/l	0.1 (0.3)	-	0.1 (0.3)
	Arsenic	mg/l	0.01 (0.05)	0.01	0.01
	Cadmium	mg/l	0.003	0.003	0.003
	Chromium	mg/l	0.05	0.05	0.05
	Cyanide	mg/l	0.05	none	0.05
	Fluoride	mg/l	1 (1.5)	1.5	1 (1.5)
	Lead	mg/l	0.01	0.01	0.01
	Ammonia	mg/l	0.5	none established	0.5
Chemical	Chloride	mg/l	250 (1,000)	none established	250 (1,000)
	Sulphate	mg/l	200 (400)	none	200 (400)
	Nitrate	mg/l	45	50	45
	Copper	mg/l	0.05 (1.5)	2	0.05 (1.5)
	Total Hardness	mg/l	200 (600)	-	200 (600)
	Calcium	mg/l	75 (200)	-	75 (200)
	Zinc	mg/l	5 (15)	none established	5 (15)
	Mercury	mg/l	0.001	0.006	0.001
	Aluminum	mg/l	0.1 (0.3)	none established	0.1 (0.3)
	Residual Chlorine	mg/l	0.2	5	0.2
Micro Germs	E-coli	MPN/100ml	Must not be detectable in any 100 ml sample	Must not be detectable in any 100 ml sample	Must not be detectable in any 100 ml sample
	Total Coliform	MPN/100ml			

Note-

[a] Bureau of India Standard 10500: 2012.

[b] Health-based guideline values.

[c] Per ADB SPS, the government shall achieve whichever of the standards is more stringent. If less stringent levels or measures are appropriate in view of specific project circumstances, the executing agency of the government will provide full and detailed justification for any proposed alternatives that are consistent with the requirements presented in ADB SPS.

[d] Figures in parenthesis are maximum limits allowed in the absence of alternate source.

Appendix C-2: Ambient Air Quality Standards

Parameter	Location [a]	India Ambient Air Quality Standard [b] ($\mu g/m^3$)	WHO Air Quality Guidelines ($\mu g/m^3$)		Applicable Per ADB SPS[e] ($\mu g/m^3$)
			Global Update [c] 2005	Second Edition 2000	
PM_{10}	Industrial Residential, Rural and Other Areas	60 (Annual) 100 (24-hr)	20 (Annual) 50 (24-hr)	-	20 (Annual) 50 (24-hr)
	Sensitive Area	60 (Annual) 100 (24-hr)	20 (Annual) 50 (24-hr)	-	20 (Annual) 50 (24-hr)
PM_{25}	Industrial Residential, Rural and Other Areas	40 (Annual) 60 (24-hr)	10 (Annual) 25 (24-hr)	-	10 (Annual) 25 (24-hr)
	Sensitive Area	40 (Annual) 60 (24-hr)	10 (Annual) 25 (24-hr)		10 (Annual) 25 (24-hr)
SO_2	Industrial Residential, Rural and Other Areas	50 (Annual) 80 (24-hr)	20 (24-hr) 500 (10-min)	-	50 (Annual) 20 (24-hr) 500 (10-min)
	Sensitive Area	20 (Annual) 80 (24-hr)	20 (24-hr) 500 (10-min)	-	20 (Annual) 20 (24-hr) 500 (10-min)
NO_2	Industrial Residential, Rural and Other Areas	40 (Annual) 80 (24-hr)	40 (Annual) 200 (1-hr)	-	40 (Annual) 80 (24-hr) 200 (1-hr)
	Sensitive Area	30 (Annual) 80 (24-hr)	40 (Annual) 200 (1-hr)	-	30 (Annual) 80 (24-hr) 200 (1-hr)
CO	Industrial Residential, Rural and Other Areas	2,000 (8-hr) 4,000 (1-hr)	-	10,000 (8-hr) 100,000 (15-min)	2,000 (8-hr) 4,000 (1-hr) 100,000 (15-min)
	Sensitive Area	2,000 (8-hr) 4,000 (1-hr)	-	10,000 (8-hr) 100,000 (15-min)	2,000 (8-hr) 4,000 (1-hr) 100,000 (15-min)
Ozone (O_3)	Industrial Residential, Rural and Other Areas	100 (8-hr) 180 (1-hr)	100 (8-hr)		100 (8-hr) 180 (1-hr)
	Sensitive Area	100 (8-hr) 180 (1-hr)	100 (8-hr)		100 (8-hr) 180 (1-hr)
Lead (Pb)	Industrial, Residential, Rural and Other Areas	0.5 (Annual) 1.0 (24-hr)		0.5 (Annual)	0.5 (Annual) 1.0 (24-hr)
	Sensitive Area	0.5 (Annual) 1.0 (24-hr)		0.5 (Annual)	0.5 (Annual) 1.0 (24-hr)
Ammonia (NH_3)	Industrial Residential, Rural and Other Areas	100 (Annual) 400 (24-hr)			100 (Annual) 400 (24-hr)

Parameter	Location [a]	India Ambient Air Quality Standard [b] ($\mu g/m^3$)	WHO Air Quality Guidelines ($\mu g/m^3$)		Applicable Per ADB SPS[e] ($\mu g/m^3$)
			Global Update [c] 2005	Second Edition 2000	
	Sensitive Area	100 (Annual) 400 (24-hr)			100 (Annual) 400 (24-hr)
Benzene (C_6H_6)	Industrial Residential, Rural and Other Areas	5 (Annual)			5 (Annual)
	Sensitive Area	5 (Annual)			5 (Annual)
Benzo(o)pyrene (BaP) particulate phase only	Industrial Residential, Rural and Other Areas	0.001 (Annual)			0.001 (Annual)
	Sensitive Area	0.001 (Annual)			0.001 (Annual)
Arsenic (As)	Industrial Residential, Rural and Other Areas	0.006 (Annual)			0.006 (Annual)
	Sensitive Area	0.006 (Annual)			0.006 (Annual)
Nickel (Ni)	Industrial Residential, Rural and Other Areas	0.02 (Annual)			0.02 (Annual)
	Sensitive Area	0.02 (Annual)			0.02 (Annual)

Note-

[a] Sensitive area refers to such areas notified by the India Central Government.

[b] Notification by Ministry of Environment and Forests, Government of India Environment (Protection) Seventh Amendment Rules, 2009

[c] WHO Air quality guidelines for particulate matter, ozone, nitrogen dioxide and sulfur dioxide. *Global update 2005*. WHO. 2006

[d] Air Quality Guidelines for Europe Second Edition. WHO 2000.

[e] Per ADB SPS, the government shall achieve whichever of the ambient air quality standards is more stringent. If less stringent levels or measures are appropriate in view of specific project circumstances, the executing agency of the government will provide full and detailed justification for any proposed alternatives that are consistent with the requirements presented in ADB SPS

Appendix C-3: Emission limits for New DG sets up to 800 KW (As per Environment (Protection) (Third Amendment) Rules, 2013)

TABLE

Power Category	Emission Limits (g/kW-hr)			Smoke Limit (light absorption coefficient, m^{-1})
	NOx +HC	CO	PM	
Upto 19 KW	≤ 7.5	≤ 3.5	≤ 0.3	≤ 0.7
More than 19 KW upto 75 KW	≤ 4.7	≤ 3.5	≤ 0.3	≤ 0.7
More than 75 KW upto 800 KW	≤ 4.0	≤ 3.5	≤ 0.2	≤ 0.7

Note:

1. The abbreviations used in the Table shall mean as under: NO_x – Oxides of Nitrogen; HC – Hydrocarbon; CO – Carbon Monoxide; and PM – Particulate Matter.
2. Smoke shall not exceed above value throughout the operating load points of the test cycle.
3. The testing shall be done as per D2 – 5 mode cycle of ISO: 8178- Part 4.
4. The above mentioned emission limits shall be applicable for Type Approval and Conformity of Production (COP) carried out by authorised agencies.
5. Every manufacturer, importer or, assembler (hereinafter referred to as manufacturer) of the diesel engine (hereinafter referred to as 'engine') for genset application manufactured or imported into India or, diesel genset (hereinafter referred to as 'product'), assembled or imported into India shall obtain Type Approval and comply with COP of their product(s) for the emission limits which shall be valid for the next COP year or, the date of implementation of the revised norms specified above, whichever earlier.

   Explanation.- The term 'COP year' means the period from 1st April to 31st March.
6. Stack height (in metres), for genset shall be governed as per Central Pollution Control Board (CPCB) guidelines.

Appendix C-4: Stack Height Requirement of DG set

DIESEL GENERATOR SETS : STACK HEIGHT

The minimum height of stack to be provided with each generator set can be worked out using the following formula :

H = h+0.2x ÖKVA
H = Total height of stack in metre
h = Height of the building in metres where the generator set is installed
KVA = Total generator capacity of the set in KVA
Based on the above formula the minimum stack height to be provided with different range of generator sets may be categorised as follows:

For Generator Sets	Total Height of stack in metre
50 KVA	Ht. of the building + 1.5 metre
50-100 KVA	Ht. of the building + 2.0 metre
100-150 KVA	Ht. of the building + 2.5 metre
150-200 KVA	Ht. of the building + 3.0 metre
200-250 KVA	Ht. of the building + 3.5 metre
250-300 KVA	Ht. of the building + 3.5 metre

Similarly for higher KVA ratings a stack height can be worked out using the above formula.

Source : Evolved By CPCB
[Emission Regulations Part IV:COINDS/26/1986-87]

Appendix C-5: Vehicle Exhaust Emission Norms

1**. Passenger Cars**

Norms	**CO(g/km)**	**HC+ NOx(g/km)**
1991Norms	14.3-27.1	2.0(Only HC)
1996 Norms	8.68-12.40	3.00-4.36
1998Norms	4.34-6.20	1.50-2.18
India stage 2000 norms	2.72	0.97
Bharat stage-II	2.2	0.5
Bharat Stage-III	2.3	0.35 (combined)
Bharat Stage-IV	1.0	0.18 (combined)

2. **Heavy Diesel Vehicles**

Norms	**CO(g/kmhr)**	**HC (g/kmhr)**	**NOx (g/kmhr)**	**PM(g/kmhr)**
1991Norms	14	3.5	18	-
1996 Norms	11.2	2.4	14.4	-
India stage 2000 norms	4.5	1.1	8.0	0.36
Bharat stage-II	4.0	1.1	7.0	0.15
Bharat Stage-III	2.1	1.6	5.0	0.10
Bharat Stage-IV	1.5	0.96	3.5	0.02

Source: Central Pollution Control Board

CO = Carbon Monoxide; g/kmhr = grams per kilometer-hour; HC = Hydrocarbons; NOx = oxides of nitrogen; PM = Particulates Matter

Appendix C-6: Ambient Noise Quality Standards

Receptor/ Source	**India National Noise Level Standards[a]** (dBA)		**WHO Guidelines Value For Noise Levels Measured Out of Doors[b]** (One Hour LA_q in dBA)		**Applicable Per ADB SPS[c] (dBA)**	
	Day	**Night**	**07:00 – 22:00**	**22:00 – 07:00**	Day time	Night time
Industrial area	75	70	70	70	70	70
Commercial area	65	55	70	70	65	55
Residential Area	55	45	55	45	55	45
Silent Zone	50	40	55	45	50	40

Note-

[a] Noise Pollution (Regulation and Control) Rules, 2002 as amended up to 2010.

[b] Guidelines for Community Noise. WHO. 1999

[c] Per ADB SPS, the government shall achieve whichever of the ambient quality standards is more stringent. If less stringent levels or measures are appropriate in view of specific project circumstances, the executing agency of the government will provide full and detailed justification for any proposed alternatives that are consistent with the requirements presented in ADB SPS.

Appendix C-7: Noise Limits for DG Set

(Noise Limit for Generator Sets run with Diesel were notified by Environment (Protection) second Amendment Rules vide GSR 371(E), dated 17th May 2002 at serial no.94 and its amendments vide GSR No 520(E) dated 1st July 2003; GSR 448(E), dated 12th July 2004; GSR 315(E) dated 16th May 2005; GSR 464(E) dated 7th August 2006; GSR 566(E) dated 29th August 2007 and GSR 752(E) dated 24th October 2008; G.S.R. 215 (E), dated 15th March, 2011 under the Environment (Protection) Act, 1986)

Noise Limit for Generator Sets run with Diesel

1. Noise limit for diesel generator sets (upto 1000 KVA) manufactured on or after the 1st January, 2005

The maximum permissible sound pressure level for new diesel generator (DG) sets with rated capacity upto 1000 KVA, manufactured on or after the 1st January, 2005 shall be 75 dB(A) at 1 metre from the enclosure surface.

The diesel generator sets should be provided with integral acoustic enclosure at the manufacturing stage itself.

The implementation of noise limit for these diesel generator sets shall be regulated as given in paragraph 3 below.

2. Noise limit for DG sets not covered by paragraph 1.

Noise limits for diesel generator sets not covered by paragraph 1, shall be as follows:-

2.1 Noise from DG set shall be controlled by providing an acoustic enclosure or by treating the room acoustically, at the users end.

2.2 The acoustic enclosure or acoustic treatment of the room shall be designed for minimum 25 dB (A) insertion loss or for meeting the ambient noise standards, whichever is on the higher side (if the actual ambient noise is on the higher side, it may not be possible to check the performance of the acoustic enclosure/acoustic treatment. Under such circumstances the performance may be checked for noise reduction upto actual ambient noise level, preferably, in the night time). The measurement for Insertion Loss may be done at different points at 0.5 m from the acoustic enclosure/ room, then averaged.

2.3 The DG set shall be provided with proper exhaust muffler with insertion loss of minimum 25 dB (A).

2.4 These limits shall be regulated by the State Pollution Control Boards and the State Pollution Control Committees.

2.5 Guidelines for the manufacturers/ users of Diesel Generator sets shall be as under:-

01. The manufacturer shall offer to the user a standard acoustic enclosure of 25 dB (A) insertion loss and also a suitable exhaust muffler with insertion loss of 25 dB(A).
02. The user shall make efforts to bring down the noise levels due to the DG set, outside his premises, within the ambient noise requirements by proper citing and control measures.
03. Installation of DG set must be strictly in compliance with the recommendations of the DG set manufacturer.
04. A proper routine and preventive maintenance procedure for the DG set should be set and followed in consultation with the DG set manufacturer which would help prevent noise levels of the DG set from deteriorating with use.

3.0 Limits of Noise for DG Sets (upto 1000 KVA) Manufactured on or after the 1st January, 2005

3.1 Applicability

01. These rules apply to DG sets upto 1000 KVA rated output, manufactured or imported in India, on or after 1st January, 2005.

02. These rules shall not apply to –

a) DG sets manufactured or imported for the purpose of exports outside India; and

b) DG sets intended for the purpose of sample and not for sale in India.

3.2 Requirement of Certification

Every manufacturer or assembler or importer (hereinafter referred to as the "manufacturer") of DG set (hereinafter referred to as "product") to which these regulations apply must have valid certificates of Type Approval and also valid certificates of Conformity of Production for each year, for all the product models being manufactured or assembled or imported from 1st January, 2005 with the noise limit specified in paragraph 1.

3.3 Sale, import or use of DG sets not complying with the rules prohibited

No person shall sell, import or use of a product model, which is not having a valid Type Approval Certificate and Conformity of Production certificate.

Appendix C-8: Effluent Discharge Standards for Sewage Treatment Plant

Discharge Standards to be achieved as per NGT order dtd. 30.04.2019

Sl. No.	Parameters	Parameters Limit
1	pH	5.5-9.0
2	BOD (mg/l)	Not more than 10 mg/l
3	COD (mg/l)	Not more than 50 mg/l
4	TSS (mg/l)	Not more than 20 mg/l
5	P-Total (mg/l)- for discharge into ponds/lakes	Not more than 1.0 mg/l
6	N-Total (mg/l)	Not more than 10 mg/l
7	Fecal Coliform (MPN/100ml)	Desirable- Less than 100 MPN/100ml Permissible- 230 MPN/100ml

Note: These parameters are being followed under RSTDSP works

Appendix C-9: Pages from Rajasthan State Sewerage and Waste Water Policy for reuse of treated effluent and sludge

viii. Design and performance specifications of wastewater treatment plants shall be as per guidelines given in the manual on sewerage treatment systems published by CPHEEO. Sufficient room in tendering for the construction of new plants shall be provided for competition to take place in both technologies and costs.

5.4. On Reuse of Treated Effluent and Sludge

1. Treated wastewater effluent is considered a water resource and is added to the water stock for reuse.
2. Priority shall be given to agricultural reuse of treated effluent for unrestricted irrigation. Blending of treated wastewater with fresh water shall be made to improve quality where possible. Crops to be irrigated by the treated effluent or blend thereof with freshwater resources shall be selected to suit the irrigation water, soil type and chemistry, and the economics of the reuse operations.
3. Crop nutrient requirements shall be determined taking into consideration the prevailing effluent quality. Overuse of nutrients shall be avoided.
4. Accumulation of heavy metals and salinity shall be monitored, managed and mitigated. Leaching of soils shall be advocated by the irrigation authorities.
5. Farmers shall be encouraged to determine the rate of water application needed for different crops, taking into consideration the value of nutrients in the treated water and other parameters.
6. Farmers shall be encouraged to use modern and efficient irrigation technologies. Protection of on-farm workers and of crops against pollution with wastewater shall be ensured.
7. Treated effluent quality should be monitored and users alerted to any emergency causing deterioration of the quality so that they will not use such water unless corrective measures are taken.
8. Studies should be conducted and projects designed and implemented to store the excess treated wastewater in surface reservoirs but artificial recharge is not permitted . Due attention shall be given to the quality of treated and groundwater and the characteristics of the strata.
9. Plans and studies for power generation from sludge, if proven technically, economically and financially feasible, shall be made with due attention to environment impacts.
10. Sludge produced from the treatment process would be processed so it may be used as fertilizer and soil conditioner. Care shall be taken to conform to the regulations of public health and environment protection norms.

11. **Industry:** Industrial reuse of reclaimed wastewater represents major reuse next only to irrigation in both developed and developing countries. Reclaimed wastewater is ideal for many industrial purposes,. Where effluent is to be used in the industrial processes, it should be the responsibility of the industry to treat it to the quality standards required. Pilot scale feasibility studies carried out in Australia have concluded that it is possible to economically treat the domestic wastewater to achieve adequate quality for reuse as cooling water. Based on the conclusions of the feasibility study, a full-scale treatment plant employing cross-flow membrane microfiltration system may be installed. The membrane filtration system can remove all suspended solids, fecal coliforms, and giardia cysts. It could also significantly reduce human enteric viruses such as *reovirus*and *enterovirus*. The water reclamation plant at Eraring Power Station demonstrates the potential for reuse of wastewater in power generation and other industrial manufacturing facilities.

Industrial uses for reclaimed water include:

(i) Evaporative cooling water:-

- (a) Once-through cooling system.
- (b) Re-circulating cooling system.
- (c) Cooling water quality requirements.

(ii) Boiler –Feed water- The use of reclaimed water differs little from use of conventional public supplies for boiler-feed water,as both require extensive additional treatment quality requirement for boiler feed make up water are dependent upon pressure at which boiler is operated.

(iii) Industrial process water-

Suitability of reclaimed water for use in industrial process depends upon particular use like-

- (a) Pulp and paper.
- (b) Chemical industry.
- (c) Textile industry.
- (d) Petroleum and coal.

12. Whenever possible, other end uses of treated effluents; such as recycling, cooling, power generation, etc. shall be considered.

13. Re-use Options: The following options for re–use of effluent have been identified: In general, public health concern is the major issue in any type of reuse of wastewater, be it for irrigation or non-irrigation utilization, especially long term impact of reuse practices. It is difficult to delineate acceptable health risks and is a matter that is still hotly debated. Potential reuse of wastewater depends on the hydraulic and biochemical characteristics of wastewater, which determine the methods and degree of treatment required. While agricultural irrigation reuses, in general, require lower quality levels of treatment, domestic reuse options (direct or indirect potable and non-potable) reuses need the highest treatment level. Level of treatment for other

reuse options lie between these two extremes. The reuse options may be (artificial recharge of aquifers is not permitted):

i. Irrigation

(a) Agriculture and forestry

(b) Landscaping

ii. Fish – farming

iii. Industry

iv. Non-potable Domestic Reuse.

The detailed project report should clearly define the best reuse option particular to town and strategy to obtain it. Action plan with clarity should be the part of Detailed Project Report (DPR), while preparing sewerage projects. Before deciding the reuse of treated waste water, authorities must full fill the water quality norms and its legal implications.

14. Governing local body can sell the treated waste water and digested sludge to generate the revenue.

5.5. On Pricing, Financing and Investment

1. In view of increasing marginal cost of wastewater collection and treatment, wastewater charges, connection fees, sewerage taxes and treatment fees shall be set to cover at least the operation and maintenance costs. It is also highly desirable that part of the capital cost of the services shall be recovered. The ultimate aim is for a full cost recovery.

2. Appropriate criteria in order to apply the "polluter pays" principle shall be established.

3. Different charges for different areas may be applied. This shall be assessed for each geographical area as a function of end users and effluent quality and will be subject to economic and social considerations.

4. Because of the limited financial resources available to Government of Rajasthan, setting investment priorities in wastewater will be compatible with government investment plans.

5. Criteria for prioritizing investments in the wastewater sector shall take into account the current and future needs of the state, needs to expand wastewater systems in urban areas and to provide wastewater systems to smaller towns and villages.

6. Priorities of wastewater projects shall not be disconnected from water supply projects and urbanization in general. Decisions will be made concerning them to attain optimum solutions to the need for services, availability of finance and availability of trained manpower.

7. Treated effluent shall be priced and sold to end users at a price covering at least the operation and maintenance costs of delivery.

8. It is the intention of the Government, through private sector participation, to transfer management of infrastructure and services from the public to the private sector, in order to improve performance and upgrade the level of service.

9. The role of the private sector will expand with management contracts, concessions and other forms of private sector participation in wastewater management.

10. The concepts of BOO/BOT shall be entertained, and the impact of such concepts on the consumers shall be continually addressed and negative impacts mitigated.

11. The private sector role in reuse of treated effluent shall be encouraged and expanded.

12. As per urban reforms (under various schemes by MOUD) 100% cost of O&M of sewerage system shall be recovered from consumer. The costs will depend on the system/technology adopted for collection of sewerage and treatment and the administration costs. It is important that the full cost of the service is assessed for each urban area instead of adopting a typical cost assessment. The full cost shall cover the following:

    (i) Institutional aspect of the sanitation service e.g. the management information systems, accountancy and finance management, billing and collection, customer services, etc. and oversight activities.

    (ii) Operating, maintaining (on a planned maintenance basis), repairing replacing and extending sanitation service physical infrastructure.

    (iii) Keeping updated infrastructure and customer data on a GIS base.

    (iv) Managers, staff, vehicles, equipment and consumables associated with the above.

    (v) Consumable like chemicals etc.

    (vi) Power charges.

    (vii) Spare Parts.

    (viii) Any other O&M contract amount

5.6. Source of Funds for Sewerage Project

(A) In general, implementation of reuse facility requires substantial capital expenses. In addition to capital cost associated with reclaimed water facility, there are also additional operation, maintenance, and replacement and administrative costs. Hence responsible agencies may consider following sources of 'Funds for Construction of Sewerage Project':

Appendix C-10: Guidelines for Reuse of Treated Effluent and Sludge from STP for Beneficial Purposes
(Source: Manual on Sewerage and Sewage Treatment Systems, CPHEEO, Ministry of Urban Development, Govt. of India)

Health Hazards during Sewage Operations

Labourers working on the sewage treatment and operations may suffer from a number of aliments directly attributed to handling of sewage. In view of this it is desirable to disinfect sewage and where feasible mechanize sewage operations.

The staff of sewage operations must be well educated in the sanitary rules on the utilization of sewage for irrigation as well as with personal hygiene. All persons working in sewage farms must undergo preventive vaccination against enteric infections and annual medical examination for helminthiases and be provided treatment if necessary.

Sewage treatment plants should be provided with adequate space for canteens with proper sanitation, wash-stands and lockers for irrigation implements and protective clothing. Safe drinking water must be provided for the workers and for population residing within the effective range of the sewage treatment plants.

All workers should be provided with gum boots and rubber gloves, which must compulsorily be worn while at work. They should be forced to observe personal hygiene such as washing after work as well as washing before taking food. The use of antiseptics in the water used for washing should be emphasized. The farm worker should be examined medically at regular intervals and necessary curative measures enforced.

Mitigation measures to avoid Health Hazards

Personal Hygiene against Pathogen

The worker should take precautions because a large number of coliform groups, various kinds of micro-organisms, and egg parasites exist in sewage. The workers should strive to maintain good health by taking care of the following points:

- Wear clean uniform, work boots, etc.
- After work and before having a meal, always wash hands and disinfect them.
- After work, take a shower if possible.
- Do not enter the offices and lounges wearing dirty clothes.
- If necessary, take vaccinations against tetanus, leptospirosis fever and so on

Maintaining Cleanliness The worker should maintain each facility in a clean and neat condition.
- The flors of workrooms, stairs and corridors should be cleaned at the appropriate frequency to maintain them in a clean condition
- Disinfection of relevant locations is to be carried out periodically.

Health Check Workers should receive health check once a year to maintain their health, and prevent illnesses or detect them at an early stage. The results of the health check should be maintained as records. Recommended items to be inspected during the health check are as given below.

• Examine medical history.
• Examine subjective symptoms and other objective symptoms.
• Check height, weight, vision and hearing ability.
• Chest X-ray examination.
• Blood pressure measurement.
• Check for anaemia.
• Check for liver functions.
• Check for lipids in blood.
• Check blood sugar level
• Urine analysis.
• Electrocardiogram analysis

Welfare Measures The Sanitation Workers (Regulation of Employment and Conditions of Service) Act 2012 proposes constitution of a Sanitation Workers State Welfare Board to exercise powers conferred on it and to perform welfare functions such as the following for sanitation workers:

• Provide immediate assistance to a beneficiary in case of an accident
• Sanction of loan and advances
• Medical expenses for treatment of major ailments
• Financial assistance for education of children
• Payment of maternity benefits
• Make provision and improvement of welfare measures and facilities as may be prescribed

Corrective Measures When a worker has symptoms of an illness listed above, the plant engineer should ensure that the worker is checked-up by a specialist doctor and receives proper treatment and care and should take the following actions considering the content of work done by the worker:

• Change the workplace if necessary
• Change the content of the work
• Shorten the working hours
• Perform relevant measurements of the working environment
• Maintain the facility or equipment

Risks in use of treated effluent and sludge in agriculture practices

Cultivation of crops that are eaten raw should be banned. Cultivation of paddy in bunded fields is likely to give rise to sanitation problems and hence is undesirable. Growing of non-edible commercial crops like cotton, jute, fodder, milling varieties of sugarcane and tobacco would be suitable. Cultivation of grasses and fodder legumes, medicinal and essential oil yielding plants like menthol and citronella may be allowed. Cultivation of cereals, pulses, potatoes and other crops that are cooked before consumption may be permitted, if sewage is treated and care is taken in handling the harvests to ensure that they are not contaminated. Cultivation of crop exclusively under seed multiplication programmes would be advantageous as these are not consumed. As an additional safeguard, sewage irrigation should be discontinued at least two months in advance of harvesting of fruits and berries, one month for all kinds of vegetables and a fortnight for all other crops. Direct grazing on sewage irrigated farms should be prohibited.

Risks of Nutrient Loading in Agriculture

Crops receiving excessive dosage of nitrogen show superflous vegetative growth and decrease in grain or fruit yield. The phosphate deficit of sewage, therefore, should be made good by supplementing with phosphate fertilizers, the extent of phosphate fortification depending upon the nature of crop and its phosphate requirements. As the availability of phosphate is low in the irrigation water it would be desirable to apply the required quantity of phosphatic fertilizer at the time or even (about a fortnight) before the sowing or planting of the crop. Even when sewage nutrients are balanced by fortification, irrigation with such sewage may supply excessive amount of nutrients resulting in waste or unbalanced growth of plants with adverse effects on yields. It may therefore be necessary to dilute the sewage. Dilution also helps in reducing the concentration of dissolved salts and decomposable organic matter in the sewage thus, decreasing hazards to the fertility of the soil. It is desirable to limit the BOD and total suspended solids of sewage to be disposed on land for irrigation, as per relevant standards. There is a need to take caution on describing nutrient supply capacity of sewage particularly in the case of availability of phosphorus because there is a possible conversion of available phosphorus in unavailable mode in the presence of heavy metals present in the sewerage. This happens commonly in high as well as low pH soils.

Alternative Arrangement during Non-irrigating Periods

During rainy and non-irrigating seasons, agricultural practices may not need any water for irrigation. Even during irrigating season, the water requirement fluctuates significantly. Hence, satisfactory alternative arrangements have to be made for the disposal of sewage on such occasions either by storing the excess sewage or discharging it elsewhere without creating environmental hazards. The following alternatives are generally considered: a) Provision of holding lagoons for off-season storage. They enable irrigation of a fied area of land to varying rates of crop demand. They may also serve as treatment units such as aerated or stabilization lagoons, provided the minimum volume required for treatment is provided beyond the flow-balancing requirement. b) Provision of additional land where treated sewage is not required on the main plot of land c) Discharge of surplus treated sewage to river or into sea with or without additional treatment. Combining surface discharge facilities with irrigation system is quite common and often quite compatible. d) Resorting to artificial recharge in combination with an irrigation system where feasible.

Treated Sewage into Perennial Rivers

When sewage is treated and discharged into perennial flowing rivers and the blended river water is drawn downstream of the point of such blending as raw water for treatment in public water supply schemes. This is indirect potable use after blending. This is historical and ongoing all around. However, of late, the organic load due to the discharged treated, partially treated and non-point sewage becomes in excess of the self-purifying capacity of the river. Thus, the river water is not actually fresh water. The water quality of Yamuna river for Agra water supply scheme requires to be fist treated in MBBR to purify the river water to a level as raw water for the downstream WTP. When it passes through flowing surface water it has the potential disadvantages of contamination by human and animal activities adding organic matter and waterborne pathogens unless the river stretch is protected from such activities. The guiding principle in such cases for the ULBs will be to at least intercept the sewage outfalls and provide adequate STPs and follow the recommended quality criteria for the treated sewage.

Treated Sewage into Non-Perennial / Dry River Courses

There are locations where the rivers are not perennial or almost dry throughout the year except some monsoon runoff. In this case the discharged treated sewage sinks into the aquifer zone and is extracted by infiltration wells or galleries. The advantage of direct dilution from surface water is lost, but the additional purification in the soil and dilution from the aquifer water are happening. An example is the case of the Palar river course in Tamilnadu. The surface water flow in this occurs only for about a week if the monsoon is normal and if the water spills beyond the upstream impoundments. The aquifer however supports the public water supply of over 30 habitations along its dry tract of nearly 80 km before the sea. The partly treated sewage of the en-route habitations does reach this river course as intervals. So far, no epidemics have been met with. This may be due to the above said additional purification in the soil and dilution by aquifer water. However, if these are exceeded by the contamination load, there can be immediate health problems. The guiding principle in such cases for the ULBs will be (a) to keep a check on the raw water quality from the infiltration wells to detect sudden increase in contaminants and (b) at least intercept the sewage outfalls and provide adequate STPs.

Appendix C-11: Guidelines for compensatory tree plantation in RUIDP works

RUIDP
Office of RUDSICO, External Aided Project (RUIDP)
Rajasthan Urban Drinking Water Sewerage and Infrastructure Corporation Ltd (RUDSICO)
{Erstwhile Rajasthan Urban Infrastructure Finance and Development Corporation Ltd}
Head Quarter Address:- Old Working Women Hostel, Behind Nehru Palace, Tonk Road Jaipur
Branch Address: - AVS Building, Jawahar Circle, JLN Marg, Jaipur - 302017
Ph. – 141 2721966 Fax No. 141 2721919,
E-mail:- mailruidp@gmail.com, mail.ruidp@rajasthan.gov.in **Website: -** www.ruidp.rajasthan.gov.in

No. F3 (201)(57)/RUIDP/PMU/Ph-III/CMS/ 586 Date: 13.04.2018

Sub: Construction Management System: Circular – 10
Ref: Guidelines for Compensatory Tree Plantation in RUIDP works.

RUIDP being a responsible organization in the sector of Urban Infrastructure understands the need & responsibility towards protection and conservation of Environment. It is mandatory in all RUIDP projects to avoid tree cutting during construction activities, however, in some unavoidable cases tree cutting may be allowed subjected to following conditions : -

1. Submission of detailed proposal by contractor indicating number of trees required to be cut with justification and details of efforts made to avoid/minimize tree cutting.
2. Tree cutting should be allowed by PIU/Employer Representative only after permission from concerned authorities (Administration/ Tahsildar/ Forest Department as the case may be).
3. Compensatory plantations should be ensured/ done by contractor in sufficient number of trees so that final survived trees should meet criteria of 1:3 (three trees should be planted for every one tree cut). This ratio is a minimum requirement; additional plantation by contractor should be encouraged. The ratio shall also be got approved by concerned permitting authority.
4. Compensatory plantations can be done in any of project sites (if space available) or any other place in the town after due permission from land owner/concerned department and PIU.
5. Tree species selected for compensatory plantations should be native (local) species and list of such species should be obtained/ verified from Forest Department of concerned town prior to submission of proposal for tree cutting.
6. Trees proposed to be planted should be at least of 3 mtrs height and in healthy condition.
7. It shall be responsibility of contractor to ensure the survival of planted trees upto 5/10 years i.e. for entire O&M period.
8. After completion of Contract period and before handing over project for O&M, all the trees should be counted by PIU through consultants and handed over to Municipality/asset owner/concerned department through PIU.

9. Compensatory plantation is an additional obligation (deemed to be accepted by all parties) and should not be considered as replacement/substitution of any pre-existing contractual obligation/ conditions. Compensatory plantation obligations will be additional to Pre defended mandatory plantations for sites in contract.
10. Payments for this Compensatory plantation shall be done from provisional sum of contract and rates shall be taken from RUIDP SOR for the available items and market rate analysis for other items.

This circular shall be strictly abided by all the members of PIU, PMDSC, PSC & Contractor.

(Dr. Preetam B Yashvant)
Project Director

No. F3 (201)(57)/RUIDP/PMU/Ph-III/CMS/ 597-91 Date: 13.04.2018

Copy to following for information and necessary action:

1. PA to PD/Addl. PD/ FA/ CE/ ACE/SE-I/SE-II/SE-III/ POs/APOs, PMU, RUIDP, Jaipur
2. SE, PIU, Pali/Tonk/Sriganaganagar/Jhunjhunu/Bhilwara/Hanumangarh/Kota
3. EE, PIU, Sawai Madhopur/ Bikaner/ Udaipur/ Jhalawar/ Mt. Abu/Banswara
4. Team Leader/ Project Coordinator/CM/ Dy. CM/ACM, PMDSC/ PSC, Jaipur, Pali/ Tonk/ Sriganaganagar/ Jhunjhunu/ Bhilwara/ Hanumangarh/ Kota/ Sawai Madhopur/ Bikaner/ Udaipur/ Jhalawar/ Mt. Abu/Banswara
5. ACP, RUIDP, Jaipur to send by e-mail and put up the Guidelines on the website.

Addl. Chief Engineer

Appendix C-12: Salient Features of Laws applicable to Construction Works including Labor Laws

(i) Workmen Compensation Act, 1923 - The Act provides for compensation in case of injury by accident arising out of and during the course of employment.

(ii) Payment of Gratuity Act, 1972 - Gratuity is payable to an employee under the Act on satisfaction of certain conditions on separation if an employee has completed 5 years' service or more or on death at the rate of 15 days wages for every completed year of service. The Act is applicable to all establishments employing 10 or more employees.

(iii) Employees' PF and Miscellaneous Provisions Act, 1952 - The Act provides for monthly contributions by the employer plus workers @10 % or 8.33 %.The benefits payable under the Act are: (a) Pension or family pension on retirement or death as the case may be; (b) deposit linked insurance on the death in harness of the worker; (c) payment of PF accumulation on retirement/death etc.

(iv) Maternity Benefit Act, 1951 (as amended up to 2017) - The Act provides for leave and some other benefits to women employees in case of confinement or miscarriage etc.

(v) Contract Labour (Regulation and Abolition) Act, 1970 - The Act provides for certain welfare measures to be provided by the Contractor to contract labor and in case the Contractor fails to provide, the same are required to be provided by the Principal Employer by Law.The principal employer is required to take Certificate of Registration and the Contractor is required to take a License from the designated Officer. The Act is applicable to the establishments or Contractor of principal employer if they employ 20 or more contract labor.

(vi) Minimum Wages Act, 1948 - The employer is supposed to pay not less than the Minimum Wages fixed by appropriate Government as per provisions of the Act if the employment is a scheduled employment. Construction of Buildings, Roads, Runways are scheduled employment.

(vii) Payment of Wages Act, 1936 - It lays down as to by what date the wages are to be paid, when it will be paid and what deductions can be made from the wages of the workers.

(viii) Equal Remuneration Act, 1979 - The Act provides for payment of equal wages for work of equal nature to Male and Female workers and not for making discrimination against Female employees in the matters of transfers, training and promotions etc.

(ix) Payment of Bonus Act, 1965 - The Act is applicable to all establishments employing 20 or more workmen. The Act provides for payments of annual bonus subject to a minimum of 8.33 % of wages and maximum of 20 % of wages to employees drawing Rs. 3,500/- per month or less. The bonus to be paid to employees getting Rs. 2,500/- per month or above up to Rs.3,500/- per month shall be worked out by taking wages as Rs.2,500/- per month only. The Act does not apply to certain establishments. The newly set up establishments are exempted for five years in certain circumstances. Some of the State Governments have reduced the employment size from 20 to 10 for the purpose of applicability of the Act.

(x) Industrial Disputes Act, 1947 - The Act lays down the machinery and procedure for resolution of industrial disputes, in what situations a strike or lock-out becomes illegal and what are the requirements for laying off or retrenching the employees or closing down the establishment.

(xi) Industrial Employment (Standing Orders) Act, 1946 - It is applicable to all establishments employing 100 or more workmen (employment size reduced by some of the States and Central Government to 50). The Act provides for laying down rules governing the conditions of employment by the employer on matters provided in the Act and get the same certified by the designated Authority.

(xii) Trade Unions Act, 1926 - The Act lays down the procedure for registration of trade unions of workmen and employees. The trade unions registered under the Act have been given certain immunities from civil and criminal liabilities.

(xiii) Child Labor (Prohibition and Regulation) Act, 1986 - The Act prohibits employment of children below 14 years of age in certain occupations and processes and provides for regulation of employment of children in all other occupations and processes. Employment of child labor is prohibited in Building and Construction Industry.

(xiv) Inter-State Migrant Workmen's (Regulation of Employment and Conditions of Service) Act, 1979 - The Act is applicable to an establishment which employs 5 or more inter-state migrant workmen through an intermediary (who has recruited workmen in one state for employment in the establishment situated in another state).The inter-state migrant workmen, in an establishment to which this Act becomes applicable, are required to be provided certain facilities such as housing, medical aid, traveling expenses from home up to the establishment and back, etc

(xv) **Construction and Demolition Waste Management Rules 2016-** This Rule stipulate that-

- Every waste generator shall segregate construction and demolition waste and deposit at collection centre or handover it to the authorized processing facilities
- Shall ensure that there is no littering or deposition so as to prevent obstruction to the traffic or the public or drains.
- Large generators (who generate more than 20 tons or more in one day or 300 tons per project in a month) shall submit waste management plan and get appropriate approvals from the local authority before starting construction or demolition or remodelling work,
- Large generators shall have environment management plan to address the likely environmental issues from construction, demolition, storage, transportation process and disposal / reuse of C & D Waste.
- Large generators shall segregate the waste into four streams such as concrete, soil, steel, wood and plastics, bricks and mortar,
- Large generators shall pay relevant charges for collection, transportation, processing and disposal as notified by the concerned authorities;

(xvi) **Solid Waste Management Rules 2016-** As per this Rule, responsibility of Solid Waste Generator is as below-

- segregate and store the waste generated in three separate streams namely bio-degradable, non-biodegradable and domestic hazardous wastes in suitable bins and handover segregated wastes to authorized waste pickers or waste collectors as per the direction or notification by the local authorities from time to time;
- store separately construction and demolition waste, as and when generated, in his own premises and shall dispose off as per the Construction and Demolition Waste Management Rules, 2016; and
- No waste generator shall throw, burn or burry the solid waste generated by him, on streets, open public spaces outside his premises or in the drain or water bodies.

(xvii) **The Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 and the Cess Act of 1996 -** All the establishments who carry on any building or other construction work and employ 10 or more workers are covered under this Act. All such establishments are required to pay Cess at rate not exceeding 2% of the cost of construction as may be notified by the Government. The employer of the establishment is required to provide safety measures at the building or construction work and other welfare measures, such as canteens, first-aid facilities, ambulance, housing accommodation for workers near the workplace etc. The employer to

whom the Act applies has to obtain a registration certificate from the Registering Officer appointed by the Government. Following are the major requirements under this Act, applicable to this project-

Employer shall-

- Provide and maintain, at suitable point, sufficient quantity of wholesome drinking water, such point shall be at least 6 meters away from any washing areas, urinals or toilets
- Provide sufficient urinals and latrines at convenient place, easily accessible by workers
- Provide free of charge, temporary living accommodations near to work sites with separate cooking place, bathing and lavatory facilities and restore the site as pre conditions after completing the construction works
- Provide crèche with proper accommodation, ventilation, lighting, cleanliness and sanitation if more than fifty female workers are engaged
- Provide first aid facilities in all construction sites

For safety of workers employer shall provide-

- Safe access to site and work place
- Safety in demolition works
- Safety in use of explosives
- Safety in operation of transporting equipments and appoint competent person to drive or operate such vehicles and equipments
- Safety in lifting appliance, hoist and lifting gears
- Adequate and suitable lighting to every work place and approach
- Prevention of inhalation of dust, smoke, fumes, gases during construction works and provide adequate ventilation in work place and confined space
- Safety in material handling and stacking/un stacking
- Safeguarding the machinery with fly-wheel of moving parts
- Safe handling and use of plants operated by compressed air
- Fire safety
- Limit of weight to be lifted by workers individually
- Safety in electric wires, apparatus, tools and equipments
- Provide safety net, safety sheet, safety belts while working at height (more than1.6 mtrs as per OSHA)
- Providing scaffolding, ladders and stairs, lifting appliances, chains and accessories where required
- Safety in pile works, concrete works, hot asphalt, tar, insulation, demolition works, excavation, underground construction and handling materials
- Provide and maintain medical facilities for workers
- Any other matters for the safety and health of workers

(xviii) **The Occupational Safety, Health and Working Conditions Code, 2020**: The Occupational Safety, Health And Working Conditions Code, 2020 is a code to consolidate and amend the laws regulating the Occupational safety and health and working conditions of the persons employed in an establishment and for matters connected therewith or incidental thereto. This Code simplifies, amalgamates and rationalises the provisions of the different enactments with certain important changes which, inter alia, are as under:—

- To impart flexibility in adapting technological changes and dynamic factors, in the matters relating to health, safety, welfare and working conditions of workers;

- To apply the provisions of the proposed Code for all establishments having ten or more workers, other than the establishments relating to mines and docks;
- To provide the concept of “one registration” for all establishments having ten or more employees. However, for the applicability of all other provisions of the Code in respect of factories, except registration, the threshold has been fixed twenty workers in a factory (with power) and forty workers (without power);
- To include the journalist working in electronic media such as in e-paper establishment or in radio or in other media in the definition of “working journalists”;
- To provide for issuing of appointment letter mandatorily by the employer of an establishment to promote formalisation in employment;
- To provide free of cost annual health check-ups for employees above the specified age in all or certain class of establishments by which it would be possible to detect diseases at an early stage for effective and proper treatment of the employees;
- To make the provisions relating to Inter-State Migrant Workers applicable on the establishment in which ten or more migrant workers are employed or were employed on any day of the preceding twelve months and also provide that a Inter-State Migrant may register himself asan Inter-State Migrant Worker on the portal on the basis of self-declaration and Aadhaar;
- An Inter-State Migrant Worker has been provided with the portability to avail benefits in the destination State in respect of ration and availing benefits of building and other construction worker cess;
- To constitute the National Occupational Safety and Health Advisory Board to give recommendations to the Central Government on policy matters, relating to occupational safety, health and working conditions of workers;
- To constitute the State Occupational Safety and Health Advisory Board at the State level to advice the State Government on such matters arising out of the administration of the proposed Code;
- To make a provision for the constitution of Safety Committee by the appropriate Government in any establishment or class of establishments;
- To employ women in all establishments for all types of work. They can also work at night, that is, beyond 7 PM and before 6 AM subject to the conditions relating to safety, holiday, working hours and their consent;
- To make provision of “common license” for factory, contract labour and beedi and cigar establishments and to introduce the concept of a single all India license for a period of five years to engage the contract labour;
- To enable the courts to give a portion of monetary penalties up to fifty per cent. to the worker who is a victim of accident or to the legal heirs of such victim in the case of his death;
- To provide overriding powers to the Central Government to regulate general safety and health of persons residing in whole or part of India in the event of declaration of epidemic or pandemic or disaster;
- To make provision for Social Security Fund for the welfare of unorganised workers; and
- To make provision for adjudging the penalties imposed under the Code.

Appendix C-13: Sample Outline Spoil Management Plan

- The Spoil Management Plan should be site specific and be part of the monthly Construction Management Plan.
- The contractor, in consultation with the ULB, has to find out appropriate location/s for the disposal of the excess soil generated. The spoils should be deposited only at these sites.
- Further precautions need to be taken in case of the contaminated spoils.
- The vehicle carrying the spoil should be covered properly.
- The spoils generating from each site should be removed on the same day or immediately after the work is complete. The site / road should be restored to the original condition.

I. Spoils information

The spoil information contains the details like a) The type / material, b) Potential contamination by that type, c) Expected volume (site / component specific), d) Spoil Classification etc.

II. Spoils management

The Spoil Management section gives the details of a) Transportation of spoil b) disposal site details c) Precautions taken d) Volume of contaminated spoil, if present, d) Suggested reuse of disposal of the spoil

III. Documentation

The volume of spoil generated (site specific, date wise), site disposed, reuse / disposal details should be documented properly.

Appendix C-14: Sample Outline Traffic Management Plan

A. Principles for TMP around the Water Pipes/Sewer Construction Sites

1. One of the prime objectives of this TMP is to ensure the safety of all the road users along the work zone, and to address the following issues:

- the safety of pedestrians, bicyclists, and motorists travelling through the construction zone;
- protection of work crews from hazards associated with moving traffic;
- mitigation of the adverse impact on road capacity and delays to the road users;
- maintenance of access to adjoining properties; and
- addressing issues that may delay the project.

B. Operating Policies for TMP

2. The following principles will help promote safe and efficient movement for all road users (motorists, bicyclists, and pedestrians, including persons with disabilities) through and around work zones while reasonably protecting workers and equipment.

- Make traffic safety and temporary traffic control an integral and high-priority element of project from planning through design, construction, and maintenance.
- Inhibit traffic movement as little as possible.
- Provide clear and positive guidance to drivers, bicyclists, and pedestrians as they approach and travel through the temporary traffic control zone.
- Inspect traffic control elements routinely, both day and night, and make modifications when necessary.
- Pay increased attention to roadside safety in the vicinity of temporary traffic control zones.
- Train all persons that select, place, and maintain temporary traffic control devices.
- Keep the public well informed.
- Make appropriate accommodation for property owners, residents, businesses, emergency services, railroads, commercial vehicles, and transit operations.

3. **Figure A2 to Figure A12** illustrates the operating policy for TMP for the construction of water pipes and the sewers along various types of roads.

C. Analyze the impact due to street closure

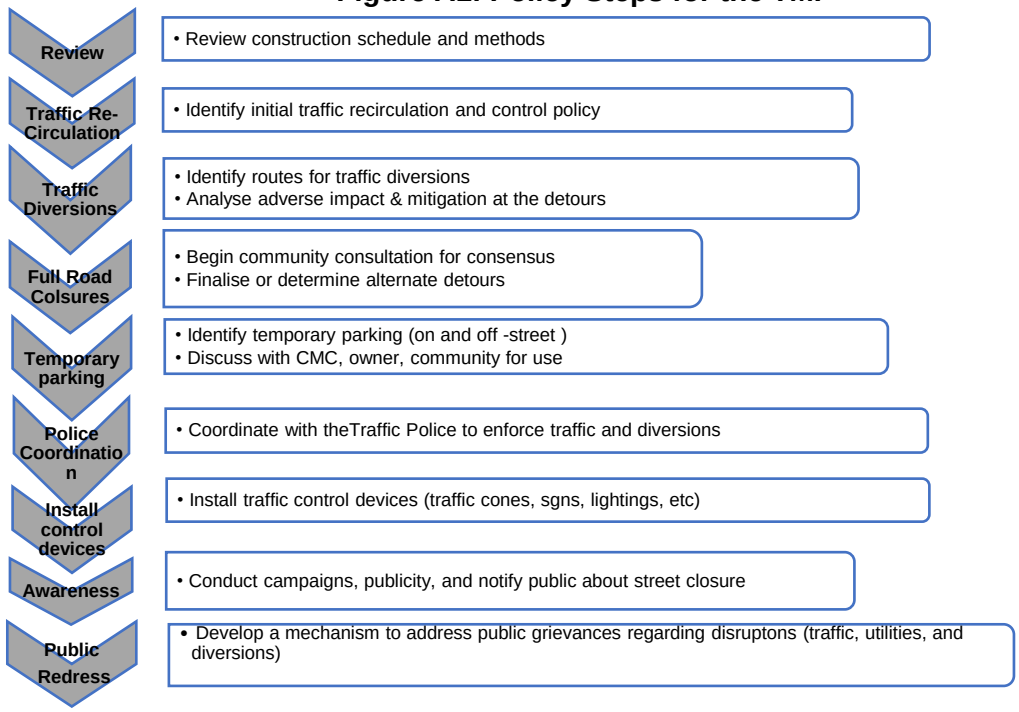
4. Apart from the capacity analysis, a final decision to close a particular street and divert the traffic should involve the following steps:

- approval from the ULB/Public Works Department (PWD) to use the local streets as detours;
- consultation with businesses, community members, traffic police, PWD, etc, regarding the mitigation measures necessary at the detours where the road is diverted during the construction;
- determining of the maximum number of days allowed for road closure, and incorporation of such provisions into the contract documents;
- determining if additional traffic control or temporary improvements are needed along the detour route;
- considering how access will be provided to the worksite;
- contacting emergency service, school officials, and transit authorities to determine if there are impacts to their operations; and

- developing a notification program to the public so that the closure is not a surprise. As part of this program, the public should be advised of alternate routes that commuters can take or will have to take as result of the traffic diversion.

5. If full road-closure of certain streets within the area is not feasible due to inadequate capacity of the detour street or public opposition, the full closure can be restricted to weekends with the construction commencing on Saturday night and ending on Monday morning prior to the morning peak period.

Figure A1: Policy Steps for the TMP



D. Public awareness and notifications

6. As per discussions in the previous sections, there will be travel delays during the constructions, as is the case with most construction projects, albeit on a reduced scale if utilities and traffic management are properly coordinated. There are additional grounds for travel delays in the area, as most of the streets lack sufficient capacity to accommodate additional traffic from diverted traffic as a result of street closures to accommodate the works.

6. The awareness campaign and the prior notification for the public will be a continuous activity which the project will carry out to compensate for the above delays and minimize public claims as result of these problems. These activities will take place sufficiently in advance of the time when the roadblocks or traffic diversions take place at the particular streets. The reason for this is to allow sufficient time for the public and residents to understand the changes to their travel plans. The project will notify the public about the roadblocks and traffic diversion through public notices, ward level meetings and city level meeting with the elected representatives.

7. The PIU will also conduct an awareness campaign to educate the public about the following issues:

- traffic control devices in place at the work zones (signs, traffic cones, barriers, etc.);
- defensive driving behaviour along the work zones; and
- reduced speeds enforced at the work zones and traffic diversions.

8. It may be necessary to conduct the awareness programs/campaigns on road safety during construction.

9. The campaign will cater to all types of target groups i.e. children, adults, and drivers. Therefore, these campaigns will be conducted in schools and community centres. In addition, the project will publish a brochure for public information. These brochures will be widely circulated around the area and will also be available at the PIU, and the contractor's site office. The text of the brochure should be concise to be effective, with a lot of graphics. It will serve the following purpose:

- explain why the brochure was prepared, along with a brief description of the project;
- advise the public to expect the unexpected;
- educate the public about the various traffic control devices and safety measures adopted at the work zones;
- educate the public about the safe road user behaviour to emulate at the work zones;
- tell the public how to stay informed or where to inquire about road safety issues at the work zones (name, telephone, mobile number of the contact person; and
- indicate the office hours of relevant offices.

E. Install traffic control devices at the work zones and traffic diversion routes

10. The purpose of installing traffic control devices at the work zones is to delineate these areas to warn, inform, and direct the road users about a hazard ahead, and to protect them as well as the workers. As proper delineation is a key to achieve the above objective, it is important to install good traffic signs at the work zones. The following traffic control devices are used in work zones:

- Signs
- Pavement Markings
- Channelizing Devices
- Arrow Panels
- Warning Lights

11. Procedures for installing traffic control devices at any work zone vary, depending on road configuration, location of the work, construction activity, duration, traffic speed and volume, and pedestrian traffic. Work will take place along major roads, and the minor internal roads. As such, the traffic volume and road geometry vary. The main roads carry considerable traffic; internal roads in the new city areas are wide but in old city roads very narrow and carry considerable traffic. However, regardless of where the construction takes place, all the work zones should be cordoned off, and traffic shifted away at least with traffic cones, barricades, and temporary signs (temporary “STOP” and “GO”).

12**.** **Figure A2 to Figure A12** illustrates a typical set-up for installing traffic control devices at the work zone of the area, depending on the location of work on the road way, and road geometrics:

- Work on shoulder or parking lane
- Shoulder or parking lane closed on divided road
- Work in Travel lane

- Lane closure on road with low volume
- Lane closure on a two-line road with low volume (with yield sign)
- Lane closure on a two-line road with low volume (one flagger operation)
- Lane closure on a two lane road (two flagger operation)
- Lane closure on a four lane undivided Road
- Lane closure on divided roadway
- Half road closure on multi-lane roadway
- Street closure with detour

13. The work zone should take into consideration the space required for a buffer zone between the workers and the traffic (lateral and longitudinal) and the transition space required for delineation, as applicable. For the works, a 30 cm clearance between the traffic and the temporary STOP and GO signs should be provided. In addition, at least 60 cm is necessary to install the temporary traffic signs and cones.

14. Traffic police should regulate traffic away from the work zone and enforce the traffic diversion result from full street closure in certain areas during construction. Flagggers/ personnel should be equipped with reflective jackets at all times and have traffic control batons (preferably the LED type) for regulating the traffic during night time.

16. In addition to the delineation devices, all the construction workers should wear fluorescent safety vests and helmets in order to be visible to the motorists at all times. There should be provision for lighting beacons and illumination for night constructions.

Figure A2 & A3: Work on shoulder or parking lane & Shoulder or parking lane closed on divided road

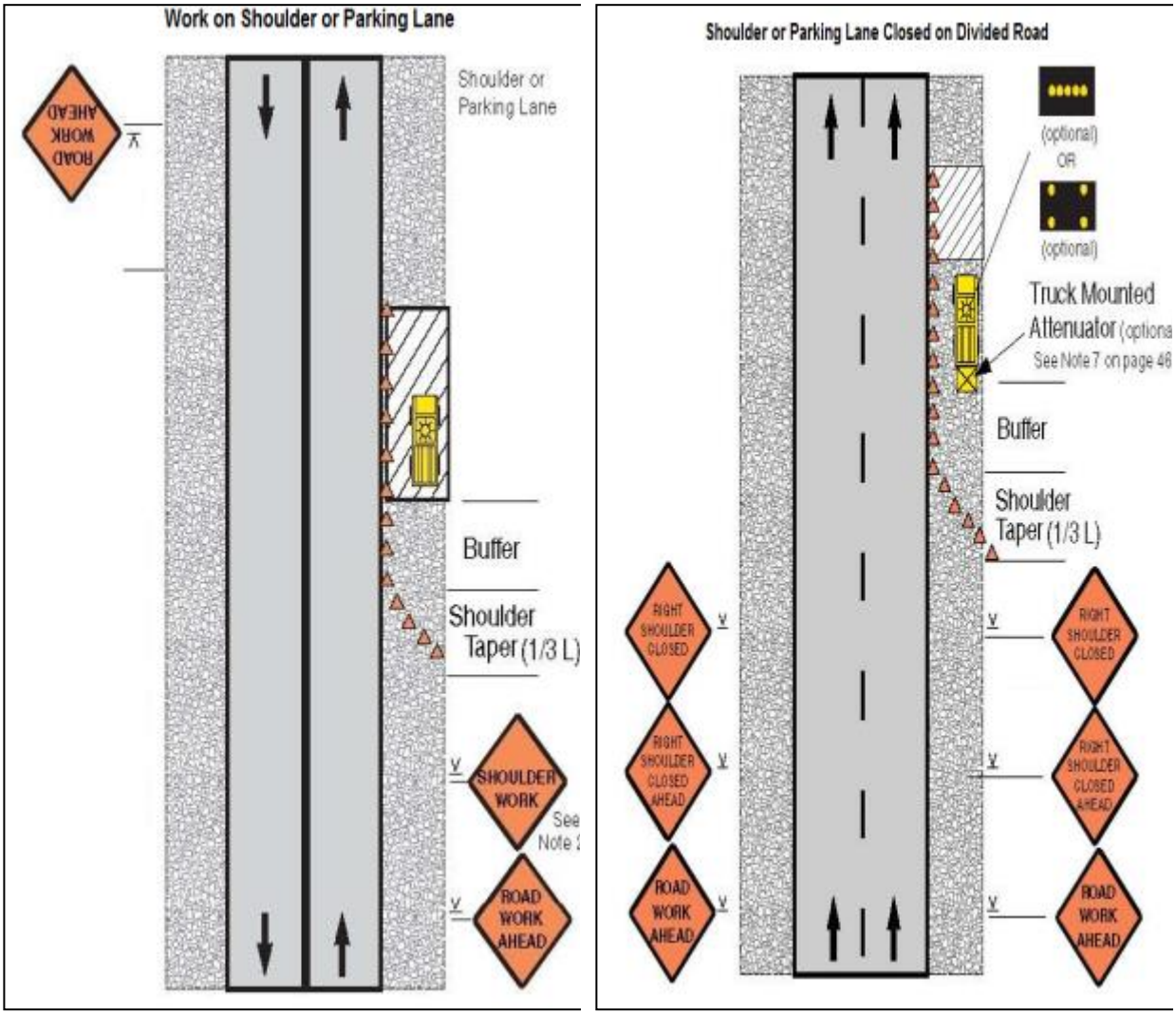


Figure A4 & A5: Work in Travel Lane & Lane closure on road with low volume

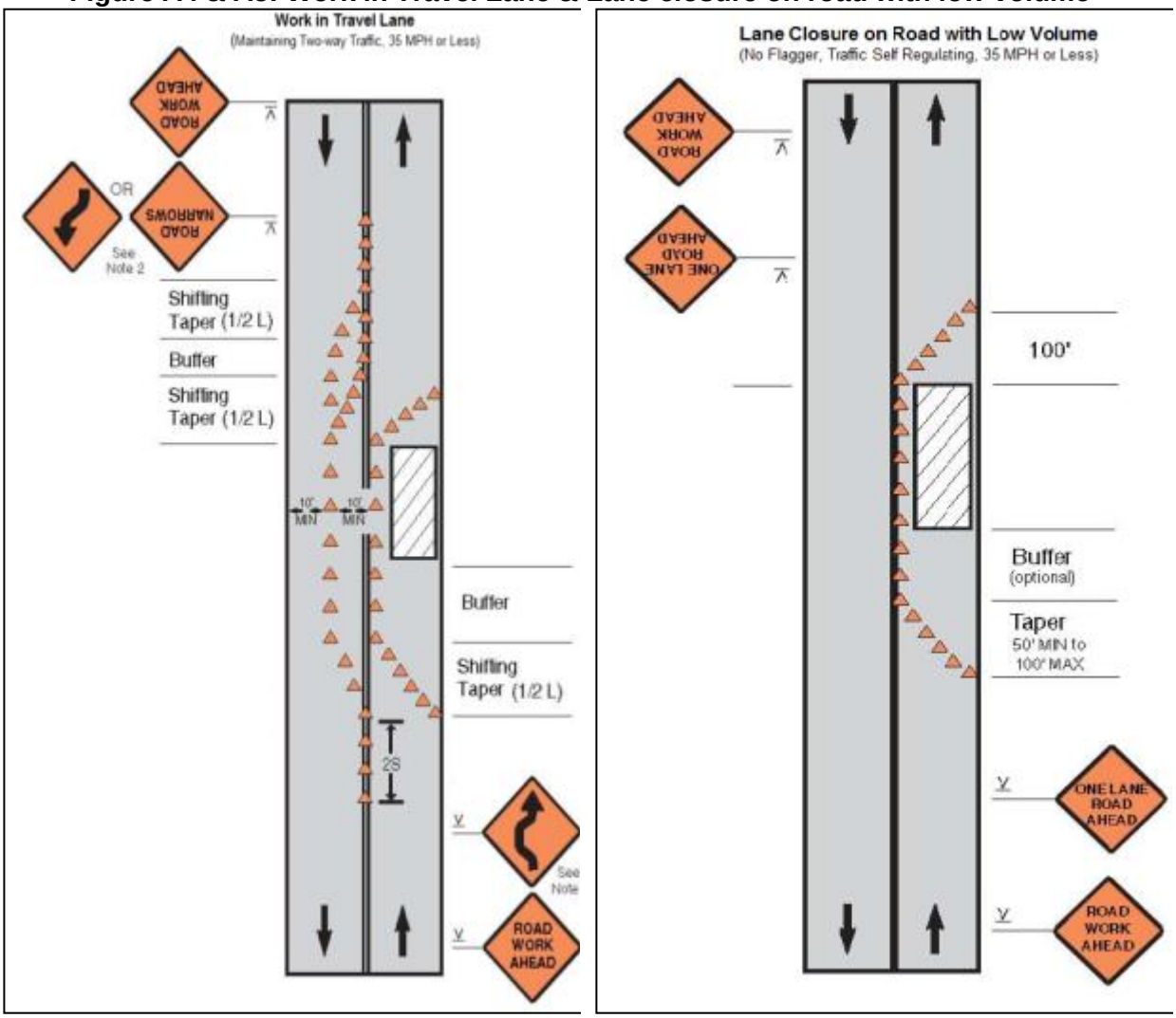


Figure A6 & A7: Lane closure on a two-line road with low volume (with yield sign) & Lane closure on a two-line road with low volume (one flagger operation)

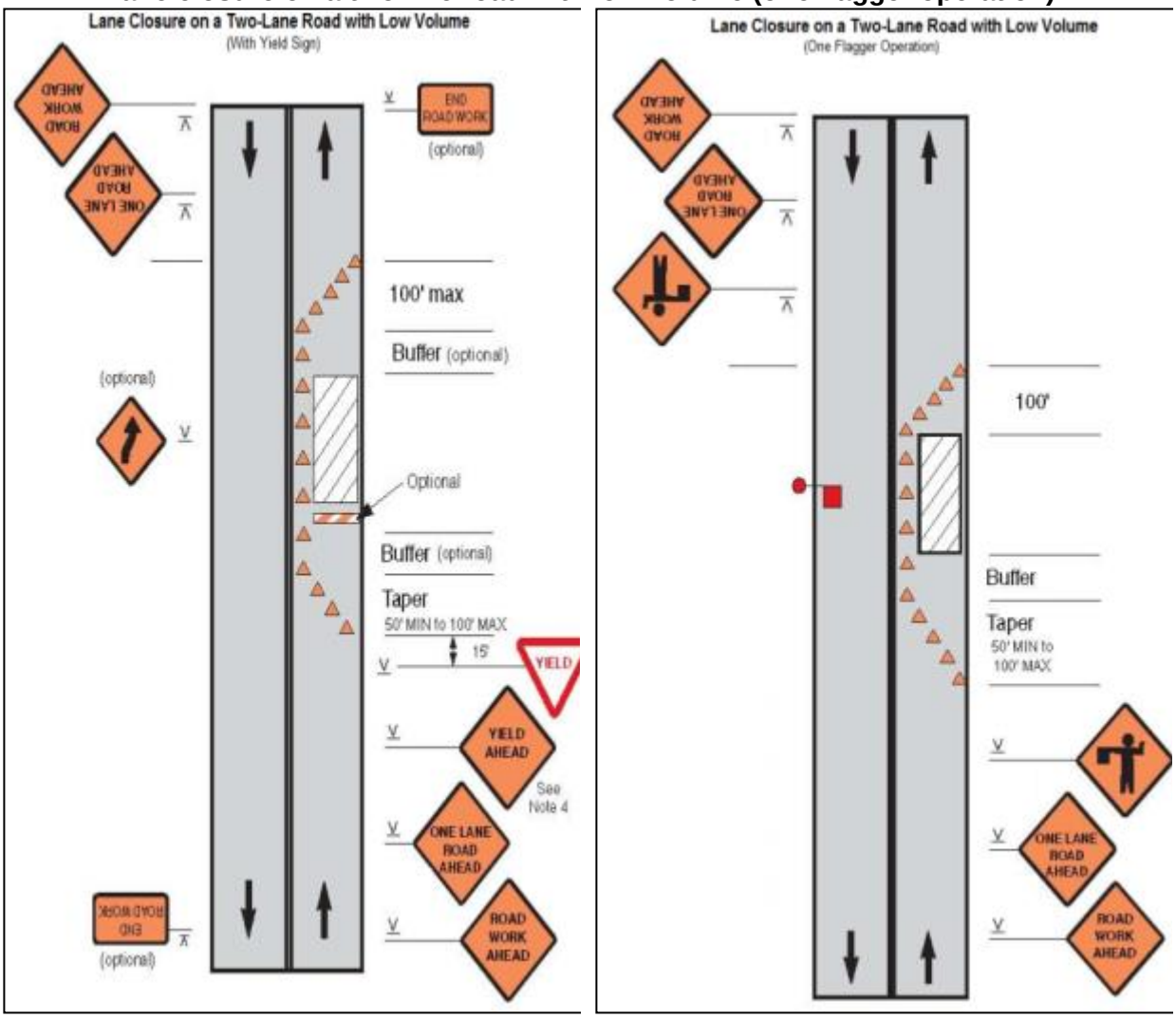


Figure A8 & A9: Lane Closure on a Two-Lane Road (Two Flagger Operation) & Lane Closure on a Four-Lane Undivided Road

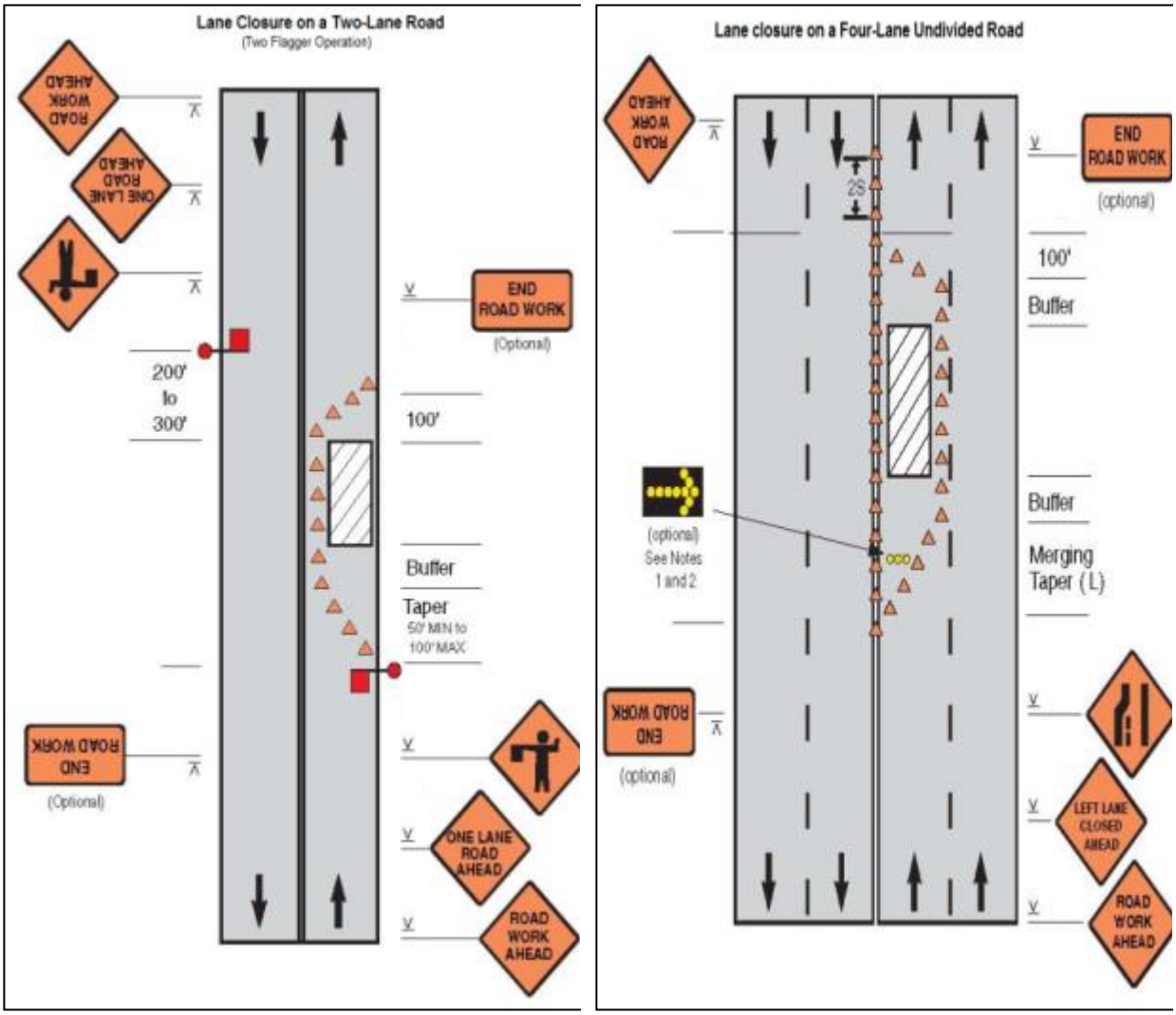
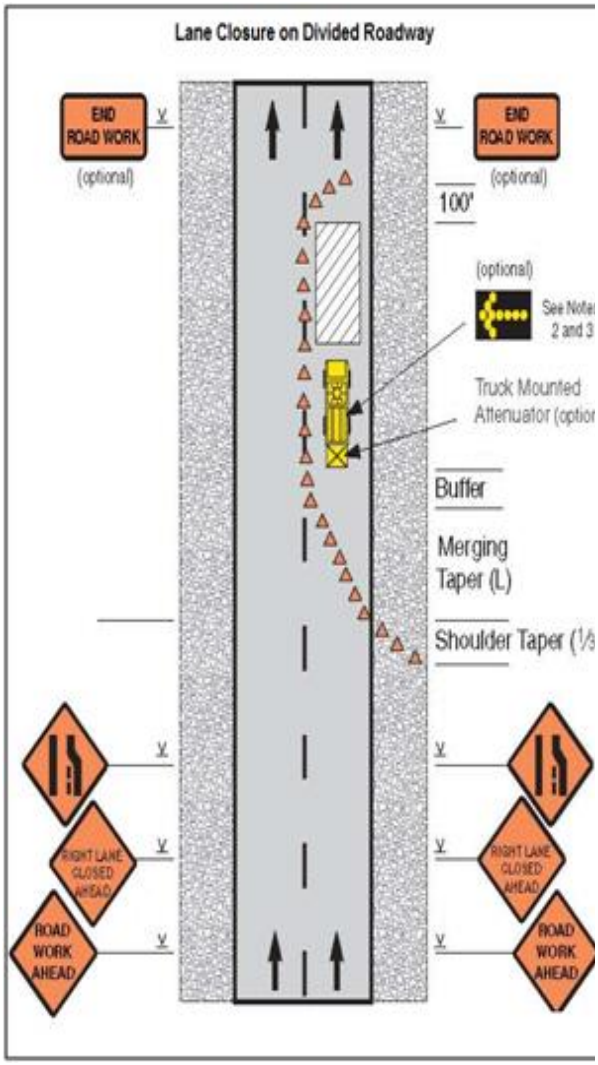


Figure A10 & A11: Lane Closure On Divided Roadway & Half Road Closure On Multi-Lane Roadway



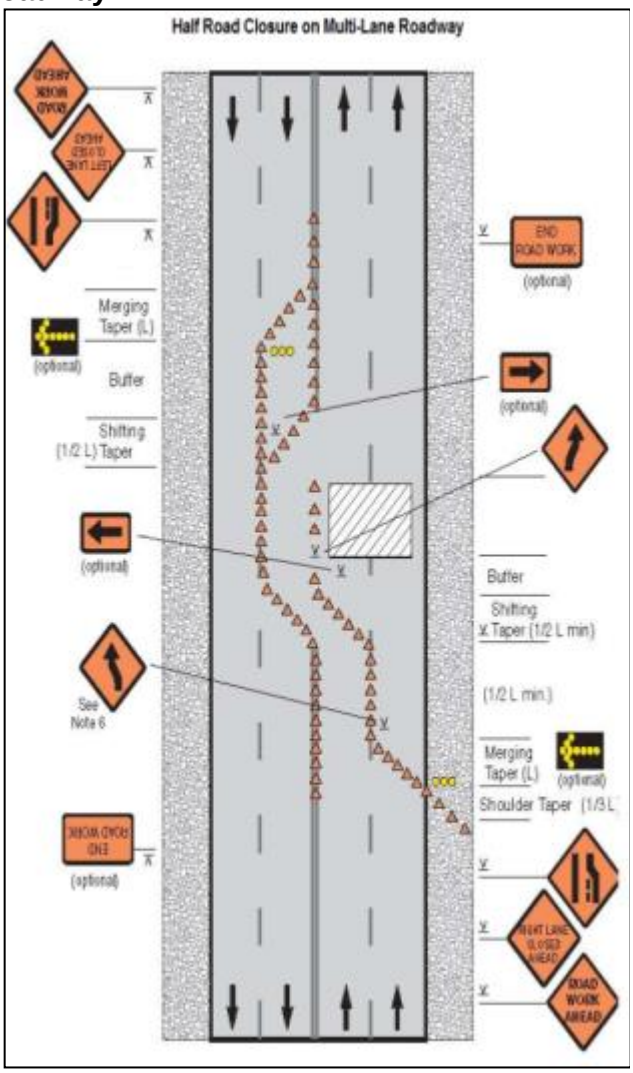
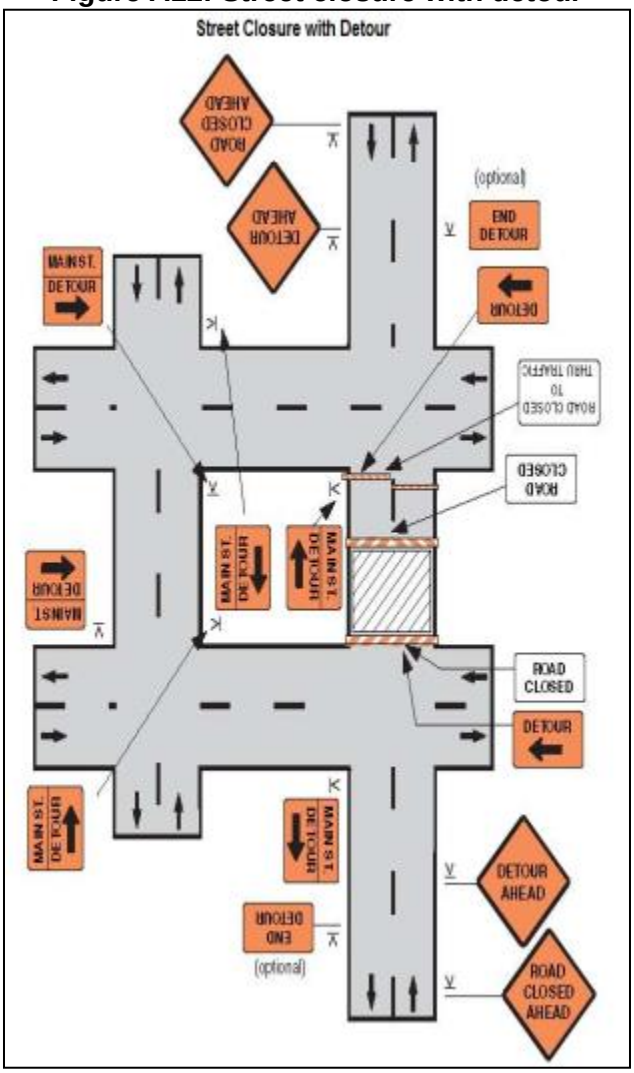


Figure A12: Street closure with detour



Appendix C-15: Sample Six Monthly Reporting Format

1. Introduction

- Overall project description and objectives
- Description of sub-projects
- Environmental category of the sub-projects
- Details of site personnel and/or consultants responsible for environmental monitoring
- Overall project and sub-project progress and status

No.	b-Project Name	Status of Sub-Project				List of Works	Progress of Works
		Design	Pre-Construction	Construction	Operational Phase		
		□	□	□	□		
		□	□	□	□		
		□	□	□	□		

2. Compliance status with National/ State/ Local statutory environmental requirements

No.	Sub-Project Name	tory Environmental Requirements	Status of Compliance	Action Required

3. Compliance status with environmental loan covenants

No.(List schedule and paragraph number of Loan Agreement)	Covenant	Status of Compliance	Action Required

4. Compliance status with the environmental management and monitoring plan

5. Provide the monitoring results as per the parameters outlined in the EMP. Append supporting documents where applicable, including Environmental Site Inspection Reports.

6. There should be reporting on the following items which can be incorporated in the checklist of routine Environmental Site Inspection Report followed with a summary in the semi-annual report send to ADB. Visual assessment and review of relevant site documentation during routine site inspection needs to note and record the following:

- What are the dust suppression techniques followed for site and if any dust was noted to escape the site boundaries;
- If muddy water was escaping site boundaries or muddy tracks were seen on adjacent roads;
- adequacy of type of erosion and sediment control measures installed on site, condition of erosion and sediment control measures including if these were intact following heavy rain;
- Are their designated areas for concrete works, and refuelling;
- Are their spill kits on site and if there are site procedure for handling emergencies;
- Is there any chemical stored on site and what is the storage condition?
- Is there any dewatering activities if yes, where is the water being discharged;
- How are the stockpiles being managed;
- How is solid and liquid waste being handled on site;
- Review of the complaint management system;
- Checking if there are any activities being under taken out of working hours and how that is being managed.

Summary Monitoring Table

Impacts (List from IEE)	Mitigation Measures (List from IEE)	Status of Compliance	Responsibility of mitigation	Responsibility of monitoring	Cost and Source of Funds	Remarks
Design Phase						
Pre-Construction Phase						
Construction Phase						
Operational Phase						

Overall Compliance with CEMP/ EMP

No.	Sub-Project Name	EMP/CEMP Part of Contract Documents(Y/N)	CEMP/EMP Being Implemented (Y/N)	Status of Implementation (Excellent/Satisfactory/Partially Satisfactory/Below Satisfactory)	Action Proposed and Additional Measures Required

5. Approach and methodology for environmental monitoring of the project

- Brief description on the approach and methodology used for environmental monitoring of each sub-project

6. Monitoring of environmental impacts on project surroundings (ambient air, water quality and noise levels)

- Brief discussion on the basis for monitoring
- Indicate type and location of environmental parameters to be monitored
- Indicate the method of monitoring and equipment to be used
- Provide monitoring results and an analysis of results in relation to baseline data and statutory requirements

As a minimum the results should be presented as per the tables below.

Air Quality Results

Site No.	Date of Testing	Site Location	eters (Government Standards)			
			PM_{10} µg/m3	$PM_{2.5}$ µg/m3	SO2 µg/m3	NO2 µg/m3

Water Quality Results

Site No.	Date of Sampling	Site Location	Parameters(Government Standards)					
			pH	Conductivity µS/cm	BODmg/L	TSSmg/L	TNmg/L	TPmg/L

Noise Quality Results

Site No.	Date of Testing	Site Location	LAeq (dBA) (Government Standard)	
			DayTime	NightTime

7. Summary of key issues and remedial actions

- Summary of follow up time-bound actions to be taken within a set timeframe.

8. Appendixes

- Photos
- Summary of consultations
- Copies of environmental clearances and permits
- Sample of environmental site inspection report
- Other

Appendix C-16: Sample Environmental Site Inspection Report

Project Name Contract Number

NAME: DATE: TITLE: DMA: LOCATION: GROUP:

WEATHER:	**Project Activity Stage**	**Survey**	
		Design	
		Implementation	
		Pre-Commissioning	
		Guarantee Period	

	Compliance
Compliance marked as Yes / No / Not applicable(NA) / Partially Implemented (PI)	
EHS supervisor appointed by contractor and available on site	
Construction site management plan (spoils, safety, schedule, equipment etc.,) prepared	
Traffic management plan prepared	
Dust is under control	
Excavated soil properly placed within minimum space	
Construction area is confined; no traffic/pedestrian entry observed	
Surplus soil/debris/waste is disposed without delay	
Construction material (sand/gravel/aggregate) brought to site as & when required only	
Tarpaulins used to cover sand & other loose material when transported by vehicles	
After unloading , wheels & undercarriage of vehicles cleaned prior to leaving the site	
No chance finds encountered during excavation	
Work is planned in consultation with traffic police	
Work is not being conducted during heavy traffic	
Work at a stretch is completed within a day (excavation, pipe laying & backfilling)	
Pipe trenches are not kept open unduly	
Road is not completely closed; work is conducted on edge; at least one line is kept open	
Road is closed; alternative route provided & public informed, information board provided	
Pedestrian access to houses is not blocked due to pipe laying	
Spaces left in between trenches for access	
Wooden planks/metal sheets provided across trench for pedestrian	
No public/unauthorized entry observed in work site	
Children safety measures(barricades, security)in place at works in residential areas	
Prior public information provided about the work, schedule and disturbances	
Caution/warning board provided on site	
Guards with red flag provided during work at busy roads	
Workers using appropriate PPE (boots, gloves, helmets, ear muffs etc)	
Workers conducting or near heavy noise work is provided with ear muffs	
Contractor is following standard & safe construction practices	
Deep excavation is conducted with land slip/protection measures	
First aid facilities are available on site and workers informed	
Drinking water provided at the site	
Toilet facility provided at the site	
Separate toilet facility is provided for women workers	
Workers camps are maintained cleanly	
Adequate toilet & bath facilities provided	
Contractor employed local workers as far as possible	

Workers camp set up with the permission of PIU	
Adequate housing provided	
Sufficient water provided for drinking/washing/bath	
No noisy work is conducted in the nights	
Local people informed of noisy work	
No blasting activity conducted	
Pneumatic drills or other equipment creating vibration is not used near old/risky buildings	

Signature

_____

_____ _____

Name
Position

Name
Position

Appendix C-17: Sample Grievance Registration Form

(To be available in Hindi and English)

The _____Project welcomes complaints, suggestions, queries, and comments regarding project implementation. We encourage persons with grievance to provide their name and contact information to enable us to get in touch with you for clarification and feedback.

Should you choose to include your personal details but want that information to remain confidential, please inform us by writing/typing *(CONFIDENTIAL)* above your name. Thank you.

Date	Place of registration	Project Town Project:			
Contact information/personal details					
Name		Gender	* Male * Female	Age	
Home address					
Place					
Phone no.					
E-mail					
Complaint/suggestion/comment/question Please provide the details (who, what, where, and how) of your grievance below: If included as attachment/note/letter, please tick here:					
How do you want us to reach you for feedback or update on your comment/grievance?					

FOR OFFICIAL USE ONLY

Registered by: (Name of official registering grievance)	
Mode of communication: Note/letter E-mail Verbal/telephonic	
Reviewed by: (Names/positions of officials reviewing grievance)	
Action taken:	
Whether action taken disclosed:	Yes No
Means of disclosure:	

Appendix C-18: Management Plan for Night works at Project Sites

Following requirements should be fulfilled for construction works at night hours-

1. Night works should be avoided at construction sites specially in residential areas and should be performed only when day works are not possible due to excessive traffic/public/pedestrian movement, site of cultural or religious importance, where there is huge crowd during day hours or any other unavoidable circumstances.
2. Contractor should plan for night works only after directions from PMU/PIU/CMSC
3. Contractor should submit plan for night works for approval from PIU.
4. PIU should ensure that prior written information should be given to local authorities such as district administration, Police/traffic police, line agencies concerned, residents welfare association/business association/vyapar of the affected areas and their consents/permissions should be taken prior to start of night works.
5. PIU/CMSC engineers should check and ensure that all the preparation as per management plan is done by contractor and contractor is having all the necessary equipments and materials for night works.
6. Contractor is required to have following equipments/arrangements for night works-
    - Contractors should have hand held noise level meter for measurement of noise during night hours
    - Contractors should have hand held lux meter for the measurement of illumination during night hours
    - Preferably electrical connections is available for running equipments otherwise sound proof/super silent Diesel Generator set should be available
    - Sound level should not increase as per following-

Type of area of work	**Maximum noise level dB(A)**
Industrial	70
Commercial	55
Residential	45
Silence zone	40

    - Illumination should be as follows-

Minimum illumination (lx)	**Areas to be illuminated**	**Type of work activity**
54	Illumination throughout the work area	General work area lighting, and performance of visual tasks of large size, or medium contrast, or low require accuracy
108	Illumination of work area and areas adjacent to equipment	Performance of visual tasks of medium size, or low to medium contrast, or medium required accuracy
216	Illumination of task	Performance of visual tasks of small size, or low contrast or high required accuracy or fine finish

    - As far as possible ready mix concrete from batching plant to be used, otherwise the concrete should be prepared away from residential areas and brought to the site
    - All the noise activity like hammering, cutting, crushing, running of heavy equipments should be done in day time and avoided in night time

- Workers engaged in night works should have adequate rest/sleep in day time before start of night works
- Worker engaged for night works should have previous experience of night works and should be physically fit for such works including clear vision in night
- All the necessary provisions of traffic aids such as traffic signals, road signage, barricades, cautions boards, traffic diversion boards etc. should be available with fluorescent/retro-reflective arrangements
- Workers should be trained before start of night works about risks and hazards of night works and their mitigation measures and should be provided all the protective aids (PPEs) including fluorescent/retro-reflective vests
- Horns should not be permitted by equipment's and vehicles
- Workers should not shout and create noise
- First aid and emergency vehicles should be available at site
- Emergency preparedness plan should be operative during night works
- Old persons and pregnant women and women having small kids should not work in night time
- All the vehicles and equipment's being used at night works should have adequate type of silencers/enclosures/mufflers to reduce noise
- All the vehicles should be checked for working head lamps, tail lamps, inner lights etc. before start of night works

7. PIU/CMSC site engineers and contractor's safety personnel should closely monitor the safety of works continuously and noise and illumination levels on hourly basis and maintain photographic and videographic records as well as register the observations
8. Night works should be stopped early in the morning at least one hour before start of pedestrian/traffic movement
9. After completion of night works all the site should be cleaned and maintained obstruction free for day time movement of vehicles and pedestrians
10. Drivers and workers should be alert and responsive during night works
11. All the wages to workers working in night hours should be as per the applicable labour acts
12. Avoid any nuisance which may create problems to nearby habitants and work peacefully during night hours
13. Night works should not be conducted near hospitals and during peak seasons such as peak tourist season, students' exam times etc.

Appendix C-19: Guidelines for Safety during Monsoon/Heavy rainfall

Excavation and refilling of earth are common activities, which, if not carefully executed may pose problems to the safety of works as well as passers-by and road users during the impending Monsoon.

Normal and heavy rainfall event affect our ongoing works, It should be our conscientious effort to ensure that such events do not prove to be problematic to people and structures in town. During monsoon PIU/PMCBC should ensure that any further excavation work is taken up only after ensuring that the earlier work is in safe stage. It is desired that DCM/ACM & Ex En PIU should inspect all sites during rains and take proactive actions.

Some of the precautions and mitigation measures to be taken are discussed below-

1. The execution of works having deep excavation in smaller lanes and congested areas should be completed well before monsoon. The works of deep excavation during monsoon should not be preferably taken up or extensive care should be taken for execution of such works.
2. The settlement in refilled trenches of sewerage and water supply lines may occur during monsoon. PMCBC and PIU team should inspect all sites after a storm to identify such reaches and take immediate corrective action by proper refilling and compacting.It is responsibility of all engineers to look after this activity during monsoon and ensure corrective actions from Contractor's side.
3. The contractor's crew should be equipped with vehicle, gum boots, raincoats, torch etc. to tackle such situation during and after rains. Adequate quantities of earth, debris and gravel should be stacked at strategic places so that no time is lost in procuring such material.
4. In trenches where pipe laying has been done and duly tested and approved, refilling should be done and all surplus material relocated to safe disposal sites such that it does not obstruct traffic or waterways.
5. All open ends of WS and WW pipelines should be firmly plugged to prevent debris from entering the pipeline. Manhole covers of sewer lines should be fixed in place to avoid any harm to road users.
6. Drains are primary or secondary carriers of storm water. Any unutilized construction material should be relocated to allow free passage of storm water. Surplus earth should be suitably and immediately be relocated to avoid earth from falling into the drain so that choking does not occur.
7. Overhead works should not be carried on in-weather conditions that threaten the safety of workers. More frequent checks on scaffold and bracings should be done during monsoon season.
8. Additional precautions should be taken of the power lines, ignorance and carelessness can cause major accidents and casualty.
9. Take preventive measures for water logging in working areas by providing dewatering pumps. Place bright and reflective warning signs.
10. Inspection should also be carried out before resumption of work after a shower/rain.
11. Storage of Construction Material: Steel & Cement are vital ingredients for quality construction work but in absence of proper storage, especially during monsoon, cement and steel may rapidly decline in quality and strength. Care should be taken to protect these materials and use of any exposed material should be allowed only after conducting fresh tests. Improper storage of such material should be reported to SE PIU/ACM PMCBC and use of any apparently affected material should be done after permission of SE PIU/DCM/ACM.

Additional Precautions

1. Adequate set up and resources such as dewatering pumps, electrical routings etc should be planned ahead. Water logging on main roads to be avoided, where construction works are going on.
2. Ensuring the monsoon specific PPE's issued in adequate and are used during monsoon.
3. Use of electric extension box should be avoided; extension cables (if used) should not be wet and damaged. Cables connections should be only weatherproof/waterproof. Electrical and HSE personnel of contractor should visit permanent and running sites regularly. Transparent protective sheets/rain sheds should be placed for the power distribution boards.
4. Welding machines, bar cutting machines etc. should be kept in dry conditions; should not stand in water logged area. Brakers and Drill machines should not be used when raining; dirt/mud should be scrubbed with cloth.
5. Special Trainings to all drivers and operators on safe practices and all vehicles/ equipment's maintenance checks to be more frequent.
6. High boom equipment to be stopped during blowing of high speed wind and rain storm. Arresting of parked vehicles, equipment during monsoon should be done.
7. All chemicals should be stored as per MSDS, chemicals to be protected from water ingress. Chemical waste should be disposed for preventing overflow of chemicals.
8. At labor camps following precautions should be taken:-
    - Maintaining hygiene & proper housekeeping.
    - Additional health checkup camp to identify seasonal diseases
    - Preventive measures on mosquito/parasite breeding mainly in work locations and camps
    - Frequent cleaning of toilets
    - To avoid water borne diseases, high level of cleanliness to be maintained, drinking water containers need to be cleaned and kept covered. Walk areas and pathways to be covered with Murom and soft rock particles (to avoid soft soil conditions).
    - Obstacle free approach to rest sheds, camp and toilets.
    - Proper illumination, provision of battery operated emergency lights
    - No bonfires inside resting sheds. No use of wood.

Note-

SE–PIU and ACM-PMCBC should oversee the arrangements to effectively deal with the eventuality.

EHS officer of contractor should visit each site and camps more frequently. Contractor/EHS officer will also impart training on safe working methods during Monsoon and will keep a daily watch on weather conditions to share with site team to act accordingly.

Contractor should organize Monsoon Health Camps and Monitor Workmen Habitat and Hygiene.

Appendix C-20: Sample ACM Management Plan

BACKGROUND OF ASBESTOS

1. The purpose of this Asbestos Management Plan (AMP) is to identify, use appropriate methodology and scientifically handling /disposal of the Asbestos Containing Materials (ACM) in order to comply with the applicable National legislation and International standards in sync with norms of ADB's SPS 2009. ADB has mandated as per Appendix 5 - prohibit the investment activities list - production of, trade in, or use of un-bonded asbestos fibers is deliberated. As per SPS 2009 Safeguard Requirement 1, it is emphasized "that the borrower/client will provide workers with a safe and healthy working environment" in the work areas with accounted risks inherent to the work zone and defined safety instructions and standard operating procedures identifying roles and responsibilities.

2. Asbestos is a collective name given to a group of minerals that occur naturally as fiber bundles and possess high tensile strength, flexibility, heat resistance, non-biodegradability with chemical and physical durability. Asbestos is hydrated silicates with complex crystal structures. It is found in two configurations: chrysotile (derived from serpentine minerals) and amphibole is a naturally occurring mineral with long thin fibers. The most abundant asbestos used in the world is chrysotile. The use of ACM propagated due to its economic viability.

3. The purpose of this AMP is to identify, use appropriate methodology and scientifically handling /disposal of the Asbestos Containing Materials (ACM) in order to comply with the applicable National legislation and International standards in sync with norms of ADB's SPS 2009.. As per SPS 2009 Safeguard Requirement 1, it is emphasized "that the borrower/client will provide workers with a safe and healthy working environment" in the work areas with accounted risks inherent to the sector and defined safety instructions and standard operating procedures identifying roles and responsibilities.

Table 1: REGULATORY FRAMEWORK, STANDARDS AND PROTOCOL

Government of India Laws, Regulations and standards on Asbestos Applicable to the projects	**Requirements for the project**
IS 11768: 1986/2005: Recommendations for disposal of asbestos waste material	The standard emphasis that every employer who undertakes work which is liable to generates asbestos containing waste, shall undertake adequate steps to prevent and /orreduce the generation of airborne dust during handling, storing, transportation and final disposal of final disposal of asbestos and asbestos containing products. • The crux is waste avoidance: the practice inculcated should focus the on minimal waste generation. • Waste Collection: In the project circumstance, the waste is referred to the damaged powered asbestos which will be collected in the Permissible plastic bags to be disposed off to the nearest TSDF facilities.
IS 12081: Pictorial Warning to be implemented on equipment containing Asbestos Contaminated Products.	The objective of the caution is to make the person handling to take all pre-cautionary measures and make them aware of all the possible risk.

	 
IS 11451: Safety and Health Requirements related to Occupational Exposure to Asbestos contaminated Products.	In the project the norms pertaining to limiting number of hours working with ACM will be 8.0 hrs/48 hrs a week and the medical examination has to be periodic, the environmental monitoring has to be done as per the protocol. The safety at work place shall be enforced.
IS 11768: Waste Disposal Procedure for Asbestos Containing Products.	The protocol pertaining to disposal of the waste is emphasized, the collection of ACM powered will be in permissible plastic bags, which will be twisted tight at the neck so that the wear and tear due to abrasion will be minimum and the transportation of the asbestos waste has to be done by the authorized vendor to the approved landfill site that in the project case id TSDF.
Sampling of asbestos fiber (as per BIS-11450) has to be done regularly using personal sampler and determined using phase contrast microscope.	The Sampling and analysis protocol is emphasized. Details are given as above.

4. Further, there are several legislations that regulate the use and handling of asbestos as applicable, namely:

a. The Supreme Court of India – Banned ACM use in January 21 2011.
b. National Green Tribunal - In pursuant to the above order, in 2015, NGT issued an order- “that there is no asbestos mining presently operational anywhere in the country and the operations of the mines of associated minerals with asbestos has also been halted.”
c. Environmental (Protection) Act (1986)-Environmental monitoring.

RISK ASSESMENT:

5. The process of evaluation of risk at all the working sites was evaluated with the

inventorization of the unscientific storage pipes-in case of worst scenario. The site identified and evaluated was Sardarshar. Site visit was conducted to evaluate the risk associated with the ACM handling and re- handling. Working with or handling AC pipes in manner that produces dust, fibers, air borne particles etc., is very harmful and hazardous to the workers and general public in and around the work sites. The condition of existing underground AC pipes are not known, however, as these are old certain pipes will be in deteriorated conditions. So the Conditions were presumed if it is in friable form or in a condition in which it can release fibers before it is subjected any disturbance or removal, all safeguard measures needs to be adopted. There were certain areas where the AC pipes were subjected to shear and are powered, and AC Pipe ends were damaged these were the high risk zones in the campus. The probability of the air borne asbestos fibers in the areas cannot be over ruled.

6. Thus it is necessitated to draft standard operating procedure for disposal of ACM. The purpose of this standard operating procedure (SOP) is to ensure the safe handling of AMC including protection from hazards associated with uncontrolled distribution, encounter and removal of Asbestos Cement (AC) Pipes and pipe fittings. The scope of this SOP encompasses all aspects of safe AC pipe handling including identification of site, re-handling and encountering of ACM, site selection and proper identification for storage, inventorization, monitoring, final disposal, training and maintenance of records.

7. The fatal health hazard with inhalation of air borne asbestos fibers and its adverse health impact are known and needs a proper attention and planning with defined roles and responsibilities to ensure the work zone is at minimal risk and safe for the workers. It is also necessary to mandate the standard operating procedures with implementation of all requisite safety gears.

8. The assessment of the ACM disposal will be vested with the DBO Operator. The undamaged pipe-where the pipe ends are intact that there is no damaged on the entire length of pipe-to be stored in isolated storage with secured pipe ends either by wrapping the ends with permissible plastic bags. The damaged/broken pipes/powered pipes will be disposed off, by bagging the same in permissible plastic bags. All the records pertaining to the inventorization has to be kept by the DBO Contractor. The same shall be cross verified by RUIDP.

EMERGENCY RESPONSE PLAN & CHANCE FIND PROTOCOL

9. The emergency procedures should include managing an uncontrolled release of asbestos materials into the workplace. The onus of the same shall be ensured with immediate action of the field staff-DBO Operator/ HSE Staff. Steps should be taken to:

- Warn anybody who may be affected.
- Exclude from the area anyone not needed to deal with the release.
- Identify the cause of the uncontrolled release.
- Regain adequate control as soon as possible.
- Make sure anyone in the work area affected, who is not wearing personal protective equipments (PPEs), including respiratory protective equipment (RPE), leaves the affected area immediately.
- Minimize the spread of asbestos by ensuring they are suitably decontaminated.
- Clean up dust and debris.
- Decontaminate anyone who is contaminated with dust and debris.
- Ensure rags, clothing or PPE is decontaminated or disposed of as contaminated

waste.

- Consider alone and/or remote workers to ensure they can alert someone if necessary.

Check what you're working on before you start:

- Avoid using a sweeping brush as this can spread asbestos.
- Make sure no unauthorised personnel enter the area.
- The clean-up of any accidental release of higher risk materials, eg asbestos cuttings, powered asbestos that may release the asbestos fibers, to be done by authorized person

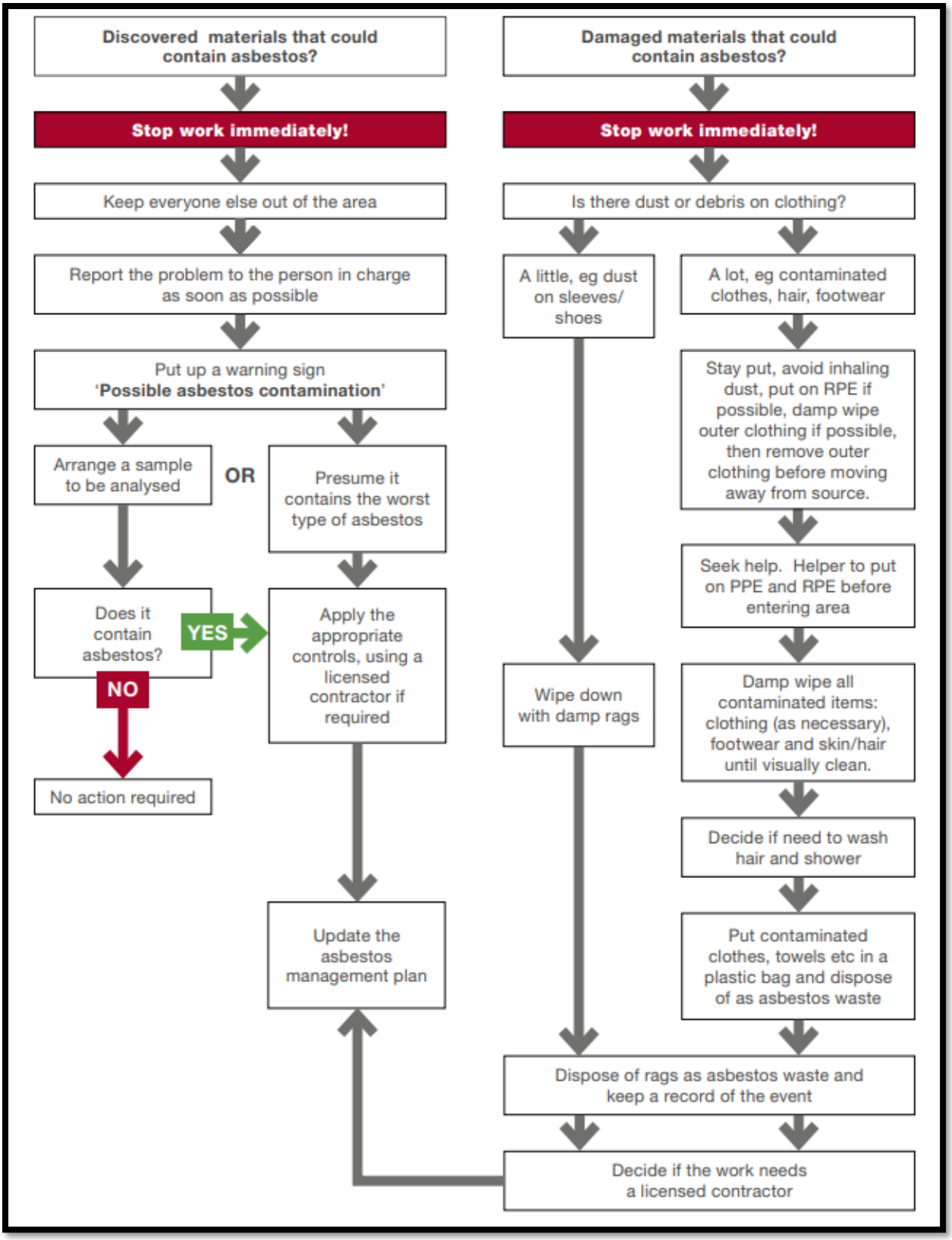


Fig.No.1-Showing Flow chart of ERP

Table 2-Roles and Responsibilities

PRE-CONSTRUCTION				
Activities	**Responsibilities**	**Associated Documents**	**Estimated Cost**	**Remark**
Design to encounter minimal ACM, and then Identification & Inventorization ACM - AC pipes & fittings	**RUIDP & DBO CONTRACTOR**	Form-I	Rs.100/km	The onus of the minimal encounter of ACM is vested upon the RUIDP and inventory will be with the DBO Operator and has to be annually verified by RUIDP.
Define & confine ACM storage area-in-situ			Rs.65/Sq.m	The storage area made available will be confined and fenced.
Warning signage near the ACM work site, storage and on AC pipes in local language****			Rs.500/label	The signage labels can be printed, sticker pamphlets or painted.
Training of personals handling the AC pipes and fittings	**DBO CONTRACTOR**	Form-II	Rs.1000/Person	All requisite safety gears should be made available at all sites.
Use of safety Gears			Rs.6000/Person	All the safety gears should be silicon based and suitable for Asbestos protection.
Briefing of Emergency Response Plan			Rs.500/Person	All the risk zones with respect to white card has to be briefed.
Confined storage with access control plan			Rs.5000/site	Inward and outward movement of authorized person must be allowed and has to be guarded or should be under key control.
Pre-history medical records of the ACM handling team			Rs.3000/Person	All requisite medical test, Respiratory test, lungs /Chest X-ray/CT Scan, Blood Test, Lower Abdomen examination etc
CONSTRUCTION PHASE				
Monthly Inspection & Annual Environmental Monitoring.	**DBO CONTRACTOR**	Form-III	Rs.40,000/sample	The sampling zone should be 500 m from the storage site and personal sampling has to be as per SOP-2
Reporting in SEMR	**RUIDP/ DBO CONTRACTOR**	None	Nil	As per ADB Format
Collection of Health records in compliance to the local laws	**DBO CONTRACTOR/RUIDP/PHED/LSG**	Form-IV	Nil	For regular evaluation & identification of any aboronmality.

Ensure adoption of all standard operating procedure		SOP-1&2	Nil	As revision desired on basis of Site specific information may be upgraded in the SOP 1&2 if required
Collection, Segregation, Reception and Disposal as per National norms of ACM		Form-V	Nil	Standard Regulatory format has to be filled and disposed off within 90 days.
Use of safety gears prior to handling of ACM based on White Card.		White Card-Page-11	Nil	Periodic training can be site specific
Disposal of ACM to the identified TSDF Facility to be done as per procedure within or prior to 90 days		SOP-2	1500/ton of waste plus freight as per actual.	Within 90 days from the generation of waste, in case of existing waste it has to be disposed off within 90 days from the Project Start.
To inform and fill the returns in the prescribed manifest as per HWMR.		Form-V(Form-10 of the Rule HWMR	Nil	90 days from the start of work
To facilitated a restricted confined storage space with access control with proper inventorization.		Form-II	Nil	Site Specific
In-situ storage of ACM.	**DBO CONTRACTOR**	Form-VI		The storage of existing and encountered ACM pipes (more than 4.0 ft) will be stacked end to end at 90 deg. With vertical stacks, 8 inches above the ground, covered with permissible plastic sheet. The campus custodian-viz PHED etc should also be informed about the In-situ storage of ACM and its impact.
ACM removal	**DBO CONTRACTOR**	--	--	Follow ACM Removal
Record maintenance of ACM in-situ and disposed off to TSDF	**DBO CONTRACTOR**	Form-I & Form-IV	Nil	The copies of inventory generated and collected will have to be shared with Land Custodian (LC), RUIDP and DBO Operator. To distinguish the forms they can be

				numbered. FORM-I(LC),Form-IV(LC)
Transits ACM storage of waste to be disposed off to TSDF	**DBO Contractor**	Form-IV	50,000/room	An isolated storage room should be constructed with 10x10 with height of 3.5 ft roofed properly for transit disposal of ACM to TSDF. **DISPOSABLE ASBESTOS WASTE STORAGE ROOM HAZARDOUR WASTE CATEGORY-15.2** (as per Hazardous waste management & Handling Rules 2015).
POST CONSTRUCTION PHASE				
Compliance of AAQM, Asbestos Fiber monitoring and Soil Quality monitoring and Periodic Work zone monitoring(Asbestos fiber count) records to be maintained	DBO Contractor	SOP-2	Rs.40,000/sample	The Asbestos Fiber count monitoring has to be conducted prior to ACM handling operation and after ACM Handling operation by an Accredited Laboratory. List of accredited laboratory will be available at Rajasthan State Pollution Control Board website-rspcb.nic.in
Health records &Periodic Medical Checkup of the personals handling ACM to be maintained.	PHED/LSG/DBO CONTRACTOR	Form-II	Rs.3000/Person	All the concerned employees deputed to handle or deal with ACM has to have Pre medical history and periodic medical examination done

Permissible Levels

10. Permissible Exposure Limit (PEL) for asbestos is 0.1 fibers per cubic centimeter of air as an eight hour time weighted average (TWA), with an excursion limit (EL) of 1.0 asbestos fiber per cubic centimeter over a 30 minutes period.

ACM REMOVAL

11. ACM Removal has to be checked in sync with the design and emphasis has to be laid to avoid the removal of ACM, in case it is unavoidable, then all the requisite safety gears are to be adopted:

- Inform the Asbestos Expert/HSE Expert prior to removal.

- Isolate the area with access to only trained staff/employees under supervision of Asbestos /HSE Expert.
- Exhibit all warnings

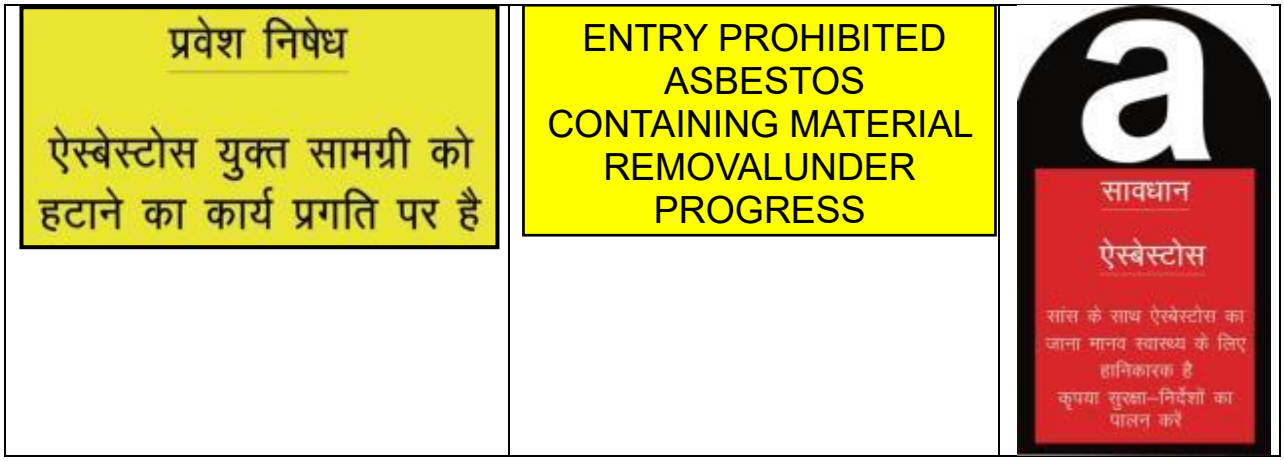


Fig. 2 Asbestos warning signage

- Undertaken Asbestos fibre Monitoring
- The trained Employees have to be deputed for removal of ACM.
- The removal ACM material has to be check with the status and extent of damage.
- Efforts should be made to remove the ACM as minimal as possible.
- The ACM removal has to be manual; it should neither be cut nor drilled.
- All removal operation should be undertaken with ACM in wet condition.
- The removed ACM will then be labeled and placed on permissible plastic sheet. It should not be put on ground directly.
- The dimension of plastic sheet should be larger than the ACM placed.
- If the ACM pipe is not damaged as about 4.0 ft and above, the ACM will be subjected for in-situ disposal.
- If the ACM is damaged and broken then it has to be packed in permissible plastic bags and disposed off to TSDF.
- Prior to disposal it can be stored in isolated room-showing board of –Hazardous waste storage room.
- The hazardous waste to be disposed off to TSDF should not be stored over 90 days after the removal date of ACM at site.
- All the safety procedures and safety gears should be worn by all the employees engaged in the ACM Removal operation.
- The Asbestos fiber monitoring, soil monitoring has to be undertaken during the operation as well.
- The process of removal of ACM will be completed after the removed ACM and its suitably disposed off either in -situ or to the isolated room prior to disposal at TSDF.
- Post ACM Removal asbestos fiber monitoring has to be undertaken to ensure the work zone is safe to resume further operations.

Safe Practices in Handling ACM

12. Proper handling and PPE:
    a. Cover up and wear PPE (Personal Protection Equipment). including respirator or

dust mask

b. Make sure the mask has two straps to hold it firmly in place. Don't use masks that only have one
c. Also wear a Hard hat, gloves, disposable coveralls with a hood, and safety glasses or goggles to protect eyes
d. Do not eat, drink or smoke in the work area as you may inhale or eat dust. Wash your hands and face with soap and water before meal breaks and when finished work for the day.
e. Do not use power tools Asbestos fibers can be released if power tools are used for anything other than the removal of screws.
f. Do not water blast or scrub with a stiff broom or brush. It is illegal to water blast asbestos cement sheets. If the material has been accidentally water blasted or has suddenly deteriorated in some way, you should call a licensed asbestos removal DBO Operator
g. Wet gently with water when removing asbestos cement pipes, use a pump spray to lightly dampen the pipes and keep the dust down. Remember: Not to waterblast asbestos cement materials.
h. Avoid drilling and cutting into asbestos products.
i. Do not drill holes through and never cut Instead remove the entire product and replace it with a non-asbestos product
j. Don't drop fiber pipes remove them carefully, Lower them to the ground, don't drop them, to minimize breakage.
k. Lay plastic sheeting under the work area to prevent any dust contaminating the ground. Use 200 micron thick plastic sheeting or bags or as permissible these must not be made from recycled materials or re-used for any other purpose.
l. The work area has to be barricaded and there should be no un-authorized person allowed. Only Trained ACM expert should be allowed to handle the ACM along with EHS Expert.
m. Close windows and doors and seal vents to stop dust getting into the house; ask neighbors' to do the same.
n. Seal off other places where dust can get in.
o. Remove soft furnishings like rugs, clothes, jute bags from the work area, and seal anything with plastics if it cannot be moved.
p. All the AC broken pipes have to collected and stacked properly with 200micron plastic wrapping with winning signage.
q. Do not leave plastic sheet lying about where they may be further broken or crushed by people or traffic.
r. Remove all ACM by the trained handler.
s. Since we are amidst of dry climatic conditions due care must be taken to see that no waste broken pipes or fittings are left loose and outside the confined area and may be dampened as required.
t. Mark and add signage.

13. Due care has to be taken to collect the dampened waste in a permissible standard bags with proper warning signage's.

14. The wastages packed have to be disposed off to Treatment, Storage or Disposal Facility (TSDF).The plastic bags must have legible note:

a. Waste Type:
b. Date of packing:
c. Qty/Numbers:

d. Packed by:
e. Warning Signage:
f. Disposal

Fig. 3- ACM: In-situ storage warning

15. The AMP procedures-**Standard Operating Procedure-01-** are as follows and are summarized as above

a. Objectives – to keep the work zone safe and secured.
b. Requirements – identify all the requirements needed for handling AC in the specific site and project
c. Conduct and ensure awareness and vocational training to ACM handlers
d. Conduct a comprehensive identification and risk assessment of ACMs
e. Apply restriction / re-handling of ACM on ground-use of PPE. Ensure that workers handling ACM have the right PPEs as follows:
   i. Hard helmet
   ii. Overall suit
   iii. Gloves
   iv. Mask to be strapped tight
   v. Safety goggles
   vi. Safety shoes
   vii. Ear plugs
d. Avoid underground encountering of ACM
   i. Ensure that an authorized person (HSE) are supervising the work
   ii. Barricade the area with signage
   iii. Damp ACM
   iv. Use safety gears
   v. Dismantle ACM to be labeled, kept on plastic grounding and packed in permissible bags
   vi. Label the bags properly
   vii. Ensure shipping to proper disposal sites
e. Site selection – the disposal site should be ready to handle ACM and protect the nearby people as well The site selection criteria are as follows:
   i. Away from habitation
   ii. Avoid low lying areas
   iii. Away from water storage
   iv. To be enveloped with minimum of 8-feet height enclosure
   v. Avoid high vertical stacks
   vi. Access controlled
   vii. Proper signage enclosure
f. Proper re-handling of AMC, labeling and packing
g. Control access and ensure proper monitoring of records, specifically:
   i. Environment
   ii. Health

iii. Reporting to regulators

h. Dispose the ACM through qualified DBO Operators up to the Total Sanitary Disposal Facility (TSDF)

Table 3: LIST OF APPROVED TSDF OPERATORS IN RAJASTHAN

S. No	Operator	Address	Remark
1.	Rajasthan Waste Management Project (M/s Ramky Enviro Engineers Ltd)	Survey 1018/13, Vill-Gudli,Tehsil-Mavli, Zinc Choraha to Debari Railway Station Road, Dist Udaipur (Rajasthan).	This TSDF is for all kind of hazardous waste as listed in the hazardous waste (Management & Handling) Rules.
2.	Ramky Enviro Engineers Ltd, Balotra	Ramky BWMP Rd, Rajasthan 344032.	This TSDF is for all kind of hazardous waste as listed in the hazardous waste (Management & Handling) Rules
3.	Continental Petroleum Ltd	Bheror, Distt- Alwar	Only for Incineration

16. Label/display for TSDF disposal bags has to have clear display of the content in both English and local language as displayed under:

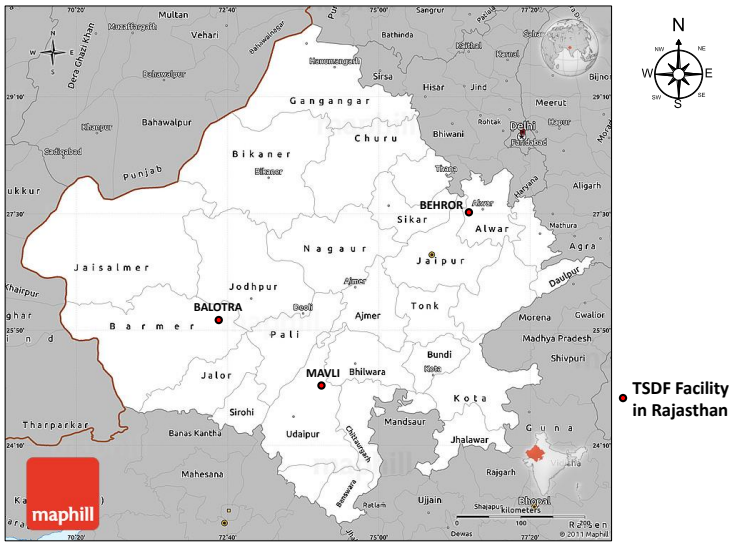


Fig 4: Map of the locations of approved TSDF in Rajasthan.

IN-SITU STORAGE ACM PIPES AREA

17. The removed undamaged ACM pipes have to be stacked properly as shown below to avoid any rolling of the pipes and eventual damage. The existing ACM Pipe stacking has to be re-handled to stack the ACM pipes properly. If the removed ACM Pipes is less than the full length of the ACM pipes, then separate stack of the same should be done with proper pre-caution and safety measures and gears.

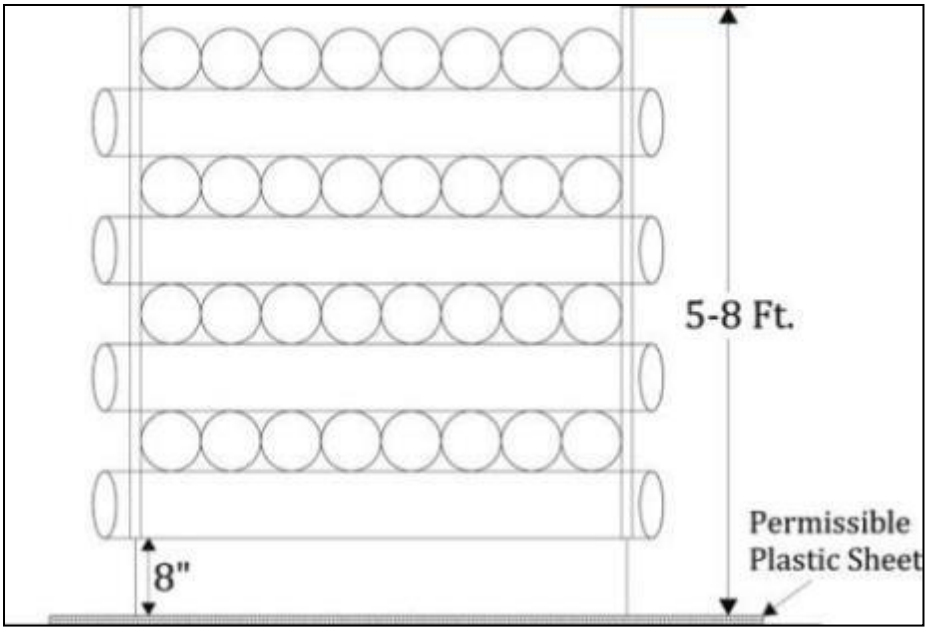


Fig. 5: Schematic diagram showing ACM Pipes stacking

18. The ACM stack has to be enveloped with proper fencing showing internal movement of person with 4.0ft corridor all around the stack. The Storage area will have display of all requisite warning and access control of the authorized person's entry and exit.

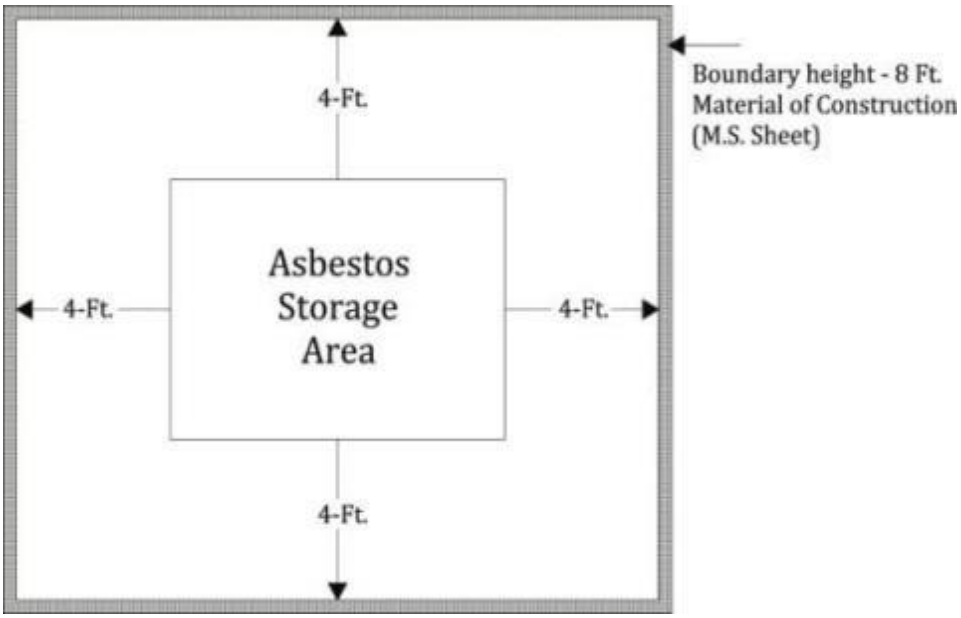


Fig. 6: Schematic diagram showing ACM Pipes storage area

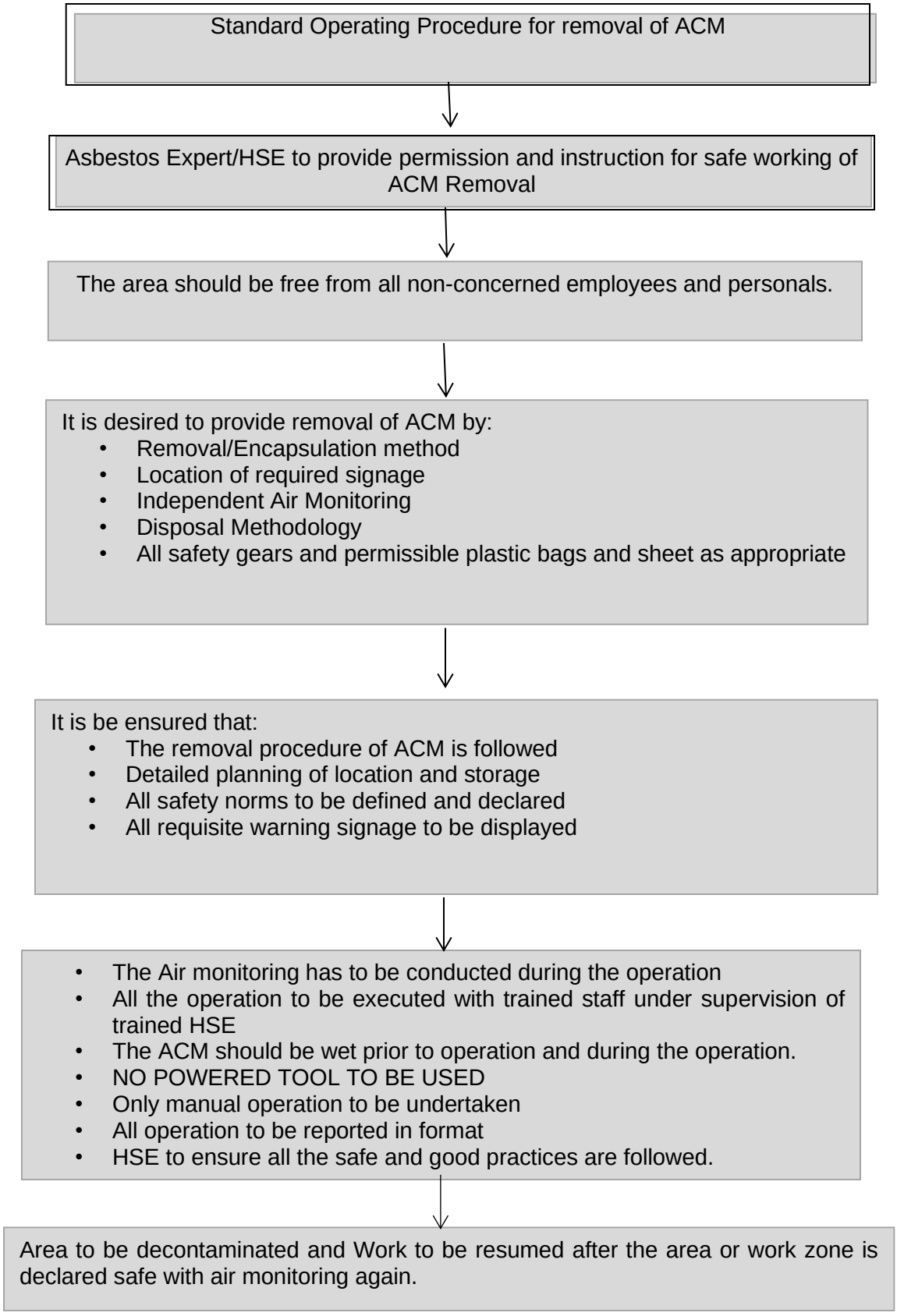


Fig. 6 -Standard Operating Procedure Flow Sheet

19. All the records in the pre-determined format are to be maintained and the disposal as stated in the applicable National legislation is to be followed. Any innovative use of the discarded ACM with the permissible law frame must be approved by respective Regulators prior to practice.

20. The format of Inventorization & records at all locations must be maintained irrespective of generation of ACM waste. The format of documentation must be uniform in order to track and trace the details as desired.

21. Based on the outcome of the workshop it was essential to enumerate the standard operating procedure & define the roles and responsibilities (already discussed as above) and the re-handling cost of the ACM as stated below:

Table 4- Suggestive Protective measures & Estimation of the cost of Re-Handling of ACM

1	Re-Handling			
	Re-handling of AC Pipes scattered/used in the premises.	• Re-Handling of the old AC Pipes in the premises needs to be quantified and a proper inventorization has to be prepared. • The isolated enveloped storage sites should be away from the habituation, the pipes used for fencing, tree guard needs to be re-handled & stored in the nearest isolated storage site and the damaged pipes/broken pipes have to be disposed off to the TSDF with all pre-cautionary measures. **NOTE:** Only powered/ grounded ACM will have to be disposed off to TSDF.	Manpower engaged: Trained labor, Supervisor, HSE Experts/Asbestos Expert	The re-handling cost will be part of the laying program. The disposal cost is Rs.1500/MT plus freight as per actual
	Removal of encountered AC Pipes	• The damaged / broken AC Pipes have to be cautiously handled with prior moistening and packed in plastic bags (permissible plastic bags) and sent for re-use in road making or to TSDF with all signage and precautionary measures as suggested above.	Manpower engaged: Trained labor, Supervisor, HSE Experts/Asbestos Expert	As stated above
	Storage	• The existing storage stacks have to be shielded with 8.0 ft height and above ground (min1.0 ft) The Pipes shall be stored in stacks with stoppers provided at the bottom layer to keep the pipe stack stable. The stack, particularly of smaller diameter pipes, shall be in pyramid shape. Pipes shall not be stacked more than 1.5 m high. Each stack shall have pipes of the same type and size only. Removal of pipes shall start from the top layer and by pulling from one end, if required, with all safety precautions. A pipe shall not be stored inside another pipe. The pipes	Manpower engaged: Trained labor, Supervisor, HSE Experts/Asbestos Expert	As on daily wages

		may also be placed alternately length and crosswise. They shall be stored on horizontal racks supported throughout their lengths on a reasonably flat surface free from stones and sharp projections. They should not be stacked in large piles, especially under warm conditions. Open ends of pipes to be sealed with permissible polythene.		
	Transportation	• Full length pipes • Damaged/Broken Pipes	Authorised agency	As per actual.
	Disposal			
	Isolated storage	The storage area should be twice the area required for storage of ACM	Manpower engaged: Trained labor, Supervisor, HSE Experts/Asbestos Expert. Authorised vendor. Boundary, signage, safety aspects etc	As stated in Table1.1.
	Sent to TSDF	The damaged/broken pipes will be packed in permissible Poly bags and has to be stored in defined location within the isolated storage. The records pertaining to the disposal (within 90 days of generation) have to be made systematic. Possibilities of using the broken pipes in wet conditions in road making in order to bind the asbestos fibers can be explored.	Authorised agency	Freight as per actual.
Estimation of suggestive protective and preventive measures				
	Air Quality sampling & Analysis-Asbestos fiber count	Personal sampler, phase contrast microscope, In case of asbestos dust, the same shall not exceed 2 mg/Nm3. Per the OSHA standards for asbestos, exposure monitoring and medical surveillance of workers is required when the Workers are or will be exposed to airborne concentrations of fibers of asbestos at or above OSHA's exposure limits for a combined total of 30 or more days per year; Workers perform work that disturbs asbestos-containing material (ACM) or presumed asbestos-containing material (PACM) for a combined total of 30 or more days per year. Minimum 3 locations (@120deg from each location) at min 500 m from the isolated storage of ACM and one sampling near the encountered site. The frequency of monitoring should be bi-annually.	Approved/accredited laboratory	As stated above.

	PPE's	Hard helmet, double strapped mask, safety tapes, boots(non laced), gloves, safety suits, goggles, ear plugs,	Standard make, minimum-4 sets at each site	As stated Above
	Education & Training	Awareness, New induction training and inspections	Asbestos expert/HSE Experts	As stated Above
	Medical Check up	As per norms or in consultation with Medical Practitioner.	Medical Doctor	As stated Above

Note:
Efforts should be made to minimize the existing AC water pipes. In areas where ACM are stored, it is required to have induction training of AMP, complete the formats and maintain the records.
Removals of used AC Pipes for fencing, boundary wall etc have to be carefully removed from use and stored in isolated storage.
At certain locations, it was observed that the discarded pipes was used as tree guard, when the sapling was planted as on date the tree is fully grown, in that case the removal of ACM has to be done with all precautions and use of total safety gears. Hand tools or slow-running tools producing coarse dust or chips shouldbe used where practicable rather than high-speed machines or those which cut by abrading the material after wetting. Alternatively, the same can also be bounded properly by bitumen paint.
The coarse dust and pieces in wet conditions will have to be collected in permissible plastic bags with use of all safety gears.
The collected wastes are to be labeled as stated above and disposed off to TSDF. The records of the same will have to be kept on daily basis and summarized to monthly basis.

FORM I – ASBETOS INVENTORY, INSPECTION AND ACTION FORM

Format: RUIDP/IIA/ LOCATION/NAME OF DBO CONTRACTOR/HSE 002/YEAR	
Location:	
Site co-ordinates:	
Elevation:	**Team:**
Date of visit	**Sign:**

Present Status		Indicate if installed, operational, in storage, etc.
Original age		Months or years since installation
Diameter		mm or inches
Length		meters
Volume		
Total packet		
Packing date		
Disposal date		
Existing Site (Photo or illustrations):		
Illustration/ Design of Activities On-site with respect to existing asbestos (include details such as size of new pipes, distance from existing AC pipes, other notable observations)		
DBO Contractor Handling Asbestos:		
Number of persons handling waste		
Medical Records		

Safety Gears	
Vocational Training Last Conducted: Number of attendees: Conducted by Schedule:	
Required Actions:	
Remarks	
Conclusion/Remark **HSE Signatory**	

FORM-II – MATRIX FOR TRAINING & RECORDS

Format: RUIDP/INSP.MATRIX/LOCATION/NAME OF DBO CONTRECTOR/HSE 001/YEAR				
S. No.	**Aspects of ACM**		**Check points**	**Remarks**
Training Schedule:				
Trainer Details:				
Date/Location of Training:				
Number of attendees:				
Training Schedule, Training Materials & Attendance Sheet, Feedback of Trainees.				
Understanding of:				
A.	**DOCUMENTS AND RECORDS**			
1.	Site Inventory			
2.	List of ACM storage and installation points			
3.	Structure of ACM management committee			
B.	**INVENTORY**			
1.	Inventorization of ACM			
	Number of ACM/ pipes			
	Dimensions of ACM/ pipes			
	Total volume of ACM/ pipes			
2.	Storage facility/ installation location:			
A.	In-use	Location		
		Condition	Intact/ damaged	
		Purpose		
		Accessibility by the workers		
		Evidence of physical damage and approximate size (length, width, volume) without coming into contact with The damaged ACM		
		Impacts on the environment (Based on Asbestos fiber Monitoring)		
3.	**LABELING AND SIGNAGE**			
	Notification to workplace safety and health			
	Working instruction			
	The risks associated with exposure to asbestos fibers			
	Cautionary statement to not disturb materials containing asbestos			
4.	**PERSONAL PROTECTIVE EQUIPMENT (PEP)**			
	Record of pep			
	Mask			

	Eye glasses	
	Gloves	
	Ear muffs	
	Others	
	Training	
	On occupational risks of asbestos to the workers	Date: Time: In-house/ external: Faculty: No of workers attended:
	Training for maintenance, repair and renovation	Date: Time: In-house/ external: Faculty: No of workers attended:
	Training for workers working with asbestos	Date: Time: In-house/ external: Faculty: No of workers attended:
	Periodic air quality monitoring records	• Within the permissible limits • Not within the permissible limits (specify the reason)
	Workers medical check-up records	Date: In-house/ external: Performed by: Remarks: No of workers attended:
Conclusion/Remark **HSE Signatory**		

The all the data required in Form-II will be filled by the DBO Operator (HSE-Officer), the records of this document has to be maintained for a pre-decided life. Details of training imparted have to be file with appropriate evidence like photographs, feedback form**,** videos etc. There has to be a proper documentation of the records kept with highest level of transparencies to retrieve, trace and track the records as necessary. The records maintained by the DBO Operator, has to be audited regularly by the ACM-Expert.

Form-I has to be accompanied with Form-II. Defined period of Air Quality monitoring and health will have to be minimum twice a year. Where ever the fiber counts are found/ recorded beyond the permissible norms, corrective action, like:

- Cordon off the area of ACM
- HSE team with trained experts to be deputed for the task
- Moisten the ACM prior to handling
- Storage area of the ACM stacks to be covered
- The damaged/deteriorated ACM to be re-handled in presence of Asbestos Expert/ HSE (Trained) with all defined norms and safety gears.
- Disposal of damaged/deteriorated ACM to be done as per the Norms.
- Records of disposal to be maintained.
- Keep all requisite evidence in form of documentation, geo-tagged photographs etc
- Frequency of health monitoring at such locations to be increased.

Form-III-AIR QUALITY MONITORING AND RESULTS

Format: RUIDP/AQMR/ LOCATION/NAME OF DBO CONTRACTOR/HSE 003/YEAR			
Vendor details Approvals			
S.No	Location	Agency	Results& Permissible Norms
Conclusion/Remark HSE Signatory			

FORM-IV-MEDICAL HISTORY

Format: RUIDP/MH/ LOCATION/NAME OF DBO CONTRACTOR/HSE 004/YEAR							
Employee code:							
Employer Details:							
PPE Used:							
Insurance/ESI							
S. No	Name	Age/Sex/DBO	Address/ Contact details:	Period of Employment/ Job Title	Pre-History	Doctor's comments	HSE Remarks
					Height Weight/BMI Blood group X-Ray CT Scan others Smoker: Tobacco: Alcohol Consumption: Family History: Medication if any: Eye sight: Hearing: Others:		

FORM -V

[FORM-10- as per rule 19 (1) of Hazardous waste Handling & Management Rules-2016]
MANIFEST FOR HAZARDOUS AND OTHER WASTE

1.	Sender's name and mailing address (including Phone No. and e-mail) :			
2.	Sender's authorisation No.	•		
3.	Manifest Document No.	•		
4.	Transporter's name and address: (including Phone No. and e-mail)			
5.	Type of vehicle	•		(Truck/Tanker/Special Vehicle)
6.	Transporter's registration No.	•		
7.	Vehicle registration No.	•		
8.	Receiver's name and mailing address (including Phone No. and e-mail) :			
9.	Receiver's Authorisation No.			
10.	Waste description	•		
11.	Total quantity No. ofContainers	•		……………………..m^3 or MT ……………………..Nos.
12.	Physical form			(Solid/Semi-Solid/Sludge/Oily/Tarry/Slurry/Liquid)
13.	Special handling instructions and additional information			
14.	Sender's Certificate			I hereby declare that the contents of the consignment are fully and accurately described above by proper shipping name and are categorised, packed, marked, and labeled, and are in all respects in proper conditions for transport by road according to applicable National Government regulations.
	Name and stamp:	Signature:		Month / Day / Year
15.	Transporter acknowledgement of receipt of Wastes			
	Name and	Signature:		Mont / Day / Year

	stamp:			h			
16.		Receiver's certification for receipt of hazardous and other waste					
	Name and stamp:	Signature:		Month	Day		Year

FORM –VI: IN-SITU STORAGE OF ACM

S. No	Activity	Number of Stacks	Area occupied	Details of ACM Pipes		Day/month/year Of storage
Site History						
For existing Stacks, details of re-handling of pipes in number or volume to be mentioned under supervision of Authorized Experts.						
Details of Location of re-handled ACM storage, new area should be • Minimum 10-15 ft away from campus habituation. • 250m away from the water sources • 500-800m away from Children play area • The area should be isolated and covered from all the sides with restricted Access for Authorised Experts Only. • Register to be maintained for Entry& Exit of personals. • Register to be maintained for Entry & Exit of ACM • Labels to be displayed in legible format • Specific training of ACM to be inducted in the ACM storage area for residing population in the campus.						
Details of transit storage of ACM to be maintained as per norms in an isolated storage room full covered						

Standard Operating Procedure-02

Asbestos Fiber Monitoring, Analysis and Identification

Principle

1. The collection of environmental samples including air must follow an appropriate sampling procedure. A review of method for sampling of asbestos fibers has been published (IPCS, 1986). The most commonly used analytical method involves phase contrast optical microscopy (PCOM) in the work place and transmission electron microscopy (TEM) in the general environment. The phase contrast optical microscopy (POCM) is universally recommended for asbestos analysis (Eache and Groff, 1997; Dion and Perrault, 1994) including Bureau of Indian Standard. POCM coupled with polarized light is largely used for asbestos analysis in solid samples (USEPA, 1993). The fiber monitoring has to be done by any NABL/MOEF&CC accredited laboratory either in-house or by third party.

Monitoring of Asbestos Fiber in Air

2. A general survey of inside and outside the storage sites of the work zone has to be conducted to choose the sampling sites. Sampling is to be carried out at visually selected locations appeared more prone to emission or possibility of release of asbestos fiber. The sample

collected by drawing a measured quantity of air through cellulose ester a membrane filter by a battery operated sampling pump that was fully charged to operate continuously over the chosen sampling time. The exposed filters will then be placed into plastic petri dishes and transferred carefully to the laboratory.

3. Two types of samples are to be taken, one within the workers breathing zone that is 300 mm radius extending in front of the face, and measured from the midpoint of a line bisecting the ears called personal samples. The samples taken at a fixed location mostly near to the source point called area or static samples. Personal sampler model “XX 5700000” and low volume vacuum/pressure pump model “XX5622050” attached with monitor or cowl model “MAWP025AC” of Millipore Corporation, USA are to be used for the collection of personal and area samples, respectively. The flow rate of pump is to be adjusted to 1litre per minute. The flow rate checked before and after in each monitoring, those samples showing the difference by >10 percent from the initial flow rate are to be rejected. In both the samples filter holder (Cowl) always pointed downward position to avoid the deposition of heavy particles. An ester cellulose membrane filters “AAWP02500” having 0.8 µm-1.2 µm pore size diameter are to be used throughout the sampling for asbestos counts at work environment.

Mounting Procedure

4. Complete filter is to be placed on clean microscopic slide, dust side up at room temperature. Electrostatic force keeps the filter usually on the slide. Filters are to be exposed to acetone fumes and triacetin (Glycerol triacetate, Sigma). In this procedure a small quantity of acetone in round bottom flask (500-1000ml) heated at the boiling point underwater bath, the vapors condensed in a simple condensing column. When the sufficient fumes of acetone become ready then pass it throughout on the filter for 3-5 seconds at a distance of 15-25 mm. put the 1-3 drops of Glycerol Triacetate (Triacetin) on the acetone-cleared filter. Place a cover slip on cleared filter by avoiding the air bubbles. Heat the cleared filter at 50°c for 15 minutes and leave it at room temperature for 24 hours under the action of triacetin to clear entire filter. Alternatively, membrane filter can also be made transparent with immersion oil (Leica Microsystems Wetzlar GmbH, Wetzlar). Using a phase contrast microscope with polarized light, Laborlux S (of M/s Leica, Germany) and then counting has to be done at magnification 400X-500x

$C = A/a \times N/n \times 1/r \times 1/t$

Where:

C= concentration in fibers per cubic centimeter rounded to first place of decimal,

N = total no. of fiber counted,

n = number of graticule areas observed,

A= effective filter area in mm^2

a= graticule counting area in mm^2,

r= flow rate of air through filter in cm^3/min., and

t= single sample duration in minutes

5. To rule out the probability of the air borne asbestos in the existing scenario at the said site as well as other similar sites at the different work zones, it is necessary to have the asbestos fiber monitoring and sampling counts to be recorded at regular intervals. The environmental air sampling stations will have to be minimum three at 120 degree angle, within 1000-500 m from the ACM. The sampling frequency has to be in all three stages-Pre-Construction, Construction and Post Construction, while the personal sampling has to be done as stated above.

6. Bureau of Indian Standards (BIS) Guidelines for Safe Use of Products containing Asbestos states that “Asbestos cement products (such as AC pipes) generally contain about 10-

15% asbestos fibers in a cement matrix that comprises the rest of the materials and are termed as locked in asbestos products as these products have the asbestos fibers bound in cement. The possibilities of air borne asbestos fiber will be in case of mishandling of encountered pipes with unsafe practice. During storing and installation; recommended work practices shall be followed to avoid harmful exposure". According to Hazardous and Other Wastes (Management and Trans-boundary Movement) Rules, 2016, any waste with asbestos concentration limit of 10,000 mg/kg (i.e. 1%), however this will apply only if the asbestos containing substances are in a friable, powdered or finely divided state. Under the Basel Convention[1], asbestos or asbestos waste in the form of dust and fibers is classified as hazardous waste. The applicable legislation under the present scenario are:

[1] Basel Convention on the Control of Trans-boundary Movements of Hazardous Wastes and their Disposal, adopted in 1989

Summary of Asbestos Management Plan

Field	Anticipated Impact	Mitigation Measures	Responsible for Implementation/ Monitoring	Remark
Clearing, transfer and disposal of ACM pipes	Possibilities of air borne asbestos if handled unsafely, cut, drilled or broken into pieces that may cause: ❑ Inflammation of the lungs ❑ Mesothelioma ❑ Peritoneial mesotherlioma ❑ Pleural plaques ❑ Asbestosis ❑ Bronchogenic Carcinoma ❑ Second hand-exposure	Implement the AMP strictly that includes identification of hazards, the use of proper safety gear and disposal methods.	DBO Contractor /RUIDP	There has to be a suitable call to be taken for in-situ disposal if the removed ACM pipes are not damaged, full length or 4.0 ft length not damaged.
Work in narrow streets	Possibilities of air borne asbestos if handled unsafely cut, drilled or broken into pieces that may cause: ❑ Inflammation of the lungs ❑ Mesothelioma ❑ Peritoneial mesotherlioma ❑ Pleural plaques ❑ Asbestosis ❑ Bronchogenic Carcinoma Second hand-exposure	Conduct awareness program on safety during the construction work Undertake the construction work stretch-wise; excavation, pipe laying and trench refilling should be completed on the same day Provide barricades, and deploy security personnel to ensure safe movement of people and also to prevent unnecessary entry and to avoid accidental fall into open trenches Identify risk of intervention with existing AC pipes. If there is significant risk, implement the AMP strictly that includes identification of hazards, the use of proper safety gear and disposal methods.	DBO Contractor/RUIDP	All provision of safe working with proper signage has to be undertaken prior to work initiation, during the work and after the work.
Interventions in existing AC pipelines	Possibilities of air borne asbestos if handled unsafely cut, drilled or broken into pieces that may cause: ❑ Inflammation of the lungs ❑ Mesothelioma	Appropriate actions as defined in the Asbestos Management Plan will have to be adhered to	DBO Contractor/RUIDP	Measure to avoid the encounter & removal has to be prioritized and if the same is not avoided then the

Field	Anticipated Impact	Mitigation Measures	Responsible for Implementation/ Monitoring	Remark
	❑ Peritoneial mesotherlioma ❑ Pleural plaques ❑ Asbestosis ❑ Bronchogenic Carcinoma Second hand-exposure			measures stated have to be strictly followed.
Documentation /record	Unmonitored ACM might be handled incorrectly and can cause release of airborne asbestos	To be formatted and kept as mentioned in the Asbestos Management Plan	DBO Contractor/RUIDP	To be kept intact for easy tracking and reference in legible format. The same can be kept in soft format as well.

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Appendix C-21: Guidelines for Workers Camps

(Based on IFC benchmark standards for workers accommodation)

Guidelines for Workers' Accommodation

1. Availability of sufficient number of clean rooms for the workers with adequate facilities of ventilation, Drinking water, Electricity/fan/light (natural and artificial lighting) etc. in each room.
2. Camps should not be subjected to periodic flooding nor located within 200 feet of swamps, pools, sink holes or other surface collections of water. All sites should be graded, ditches and rendered free from depressions in which water may become a nuisance.
3. Accessibility to an adequate and convenient supply of potable water to the workers. Depending upon the climate, weather conditions and accommodation standards, 80 to 180 litres per persons per day water should be available and drinking water should meet the national/WHO drinking water standards.
4. Camp site should be adequately drained to avoid the accumulation of stagnant water.
5. All tanks used for the storage of drinking water should be constructed and covered as to prevent water stored therein from becoming polluted or contaminated.
6. All sites should be adequate in size to prevent overcrowding of necessary structures.
7. Camps should have Crèche facility for children with necessary arrangements.
8. The grounds and open areas surrounding the shelters should be maintained in a clean and sanitary condition free from rubbish, debris, waste papers, garbage or other refuse.
9. Beds, cots, or bunks, and suitable storage facilities such as wall lockers for clothing and personal articles should be provided in every room used for sleeping purposes.
10. A separate bed for each worker should be provided. Double deck bunks are not advisable for the safety and hygiene reasons and their use should be minimized. If they are used there must be enough clear space between the lower and upper bunk of the bed. Standard range is 0.7 to 1.10 meters. Triple deck bunks are prohibited.
11. All heating, cooking, and water heating equipment should be installed in accordance with State and local ordinances, codes, and regulations governing such installations. If a camp is used during cold weather, adequate heating equipment should be provided.
12. If food is provided, it should cater for different cultural needs. Kitchens should be provided with facilities to maintain adequate personal hygiene including a sufficient number of washbasins designated for cleaning hands with clean running water and materials for hygiene drying.
13. All kitchen floors, ceiling and wall surface adjacent to or above food preparation and cooking areas should be built using durable, non-absorbent, easily cleanable, non-toxic materials.
14. No person with any communicable disease shall be employed or permitted to work in the preparation, cooking, serving, or other handling of food, foodstuffs, or materials used therein, in any kitchen or dining room operated in connection with a camp or regularly used by persons living in a camp.
15. There should be recreation facilities for the camp workers i.e. TV/sports/newspaper/magazine etc.
16. There should be facility of mosquitoes prevention and control i.e. use of mosquito net/coil/electric repellent/pesticide etc.
17. Sanitary and toilet facilities should be constructed of the materials that are easily cleanable. Standard range of the toilets varies from 1 unit for 6 persons to 15 persons. For urinals, standards are 1 unit for 15 persons.
18. There is no need to provide separate urinals in any place where less than 50 workers are employed or where the latrines are connected to water borne sewage system.
19. Sanitary and toilet facilities should be designed to provide workers with adequate privacy including ceiling to floor partitions and lockable doors.

20. Separate toilet and bathing facilities should be available for Men and women. These facilities shall be distinctly marked "for men" and "for women" by signs printed in English and in the native language of the persons using the facilities, and/or marked with easily understood pictures or symbols.
21. Workers' gender, religious, cultural and social backgrounds should be respected. In particular, workers should be provided with the possibility of celebrating religious holidays and observances.
22. No pets, birds or livestock should be kept or fed unless approved by management or camp operator.
23. There should be proper arrangement of colour coded dustbins i.e. Green for wet/biodegradable wastes, blue for dry/non-biodegradable waste and red for safe disposal of domestic hazardous waste i.e. sanitary napkins and diapers.
24. There should be adequate facility for waste water management (i.e. septic tanks/soak pits) and for disposal of Municipal solid waste (i.e. composting).
25. The person in charge of managing the accommodations has a specific duty to report to the health authorities the outbreak of any contagious diseases, food poisoning and any other important casualties.
26. Guidance on the detrimental effects of the abuse of alcohol and drugs and other potentially harmful substances and the risk, concerns related to HIV/AIDS and other health risk related activities should be provided to the workers through group/individual orientations and should also be displayed at camps as visual boards.
27. Workers should have easy access to medical facilities and medical staff where possible female doctors/nurses should be available for female workers. Regular health check up should be done for the workers. First-AID Kit/Health care facilities should be available in the camps. There should be proper demarcation/display of First Aid facility and First Aider.
28. A specific fire safety plan should be prepared including training of fire wardens, periodic testing and monitoring of fire safety equipments.
29. All key contacts, emergency contact number, including nearby hospital should be posted in a prominent place and in all languages present e.g., at camp gate and throughout the camp.

Appendix C-22: Guidelines for Safety in Chlorine Usage
Instructions for Storage and Handling of Chlorine Cylinders

(Based on the 'Manual on Operation and Maintenance of Water Supply Systems' published by the Central Public Health and Environmental Engineering Organization (CPHEEO) in 2005)

1.1Storage Area

- Obtain storage license from controller of explosives under Gas Cylinder Rules 2004 if the quantity of Cl2 containers to be stored is more than 5 Nos.
- Storage area should be cool, dry, well ventilated, and clean of trash and protected from external heat sources. Please refer to Manual on "Water Supply and Treatment", (1999 Edition), for further details.
- Ventilation must be sufficient to prevent accumulation of vapour pockets. The exhaust should be located either near the floor or duct be provided extending to the floor. All fan switches should be outside the storage area.
- Do not store container directly under the sun.
- Weather cock should be installed near the storage to determine wind direction.
- The storage building should be of non-combustible construction with at least two exits opening outside.
- Neutralization system should be provided.
- Continuous monitoring of chlorine leak detection equipment with alarm should be installed in the storage area.
- The area should be free and remote from elevators, gangways or ventilating system to avoid dangerous concentration of Chlorine during leak.
- Two portable foam type fire extinguishers should be provided in the premises.
- Corrosive substances shall not be stored nearby which react violently with each other.
- Unauthorized person should not be allowed to enter into the storage area.
- The floor level of storage shed should be preferably 30 cms (at least one foot) higher from the ground level to avoid water logging.
- Ensure that all containers are properly fitted with safety caps or hooks.

1.2. Cylinder & Drum Containers

- Store chlorine cylinders upright and secure them so that they do not fall.
- Drum containers should be stored on their sides on rails, a few inches above the floor. They should not be stacked one upon the other. They should be stored such that the valves are in vertical plane.
- Keep enough space between containers so as to have accessibility in case of emergency.
- Store the containers in a covered shed only. Keep them away from any source of heat as excessive heat may increase the pressure in container which will result into burst.
- Do not store explosives, acids, turpentine, ether, anhydrous ammonia, finely divided metals or other flammable material in the vicinity of Chlorine.
- Do not store containers in wet and muddy areas.
- Store filled and empty containers separately.
- Protective covers for valves are secured even when the containers are empty, except during use in the system.
- Never use containers as a roller to move other equipment.
- Never tamper with fusible plugs of tonners.
- Check leakages every day by means of ammonia torch. However, it should not be touched to brass components like valves of container for safety.
- Never carry out any welding work on the chlorine system as combustion of steel takes place at 2510C in presence of chlorine.

- The boxes containing emergency kit, safety applications and self contained breathing apparatus should be kept in working order in an easily approachable area.

1.3. Use of Cylinders & Drum Containers in Process System

- Use containers in the order of their receipt, as valve packing can get hardened during prolonged storage and cause gas leaks.
- Do not use oil or lubricant on any valve of the containers.
- Badly fitting connections should not be forced and correct tool should always be used for opening and closing valves. They should never be hammered.
- The area should be well ventilated with frequent air changes.
- Transport the cylinders to the process area by using crane, hoist or railings etc.
- The drum containers should be kept in a horizontal position in such a way that the valves are in a vertical plane. The upper valve gives out gas and the lower one gives out liquid chlorine.
- The cylinder should be kept in upright position in order to release gas from the valve. For liquid chlorine withdrawal, it should be inverted with the help of an inverted rack.
- Connect the containers to the system by using approved accessories.
- Use copper flexible tube, with lead washer containing 2 to 4% antimony or bonded asbestos or teflon washer. Use yoke clamp for connecting chlorine container.
- Never use rubber tubes, PVC tubes etc. for making connections.
- Use the right spanner for operating the valve. Always keep the spanner on the valve spindle. Never use ill fitting spanner.
- After making the flexible connection, check for the leakage by means of ammonia torch but it should not come in contact with a valve.
- Keep minimum distance between the container valve and header valve so that during change-over of the container, minimum amount of gas leaks.
- The material of construction of the adopter should be same as that of valve outlet threads. o. The valve should not be used as a regulator for controlling the chlorine. During regulation due to high velocity of Chlorine, the valve gets damaged which in turn can cause difficulty in closing.
- The tools and other equipment used for operating the container should be clean and free of grease, dust or grit.
- Wear breathing apparatus while making the change-over of the container from the process header.
- Do not heat the container to withdraw more gas at faster rate.
- Use pressure gauge and flow measuring device to control the flow and to know the quantity of gas left in the container.
- Use an inverted U type barometric leg or vacuum breaking arrangement for connecting the container to the process piping.
- Withdrawal of the gas should be stopped when the gas pressure inside the container is between 0.1 to 0.5 kg/cm2 approximately.
- If withdrawal of the gas from the container connected to the process system has to be suspended for long intervals, it should be disconnected from the system, and the valve cap and hood replaced.
- Gas containers should be handled by trained persons only.

1.4. Disconnecting Containers from Process System

- Use breathing apparatus before disconnecting the container.
- First close the container valve fully. After removal of chlorine the process valve should be closed.
- Remove the flexible connection, plug the flexible connection in order to avoid entry of humid air. Replace the valve cap or hood on the container.

- Put the tag on the empty container & bring it to storage area marked for empties. e. Check for the leakage.

1.5. Loading and Unloading of Containers

- The handling of containers should be done under the supervision of trained and competent person.
- It should be done carefully with a crane, hoist or slanted ramp. Do not use magnet or sharp object for lifting the containers.
- Small cylinders should not be lifted by means of valve caps as these are not designed to carry the weight.
- The containers should not be allowed to strike against each other or against any hard object.
- Vehicles should be braked and isolated against any movement.
- After loading, the containers should be secured properly with the help of wooden wedges, rope or sling wire so that they do not roll away.
- The containers should never be dropped directly to the ground or on the tyre from the vehicle.
- There should be no sharp projection in the vehicle.
- Containers must have valve caps and plugs fitted properly.
- Check containers for leakage before loading/unloading.

1.6. Transportation of Container

- The name of the chemical along with diamond pictorial sign denoting the dangerous goods should be marked on the vehicle.
- The name of the transporter, his address and telephone number should be clearly written on the vehicle.
- The vehicle should not be used to transport any material other than what is written on it. d. Only trained drivers and cleaners should transport hazardous chemical
- The driver should not transport any leaking cylinder.
- The cylinder should not project outside the vehicle.
- The transporter must ensure that every vehicle driver must carry “Trem Card” (Transport Emergency Card) and ‘Instructions in writing booklet’ and follow them.
- Every driver must carry safety appliances with him, viz; Emergency kit, breathing apparatus etc.
- The vehicles must be driven carefully, especially in crowded localities and on bumpy roads. Do not apply sudden brakes.
- Check for the leakage from time to time.
- In the case of uncontrollable leakage, the vehicle should be taken to an open area where there is less population.

1.7. Emergency Kit: It consists of various tools and appliances like gaskets, yokes, studs, tie rods hoods, clamps, spanners, mild steel channels, screws, pins, wooden pegs etc. of standard sizes. Separate kits are used for cylinders and tonners. All the gadgets are designed for using in controlling or stopping the leakages from valves, fusible plug and side walls of cylinders and containers used for handling chlorine.

- Leakage may occur through the valve. There are basically four types of valve leaks.
  - Valve packing
  - Valve seat
  - Defective inlet thread
  - Broken valve thread

- Leakage may occur through container wall. For controlling such leakages, clamps are used for cylinders and chain and yoke arrangement is used for tonner. Sometimes wooden peg is used by driving into the leaking hole as a temporary arrangement.
- Leakage may occur through fusible plug.
  - If the leakage is through the threads of fusible plug, yoke, hood and cap nut arrangement is used to control the leak.
  - If fusible metal itself in the plug is leaking, yoke and stud arrangement is used to control the leak.

2. First Aid to be Provided for a Person Affected by Chlorine

a. General Remove the affected person immediately to an uncontaminated area. Remove contaminated clothing and wash contaminated parts of the body with soap and plenty of water. Lay down the affected person in cardiac position and keep him warm. Call a physician for medical assistance at the earliest. Caution: Never attempt to neutralize chlorine with other chemicals.

b. Skin Contact Remove the contaminated clothes, wash the affected skin with large quantity of water. Caution: No ointment should be applied unless prescribed by the physician.

c. Eye Contact If eyes get affected with liquid chlorine or high concentration of chlorine gas, they must be flushed immediately with running water for atleast 15 minutes keeping the eyelids open by hand. Caution: No ointment should be used unless prescribed by an eye specialist.

d. Inhalation If the victim is conscious, take him to a quiet place and lay him down on his back, with head and back elevated (cardiac position). Loosen his clothes and keep him warm using blankets. Give him tea, coffee, milk, peppermint etc. for making good effect on breathing system. If the victim is unconscious, but breathing, lay him down in the position mentioned above and give oxygen at low pressure until the arrival of doctor. If breathing has stopped, quickly stretch him out on the ground or a blanket if available, loosen his collar and belt and start artificial respiration without delay. Neilson arm lift back pressure method is useful. Automatic artificial respiration is preferable if available. Continue the respiration until the arrival of the doctor. Amboo bag can also be used for this purpose.

3. On-Site Emergency Plan to Cover the Leakage of Chlorine

3.1. Introduction As chlorine is a hazardous chemical, handling and storage of it demand adequate precautions to avoid possible hazards. Leakage of chlorine may develop into a major emergency. Therefore, the emergency procedure to cover this eventuality is essential. It is drawn in the form of on-site emergency plan. The elements of onsite emergency plan are as follows:

3.2. Identification of Hazard Chart

In this case the site risk is evaluated by the expert and the extent of the probable damage is calculated on the basis of stored chlorine quantity, nearby population, wind direction, type of equipment failure etc. For this purpose, hazard analysis is conducted in which case all the hazardous properties of chlorine are considered. If evacuation is required, the range of it is calculated.

3.3. Appointing Key Persons In order to control the incident like chlorine leakage, it is essential to appoint various persons with their well-defined responsibilities. Taking into account the various activities likely to be involved, the following key persons are

appointed (i) Site Controller, (ii) Incident controller, (iii) Shift Executive In charge, (iv) Communication Officer, (v) Safety Officer, (vi) Fire and Security Officer, (vii) Utilities and Services In charge, (viii) Traffic Controller, (ix) First Aider

3.4. Assembly Points These points are set up where persons from the plant would assemble in case of chlorine leakage. At these points the in-charge for counting the heads will be available.

3.5. Emergency Control Centre
The control centre is the focal point in case of an emergency from where the operations to handle the emergency from are directed and coordinated. It contains site plan, telephone lines, public address system, safety equipment, first aid boxes, loud speaker, torches, list of essential telephone numbers, viz. fire brigade, police, hospital, civil defence, collector, factory inspector, organizational authorities, chlorine suppliers, mutual aid group, social workers, list of key persons and their addresses, copy of chemical fact sheet, location plan of fire hydrant, details of dispersion model of chlorine gas, population distribution pattern, location of alarm system.

3.6. Procedure to Meet Emergency
The actions to be taken by the staff and authority are given below; Emergency Alarm: An audible emergency alarm system is installed throughout the plant. On hearing the alarm the incident controller will activate the public address system to communicate with the staff about the emergency and give specific instructions for evacuations etc. anyone can report the occurrence of chlorine leakage to section in-charge or incident controller through telephone or intercom or in person.

3.7. Communication
Communication officer shall establish the communication suitable to that incident.

3.8. Services
For quickness and efficient operation of emergency plan the plant is divided into convenient number of zones and clearly marked on the plan. These are emergency services viz. firefighting, first aid, rescue, alternative source of power supply, communication with local bodies etc. The incident controller will hand over the charge to the site controller of all these coordinating activities, when the site controller appears on the site. The site controller will coordinate all the activities of the key persons. On hearing the emergency alarm system all the key persons will take their charge. Incase of their absence other alternatives are nominated. The person nominated for personnel and administration purposes will be responsible for informing all statutory authorities, keeping account of all persons in the plant including contract labour, casual workers and visitors. He will be responsible for giving information to press or any outside agencies. He is also responsible for organizing canteen facilities and keeping informed the families of affected persons. The person nominated as security officer should guide police, fire fighting and control the vehicle entries. The site controller or any other nominated person will announce resumption of normalcy after everything is brought under control. The onsite emergency plan needs to be evaluated by mock drill. Any weaknesses noticed during such drills should be noted and the plan is modified to eliminate the weaknesses.

3.9. Emergency
Measures In case of leakage or spillage of Chlorine, the following emergency measures should be taken:

- Take a shallow breath and keep eyes opened to a minimum.
- Evacuate the area.

- Investigate the leak with proper gas mask and other appropriate Personal protection.
- The investigator must be watched by a rescuer to rescue him in emergency.
- If liquid leak occurs, turn the containers so as to leak only gas.
- In case of major leakage, all persons including neighbours should be warned.
- As the escaping gas is carried in the direction of the wind all persons should be moved in a direction opposite to that of the wind. Nose should be covered with wet handkerchief.
- Under no circumstances should water or other liquid be directed towards leaking containers, because water makes the leak worse due to corrosive effect.
- The spillage should be controlled for evaporation by spraying chilled water having temperature below 9.4oC. With this water crystalline hydrates are formed which will temporarily avoid evaporation. Then try to neutralize the spillage by caustic soda or soda ash or hydrated lime solution carefully. If fluroprotein foam is available, use for preventing the evaporation of liquid chlorine.
- Use emergency kit for controlling the leak.
- On controlling the leakage, use the container in the system or neutralize the contents in alkali solution such as caustic soda, soda ash or hydrated lime. Caution: Keep the supply of caustic soda or soda ash or hydrated lime available. Do not push the leaking container in the alkali tank. Connect the container to the tank by barometric leg.
- If container commences leak during transport, it should be carried on to its destination or manufacturer or to remote place where it will be less harmful. Keeping the vehicle moving will prevent accumulation of high concentrations.
- Only specially trained and equipped workers should deal with emergency arising due to major leakage.
- If major leak takes place, alert the public nearby by sounding the siren.
- Any minor leakage must be attended immediately or it will become worse.
- If the leakage is in the process system, stop the valve on the container at once.

3.10. Safety Systems Required at Chlorination Plant

The following safety systems should be kept ready at the chlorination plant:

- Breathing apparatus.
- Emergency kit.
- Leak detectors.
- Neutralisation tank.
- Siren system.
- Display of boards in local language for public cautioning, first aid and list of different authorities with phone numbers.
- Communication system.
- Tagging system for equipment’s.
- First aid including tablets and cough mixtures.
- Exhaust fans.
- Testing of pressure vessels, chlorine lines etc. every year as per factory act.
- Training & mock drill.
- Safety showers.
- Eye fountain.

- Personal protective equipment.
- Protecting hoods for ton-containers.
- Fire extinguishers.
- Wind cock.

Appendix C-23: Guidelines for Prevention and Control of COVID-19
WHO Interim Guidance on Water, Sanitation, Hygiene and Waste Management for the COVID19 virus

World Health Organization

unicef

Water, sanitation, hygiene, and waste management for the COVID-19 virus

Interim guidance
19 March 2020

Background

This interim guidance supplements the infection prevention and control (IPC) documents by summarizing WHO guidance on water, sanitation and health care waste relevant to viruses, including coronaviruses. It is intended for water and sanitation practitioners and providers and health care providers who want to know more about water, sanitation and hygiene (WASH) risks and practices.

The provision of safe water, sanitation, and hygienic conditions is essential to protecting human health during all infectious disease outbreaks, including the COVID-19 outbreak. Ensuring good and consistently applied WASH and waste management practices in communities, homes, schools, marketplaces, and health care facilities will help prevent human-to-human transmission of the COVID-19 virus.

The most important information concerning WASH and the COVID-19 virus is summarized here.

- Frequent and proper hand hygiene is one of the most important measures that can be used to prevent infection with the COVID-19 virus. WASH practitioners should work to enable more frequent and regular hand hygiene by improving facilities and using proven behavior-change techniques.
- WHO guidance on the safe management of drinking-water and sanitation services applies to the COVID-19 outbreak. Extra measures are not needed. Disinfection will facilitate more rapid die-off of the COVID-19 virus.
- Many co-benefits will be realized by safely managing water and sanitation services and applying good hygiene practices.

Currently, there is no evidence about the survival of the COVID-19 virus in drinking-water or sewage. The morphology and chemical structure of the COVID-19 virus are similar to those of other human coronaviruses for which there are data about both survival in the environment and effective inactivation measures. This document draws upon the evidence base and WHO guidance on how to protect against viruses in sewage and drinking-water. This document will be updated as new information becomes available.

1. COVID-19 transmission

There are two main routes of transmission of the COVID-19 virus: respiratory and contact. Respiratory droplets are generated when an infected person coughs or sneezes. Any person who is in close contact with someone who has respiratory symptoms (sneezing, coughing) is at risk of being exposed to potentially infective respiratory droplets.[1] Droplets may also land on surfaces where the virus could remain viable; thus, the immediate environment of an infected individual can serve as a source of transmission (contact transmission).

Approximately 2–10% of cases of confirmed COVID-19 disease present with diarrhoea,[2-4] and two studies detected COVID-19 viral RNA fragments in the faecal matter of COVID-19 patients.[5,6] However, only one study has cultured the COVID-19 virus from a single stool specimen.[7] There have been no reports of faecal–oral transmission of the COVID-19 virus.

2. Persistence of the COVID-19 virus in drinking-water, faeces and sewage and on surfaces.

Although persistence in drinking-water is possible, there is no evidence from surrogate human coronaviruses that they are present in surface or groundwater sources or transmitted through contaminated drinking water. The COVID-19 virus is an enveloped virus, with a fragile outer membrane. Generally, enveloped viruses are less stable in the environment and are more susceptible to oxidants, such as chlorine. While there is no evidence to date about survival of the COVID-19 virus in water or sewage, the virus is likely to become inactivated significantly faster than non-enveloped human enteric viruses with known waterborne transmission (such as adenoviruses, norovirus, rotavirus and hepatitis A). For example, one study found that a surrogate human coronavirus survived only 2 days in dechlorinated tap water and in hospital wastewater at 20°C.[8] Other studies concur, noting that the human coronaviruses transmissible gastroenteritis coronavirus and mouse hepatitis virus demonstrated a 99.9% die-off in from 2 days[9] at 23°C to 2 weeks[10] at 25°C. Heat, high or low pH, sunlight, and common disinfectants (such as chlorine) all facilitate die off.

It is not certain how long the virus that causes COVID-19 survives on surfaces, but it seems likely to behave like other coronaviruses. A recent review of the survival of human

coronaviruses on surfaces found large variability, ranging from 2 hours to 9 days.[11] The survival time depends on a number of factors, including the type of surface, temperature, relative humidity, and specific strain of the virus. The same review also found that effective inactivation could be achieved within 1 minute using common disinfectants, such as 70% ethanol or sodium hypochlorite (for details, see Cleaning practices).

3. Keeping water supplies safe

The COVID-19 virus has not been detected in drinking-water supplies, and based on current evidence, the risk to water supplies is low.[12] Laboratory studies of surrogate coronaviruses that took place in well-controlled environments indicated that the virus could remain infectious in water contaminated with faeces for days to weeks.[10] A number of measures can be taken to improve water safety, starting with protecting the source water; treating water at the point of distribution, collection, or consumption; and ensuring that treated water is safely stored at home in regularly cleaned and covered containers.

Conventional, centralized water treatment methods that use filtration and disinfection should inactivate the COVID-19 virus. Other human coronaviruses have been shown to be sensitive to chlorination and disinfection with ultraviolet (UV) light.[13] As enveloped viruses are surrounded by a lipid host cell membrane, which is not robust, the COVID-19 virus is likely to be more sensitive to chlorine and other oxidant disinfection processes than many other viruses, such as coxsackieviruses, which have a protein coat. For effective centralized disinfection, there should be a residual concentration of free chlorine of $\geq$0.5 mg/L after at least 30 minutes of contact time at pH <8.0.[12] A chlorine residual should be maintained throughout the distribution system.

In places where centralized water treatment and safe piped water supplies are not available, a number of household water treatment technologies are effective in removing or destroying viruses, including boiling or using high-performing ultrafiltration or nanomembrane filters, solar irradiation and, in non-turbid waters, UV irradiation and appropriately dosed free chlorine.

4. Safely managing wastewater and faecal waste

There is no evidence that the COVID-19 virus has been transmitted via sewerage systems with or without wastewater treatment. Further, there is no evidence that sewage or wastewater treatment workers contracted the severe acute respiratory syndrome (SARS), which is caused by another type of coronavirus that caused a large outbreak of acute respiratory illness in 2003. As part of an integrated public health policy, wastewater carried in sewerage systems should be treated in well-designed and well-managed centralized wastewater treatment works. Each stage of treatment (as well as retention time and dilution) results in a further reduction of the potential risk. A waste stabilization pond (an oxidation pond or lagoon) is generally considered a practical and simple wastewater treatment technology particularly well suited to destroying pathogens, as relatively long retention times (20 days or longer) combined with sunlight, elevated pH levels, biological activity, and other factors serve to accelerate pathogen destruction. A final disinfection step may be considered if existing wastewater treatment plants are not optimized to remove viruses. Best practices for protecting the health of workers at sanitation treatment facilities should be followed. Workers should wear appropriate personal protective equipment (PPE), which includes protective outerwear, gloves, boots, goggles or a face shield, and a mask; they should perform hand hygiene frequently; and they should avoid touching eyes, nose, and mouth with unwashed hands.

WASH in health care settings

Existing recommendations for water, sanitation and hygiene measures in health care settings are important for providing adequate care for patients and protecting patients, staff, and caregivers from infection risks.[14] The following actions are particularly important: (i) managing excreta (faeces and urine) safely, including ensuring that no one comes into contact with it and that it is treated and disposed of correctly; (ii) engaging in frequent hand hygiene using appropriate techniques; (iii) implementing regular cleaning and disinfection practices; and (iv) safely managing health care waste. Other important measures include providing sufficient safe drinking-water to staff, caregivers, and patients; ensuring that personal hygiene can be maintained, including hand hygiene, for patients, staff and caregivers; regularly laundering bedsheets and patients' clothing; providing adequate and accessible toilets (including separate facilities for confirmed and suspected cases of COVID-19 infection); and segregating and safely disposing of health care waste. For details on these recommendations, please refer to Essential environmental health standards in health care.[14]

1. Hand hygiene practices

Hand hygiene is extremely important. Cleaning hands with soap and water or an alcohol-based hand rub should be performed according to the instructions known as "My 5 moments for hand hygiene".[15] If hands are not visibly dirty, the preferred method is to perform hand hygiene with an alcohol-based hand rub for 20–30 seconds using the appropriate technique.[16] When hands are visibly dirty, they should be washed with soap and water for 40–60 seconds using the appropriate technique.[17] Hand hygiene should be performed at all five moments, including before putting on PPE and after removing it, when changing gloves, after any contact with a patient with suspected or confirmed COVID-19 infection or their waste, after contact with any respiratory secretions, before eating, and after using the toilet.[18] If an alcohol-based hand rub and soap are not available, then using chlorinated water (0.05%) for handwashing is an option, but it is not ideal because frequent use may lead to dermatitis, which could increase the risk of infection and asthma and because prepared dilutions might be inaccurate.[19] However, if other options are not available or feasible, using chlorinated water for handwashing is an option.

Functional hand hygiene facilities should be present for all health care workers at all points of care and in areas where PPE is put on or taken off. In addition, functional hand hygiene facilities should be available for all patients, family members, and visitors, and should be available within 5 m of toilets, as well as in waiting and dining rooms and other public areas.

2. Sanitation and plumbing

People with suspected or confirmed COVID-19 disease should be provided with their own flush toilet or latrine that has a door that closes to separate it from the patient's room. Flush toilets should operate properly and have functioning drain traps. When possible, the toilet should be flushed with the lid down to prevent droplet splatter and aerosol clouds. If it is not possible to provide separate toilets, the toilet should be cleaned and disinfected at least twice daily by a trained cleaner wearing PPE (gown, gloves, boots, mask, and a face shield or goggles). Further, and consistent with existing guidance, staff and health care workers should have toilet facilities that are separate from those used by all patients.

WHO recommends the use of standard, well-maintained plumbing, such as sealed bathroom drains, and backflow valves on sprayers and faucets to prevent aerosolized faecal matter from entering the plumbing or ventilation system,[20] together with standard wastewater treatment.[21] Faulty plumbing and a poorly designed air ventilation system were implicated as contributing factors to the spread of the aerosolized SARS coronavirus in a high-rise apartment building in Hong Kong in 2003.[22] Similar concerns have been raised about the spread of the COVID-19 virus from faulty toilets in high-rise apartment buildings.[23] If health care facilities are connected to sewers, a risk assessment should be conducted to confirm that wastewater is contained within the system (that is, the system does not leak) before its arrival at a functioning treatment or disposal site, or both. Risks pertaining to the adequacy of the collection system or to treatment and disposal methods should be assessed following a safety planning approach,[24] with critical control points prioritized for mitigation.

For smaller health care facilities in low-resource settings, if space and local conditions allow, pit latrines may be the preferred option. Standard precautions should be taken to prevent contamination of the environment by excreta. These precautions include ensuring that at least 1.5 m exists between the bottom of the pit and the groundwater table (more space should be allowed in coarse sands, gravels, and fissured formations) and that the latrines are located at least 30 m horizontally from any groundwater source (including both shallow wells and boreholes).[21] If there is a high groundwater table or a lack of space to dig pits, excreta should be retained in impermeable storage containers and left for as long as feasible to allow for a reduction in virus levels before moving it off-site for additional treatment or safe disposal, or both. A two-tank system with parallel tanks would help facilitate inactivation by maximizing retention times, as one tank could be used until full, then allowed to sit while the next tank is being filled. Particular care should be taken to avoid splashing and the release of droplets while cleaning or emptying tanks.

3. Toilets and the handling of faeces

It is critical to conduct hand hygiene when there is suspected or direct contact with faeces (if hands are dirty, then soap and water are preferred to the use of an alcohol-based hand rub). If the patient is unable to use a latrine, excreta should be collected in either a diaper or a clean bedpan and immediately and carefully disposed of into a separate toilet or latrine used only by suspected or confirmed cases of COVID-19. In all health care settings, including those with suspected or confirmed COVID-19 cases, faeces must be treated as a biohazard and handled as little as possible. Anyone handling faeces should follow WHO contact and droplet precautions[18] and use PPE to prevent exposure, including long-sleeved gowns, gloves, boots, masks, and goggles or a face shield. If diapers are used, they should be disposed of as infectious waste as they would be in all situations. Workers should be properly trained in how to put on, use, and remove PPE so that these protective barriers are not breached.[25] If PPE is not available or the supply is limited, hand hygiene should be regularly practiced, and workers should keep at least 1 m distance from any suspected or confirmed cases.

If a bedpan is used, after disposing of excreta from it, the bedpan should be cleaned with a neutral detergent and water, disinfected with a 0.5% chlorine solution, and then rinsed with clean water; the rinse water should be disposed of in a drain or a toilet or latrine. Other effective disinfectants include commercially available quaternary ammonium compounds, such as cetylpyridinium chloride, used according to manufacturer's instructions, and peracetic or peroxyacetic acid at concentrations of 500–2000 mg/L.[26]

Chlorine is ineffective for disinfecting media containing large amounts of solid and dissolved organic matter. Therefore, there is limited benefit to adding chlorine solution to fresh excreta and it is possible that this may introduce risks associated with splashing.

4. Emptying latrines and holding tanks, and transporting excreta off-site.

There is no reason to empty latrines and holding tanks of excreta from suspected or confirmed COVID-19 cases unless they are at capacity. In general, the best practices for safely managing excreta should be followed. Latrines or holding tanks should be designed to meet patient demand, considering potential sudden increases in cases, and there should be a regular schedule for emptying them based on the wastewater volumes generated. PPE (long-sleeved gown, gloves, boots, masks, and goggles or a face shield) should be worn at all times when handling or transporting excreta offsite, and great care should be taken to avoid splashing. For crews, this includes pumping out tanks or unloading pumper trucks. After handling the waste and once there is no risk of further exposure, individuals should safely remove their PPE and perform hand hygiene before entering the transport vehicle. Soiled PPE should be put in a sealed bag for later safe laundering (see Cleaning practices). Where there is no off-site treatment, in-situ treatment can be done using lime. Such treatment involves using a 10% lime slurry added at 1-part lime slurry per 10 parts of waste.

5. Cleaning practices

Recommended cleaning and disinfection procedures for health care facilities should be followed consistently and correctly.[19] Laundry should be done and surfaces in all environments in which COVID-19 patients receive care (treatment units, community care centres) should be cleaned at least once a day and when a patient is discharged.[27] Many disinfectants are active against enveloped viruses, such as the COVID-19 virus, including commonly used hospital disinfectants. Currently, WHO recommends using:

- 70% ethyl alcohol to disinfect small areas between uses, such as reusable dedicated equipment (for example, thermometers);
- sodium hypochlorite at 0.5% (equivalent to 5000 ppm) for disinfecting surfaces.

All individuals dealing with soiled bedding, towels, and clothes from patients with COVID-19 infection should wear appropriate PPE before touching soiled items, including heavy duty gloves, a mask, eye protection (goggles or a face shield), a long-sleeved gown, an apron if the gown is not fluid resistant, and boots or closed shoes. They should perform hand hygiene after exposure to blood or body fluids and after removing PPE. Soiled linen should be placed in clearly labelled, leak-proof bags or containers, after carefully removing any solid excrement and putting it in a covered bucket to be disposed of in a toilet or latrine. Machine washing with warm water at 60–90°C (140–194°F) with laundry detergent is recommended. The laundry can then be dried according to routine procedures. If machine washing is not possible, linens can be soaked in hot water and soap in a large drum using a stick to stir and being careful to avoid splashing. The drum should then be emptied, and the linens soaked in 0.05% chlorine for approximately 30 minutes. Finally, the laundry should be rinsed with clean water and the linens allowed to dry fully in sunlight.

If excreta are on surfaces (such as linens or the floor), the excreta should be carefully removed with towels and immediately safely disposed of in a toilet or latrine. If the towels are single use, they should be treated as infectious waste; if they are reusable, they should be treated as soiled linens. The area should then be cleaned and disinfected (with, for example, 0.5% free chlorine solution), following published guidance on cleaning and disinfection procedures for spilled body fluids.[27]

6. Safely disposing of greywater or water from washing PPE, surfaces and floors.

Current WHO recommendations are to clean utility gloves or heavy duty, reusable plastic aprons with soap and water and then decontaminate them with 0.5% sodium hypochlorite solution after each use. Single-use gloves (nitrile or latex) and gowns should be discarded after each use and not reused; hand hygiene should be performed after PPE is removed. If greywater includes disinfectant used in prior cleaning, it does not need to be chlorinated or treated again. However, it is important that such water is disposed of in drains connected to a septic system or sewer or in a soakaway pit. If greywater is disposed of in a soakaway pit, the pit should be fenced off within the health facility grounds to prevent tampering and to avoid possible exposure in the case of overflow.

7. Safe management of health care waste

Best practices for safely managing health care waste should be followed, including assigning responsibility and sufficient human and material resources to dispose of such waste safely. There is no evidence that direct, unprotected human contact during the handling of health care waste has resulted in the transmission of the COVID-19 virus. All health care waste produced during the care of COVID 19 patients should be collected safely in designated containers and bags, treated, and then safely disposed of or treated, or both, preferably on-site. If waste is moved off-site, it is critical to understand where and how it will be treated and destroyed. All who handle health care waste should wear appropriate PPE (boots, apron, long-sleeved gown, thick gloves, mask, and goggles or a face shield) and perform hand hygiene after removing it. For more information refer to the WHO guidance, Safe management of wastes from health-care activities.[28]

Considerations for WASH practices in homes and communities.

Upholding best WASH practices in the home and community is also important for preventing the spread of COVID-19 and when caring for patients at home. Regular and correct hand hygiene is of particular importance.

1. Hand hygiene

Hand hygiene in non–health care settings is one of the most important measures that can prevent COVID 19 infection. In homes, schools and crowded public spaces – such as markets, places of worship, and train or bus stations – regular handwashing should occur before preparing food, before and after eating, after using the toilet or changing a child's diaper, and after touching animals. Functioning handwashing facilities with water and soap should be available within 5 m of toilets.

2. Treatment and handling requirements for excreta.

Best WASH practices, particularly handwashing with soap and clean water, should be strictly applied and maintained because these provide an important additional barrier to COVID-19 transmission and to the transmission of infectious diseases in general.[17] Consideration should be given to safely managing human excreta throughout the entire sanitation chain, starting with ensuring access to regularly cleaned, accessible, and functioning toilets or latrines and to the safe containment, conveyance, treatment, and eventual disposal of sewage.

When there are suspected or confirmed cases of COVID-19 in the home setting, immediate action must be taken to protect caregivers and other family members from the risk of contact with respiratory secretions and excreta that may contain the COVID-19 virus. Frequently touched surfaces throughout the patient's care area should be cleaned regularly, such as beside tables, bed frames and other bedroom furniture. Bathrooms should be cleaned and disinfected at least once a day. Regular household soap or detergent should be used for cleaning first and then, after rinsing, regular household disinfectant containing 0.5% sodium hypochlorite (that is, equivalent to 5000 ppm or 1-part household bleach with 5% sodium hypochlorite to 9 parts water) should be applied. PPE should be worn while cleaning, including mask, goggles, a fluid-resistant apron, and gloves,[29] and hand hygiene with an alcohol-based hand rub or soap and water should be performed after removing PPE.

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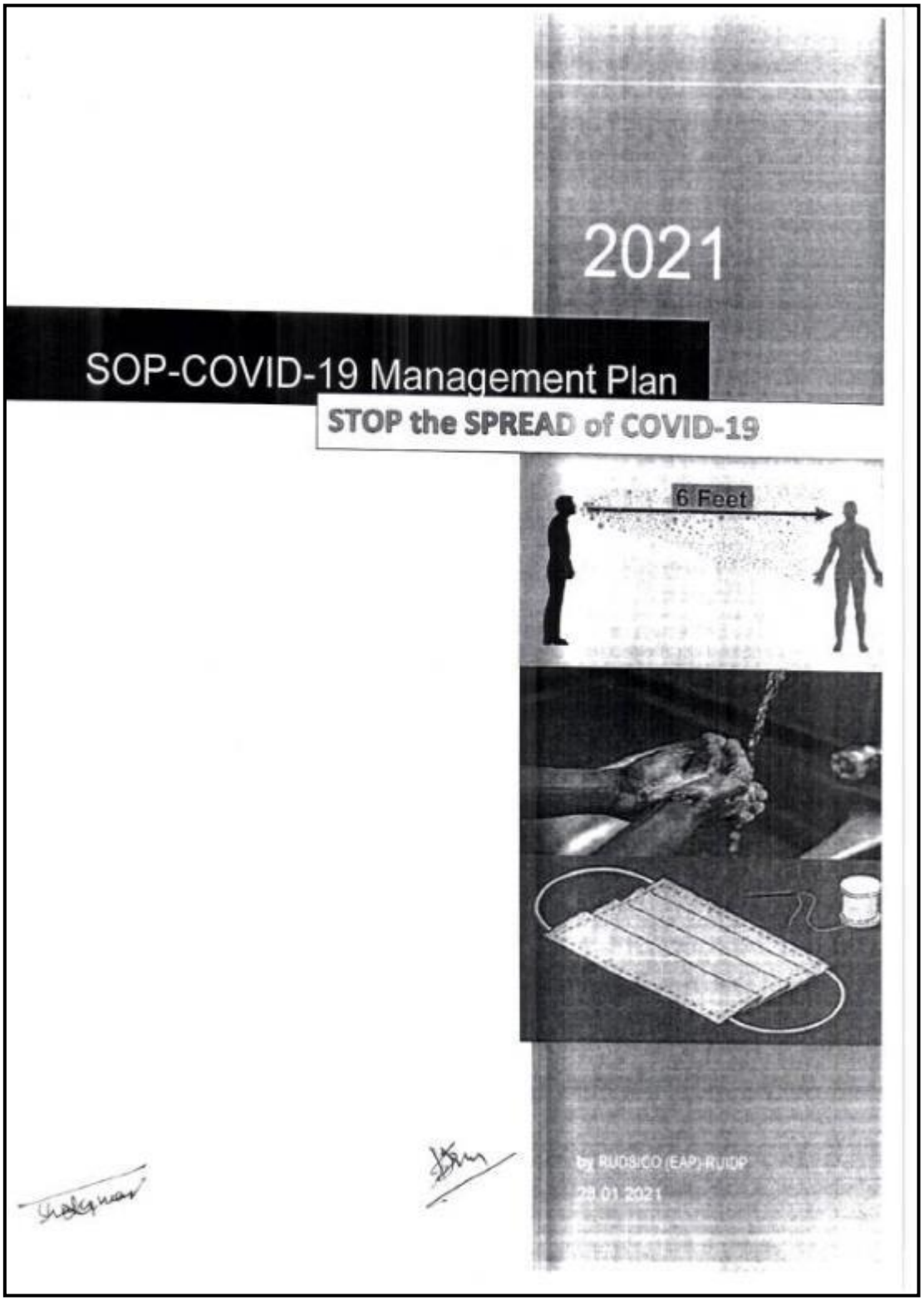
WHO continues to monitor the situation closely for any changes that may affect this interim guidance. Should any factors change, WHO will issue a further update. Otherwise, this interim guidance document will expire 2 years after the date of publication.

WHO reference number: WHO/2019-nCoV/IPC_WASH/2020.2

Appendix C-24: RUDSICO-EAP Guidelines for implementation of Prevention and Control Measures for COVID-19



Contents

Safe Operating Procedure (SOP) and COVID-19 Management Plan for Construction Works during COVID-19 Situation

I. INTRODUCTION

- Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus.
- Most people infected with the COVID-19 virus will experience mild to moderate respiratory illness and recover without requiring special treatment. Older people, and those with underlying medical problems like cardiovascular disease, diabetes, chronic respiratory disease, and cancer are more likely to develop serious illness.
- The COVID-19 virus spreads primarily through droplets of saliva or discharge from the nose when an infected person coughs or sneezes, so it's important that you also practice respiratory etiquette (for example, by coughing into a flexed elbow) and maintain social distancing
- At this time, there are no specific vaccines or treatments for COVID-19. However, there are many ongoing clinical trials evaluating potential treatments

II. PURPOSE

- This document[1] is intended to supplement formal EH&S policies, procedures and plans that the contractor has in place for its employees and staff working in RSTDSP projects. Hence, this document is not intended to replace any formalized procedures currently in place for the Contractor. Where this guideline does not meet or exceed the standards put forth by the Contractor, the Contractor shall abide by the most stringent procedure available.
- In addition to prevailing EH&S Plan in all projects, Safe Operating Procedures specific to COVID-19 are prepared by working contractors and being followed in all work sites.
- Existing EH&S Officer of contractor to be given additional responsibility of COVID-19 Officer[2] to implement and monitor the COVID-19 SOPs. The EH&S officer cum COVID-19 Officer[2] at the Contractor's worksite (appointed by Contractor and agreed by PIU) will submit a written weekly report to the Client's Representative (PIU Head). The EH&S Officer cum COVID-19 Officer shall certify that the Contractor and all subcontractors are in full compliance with these guidelines.
- The EH&S Officer cum COVID-19 officer should monitor all sites on daily basis.
- Any issue of non-compliance with these guidelines shall be a basis for the suspension of work. The Contractor will be required to submit a corrective action plan (on the next day or immediately as per the nature of issue) detailing each issue of non-conformance and a plan to rectify the issue(s). The Contractor will not be allowed to resume work until the plan is approved by the Client (PIU). Any additional issues of non-conformance may be subject to action against the Contractor's as health & safety/safeguard clauses of the contract.
- Construction sites operating during the Covid-19 pandemic need to ensure they are

[1] This document may be made available in the local language, and the salient features would be displayed through signages at the appropriate locations throughout work sites and stretches by the Contractor for wider dissemination and awareness

[2] The existing safeguards officer OR health & safety officer OR supervisor of the contractor can be designated as COVID-19 officer by undergoing the training available at
(a) https://www.who.int/emergencies/diseases/novel-coronavirus-2019/training/online-training
(b) https://openwho.org/courses/eprotect-acute-respiratory-infections
(c) https://openwho.org/courses/COVID-19-IPC-EN

protecting their workforce and minimizing the risk of spread of infection.

- This guidance is intended to introduce consistent measures on sites of all sizes in line with the Government's recommendations on social distancing.
- These are exceptional circumstances and the contractor and PIU must remain abreast of and comply with the latest Government advice on COVID-19 at all times.
- The health and safety requirements of any construction activity must also not be compromised at this time. If an activity cannot be undertaken safely due to a lack of suitably qualified personnel being available or social distancing being implemented, it should not take place.
- It is to be noted that emergency services/medical services are also under great pressure and may not be in a position to respond as quickly as usual.
- Sites should remind the workforce at every opportunity of the Worksite Procedures which are aimed at protecting them, their colleagues, their families and the nearby population.

If a worksite is not consistently implementing the measures in this document, it may be required to shut down.

III. COVID-19 TYPICAL SYMPTOMS

- Fever
- Cough
- Shortness of Breath
- Sore Throat

IV. PRINCIPLES OF WORKER PROTECTION

- Consistently practice social distancing
- Cover coughs and sneezes
- Maintain hand hygiene
- Clean surfaces frequently

V. MAXIMUM PRECAUTION FOR PERSONS/LABOURERS REPORTING TO WORK

- IF SICK, STAY HOME!
- IF SICK DURING WORK, GO HOME!
- IF SOMEONE SICK, SEND THEM HOME!

VI. PPEs AND SANITIZATION ARRANGEMENTS

Contractor to provide face masks (of the type approved by Government for use to protect persons from COVID-19) to all persons working in or visiting the worksite. At each worksite hand sanitizers/soap shall be kept and workers will be required to regularly sanitize/wash hands with soap. If any object is to be used by several workers, all workers shall be provided hand gloves. Full sanitization of worksite and work objects shall be done every day before start of works. This along with procedures set out in this document is for maximum precaution to protect all persons/labourers at all times.

VII. HEALTH CHECK UP AND THERMAL SCANNING

All persons at the worksite should have their temperature screened by COVID-19 officer with Infrared Thermometer (handheld non-contact).

Health checkup of all workers and staff shall be done by a medical practitioner on weekly basis. If any suspected COVID-19 infected person is found, he shall immediately reported to local authority/govt. recognized COVID-19 hospital. Thermal scanning shall be done of each worker and staff before entering to site and office and if any person has more than normal

temperature, he shall not be allowed to enter site/office. Such person shall be sent back to home/work camp and regular daily monitoring of his temperature shall be done and if temperature remains high he shall be reported to local authority/govt. recognized COVID-19 hospital for further treatment/quarantine.

VIII. SELF ATTESTATION BY PERSONS/LABOUR PRIOR TO WORK

Prior to starting a work (on daily basis), each labour /worker will self-attest to the supervisor:

- no signs of COVID-19 symptoms within the past 24 hours.
- No contact with an individual diagnosed with COVID-19. (contact means living with a positive person, being within 6 ft of positive person OR sharing things of positive person)
- Not undergone quarantine or isolation (in case of any labourer /worker who has been quarantined or isolated previously, the engagement shall be only after obtaining the requisite clearance)

The engagement of workers falling in the high-risk category such as workers over the age of 55 years, with underlying medical conditions or health issues, etc. should be done only after obtaining the requisite clearance from trained and registered medical practitioners.

The self-attestation would be verified in collaboration with trained and registered medical practitioners deployed at site through discussions with laborers /workers and/or preliminary checks such as temperature checks, etc. prior to their engagement at site.

In addition, the Contractor shall mandatorily follow all medical test requirements for the workers prior to their engagement and/or mobilization at site as per the guidelines issued by the Central and State government agencies and WHO from time to time.

Persons/Labourers showing COVID-19 symptoms or not providing self-attestation shall be directed to leave the work site and report to the Govt. recognized hospital/quarantine centre immediately. Labour not to return to the work site until cleared by Govt. recognized hospital /quarantine centre.

IX. GENERAL PRECAUTIONS TO BE FOLLOWED AT PERMANENT SITES/OFFICES

- No handshake, Only Namaste
- Non-essential physical work that requires close contact between workers should not be carried out
- Work requiring physical contact should not be carried out
- Plan all other work to minimise contact between workers
- Wash hands often (every 1-2 hrs or frequently as possible) with soap for at least 20 seconds
- Use hand sanitizer
- No person should enter the work site other than the authorized persons mentioned by supervisor during start of work
- All must implement social distancing[3] by maintaining a minimum distance of 6-feet from others[3] at all times to eliminate the potential of cross contamination.
- Avoid face to face meetings – critical situations requiring in-person discussion must follow social distance i.e., 6 ft from others.
- Conduct all meetings via conference calls, if possible. Do not convene meetings of

[3] Social distancing may not be practical for undertaking certain specific activities within the workplace. It is therefore important to review the work method statements for these types of activities to assess impact and how to find safe ways of doing in line with best available guidance

more than 10 people. Recommend use of cell phones, texting, web meeting sites and conference calls for project discussion

- All individual work group meetings/ talks should follow social distancing
- At each job briefing /toolbox talk, employees are asked if they are experiencing any symptoms, and are sent home if they are
- Each worksite should have displayed laminated COVID-19 safety guidelines and handwashing instructions (seen Annexure for display pictographs)
- All restroom /toilet facilities should be cleaned (min twice a day), and handwashing facility must be provided with soap, hand sanitizer and paper towels
- All surfaces should be regularly cleaned, including mobiles, tabletops /surfaces, door handles, laptops, records, etc.
- All common areas and meeting areas are to be regularly cleaned (min twice a day) and disinfected at least twice a day
- All persons to maintain their own water bottle, and should not be shared.
- To avoid external contamination, it is recommended everyone bring food from home
- Maintain Social Distancing separation during breaks and lunch.
- Cover coughing or sneezing with a tissue, then throw the tissue in the trash and wash hands, if no tissue is available then cough /sneeze into your upper sleeves or elbow. Do not cough or sneeze into your hands.
- Clean your hands after coughing or sneezing thoroughly by using soap and water (minimum for 20 seconds). If soap and water are not available, please use a hand sanitizer. The Contractor shall ensure adequate quantities of sanitizer and soap are made available at all locations including site offices, meeting rooms, corridors, washrooms /toilets, etc. as appropriate.
- Avoid touching eyes, nose, and mouth with your hands
- To avoid sharing germs, please clean up after Yourself. DO NOT make others responsible for moving, unpacking and packing up your personal belongings
- If you or a family member is feeling ill, stay home![4]
- Work schedules are adjusted to provide time for proper cleaning and disinfecting as required.

X. TEMPORARY WORK-SITE (PIPE LAYING SITES) PREVENTION PRACTICES

- At the start of each shift, confirm with all employees that they are healthy and inform all workers of reusable and disposable PPE.
- Outside person(s) should be strictly prohibited at worksite
- All construction workers will be required to wear cut-resistant gloves or the equivalent.
- Use of eye protection (reusable safety goggles/face shields) is recommended. The supply of eye protection equipment to the workers is considered as a standard part of PPE during construction works.
- In work conditions where required **social distancing is impracticable** to achieve, such employees shall be supplied with standard face mask, gloves, and eye protection.
- All employees shall drive to work site in a single occupant vehicle. Staff shall not ride together in the same vehicle
- When entering a machine or vehicle which you are not sure you were the last person to enter, make sure that you wipe down the interior and door handles with disinfectant (with 1% sodium hypochlorite solution) prior to entry. Adequate quantity of the disinfectant shall be provided by the Contractor at all such site-specific locations.
- Workers should maintain separation of 6 feet from each other.
- Multi person activities will be limited where feasible (two persons lifting activities)
- Gathering places on the site such as sheds and/or break areas will be eliminated, and

instead small break areas will be used with seating limited to ensure social distancing.

- Contact the cleaning person of the worksite and ensure proper COVID-19 sanitation processes. Increase cleaning/disinfection visits to at least 2 times a day. Cleaning person(s) to be provided with gloves, gown and face mask for each cycle of cleaning. The Contractor shall make available adequate supply of PPE and chemicals while the threat of COVID-19 continues.
- Clean all high contact surfaces a minimum of twice a day in order to minimize the spread of germs in areas that people touch frequently. This includes but is not limited to desks, laptops and vehicles
- All employees to maintaining good health by getting adequate sleep; eating a balanced, healthy diet, avoid alcohol; and consume plenty of fluids.
- Continuation of works in construction project with workers available on site and no workers to be brought in from outside
- The site offices shall have adequate ventilation. The air conditioning or ventilation systems installed at the site offices would have high-efficiency air filters to reduce the risk of infection. The frequency of air changes may be increased for areas where close personal proximity cannot be fully prevented such as control rooms, elevators, waiting rooms, etc.
- The Contractor shall carry out contactless temperature checks for the workers prior to site entrance, during working hours and after site works to identify persons showing signs of being unwell with the COVID-19 symptoms

XI. WASHING FACILITY

- All worksites should have access to toilet and hand washing facility.
- Providing hand cleaning facilities at entrances and exits. This should be soap and water wherever possible or hand sanitizer if water is not available
- Washing facility with hot water, and soap at fire hydrants or other water sources to be used for frequent handwashing for all onsite employees
- All onsite workers must help to maintain and keep stations clean
- If a worker notices soap or towels are running low or out, immediately notify supervisors. Proactively supervisor should make sure shortage situation never occurs.
- Garbage bins will be placed next to the hand wash facility for discarding of used tissues/towels with regular removal and disposal facility (end of each day)

XII. CLEANING PROCEDURES

Increase cleaning/disinfection visits to at least 2 times a day. Cleaning person(s) to be provided with gloves, gown and face mask for each cycle of cleaning.

Each worksite should have enhanced cleaning and disinfection procedures that are posted and shared including sheds, gates, equipment, vehicles, etc. and shall be posted at all entry points to the sites, and throughout the project site. These include common areas and high touch points like

- Taps and washing facilities
- Toilet flush and seats
- Door handles and push plates
- Handrails on staircases and corridors
- Lift and hoist controls
- Machinery and equipment controls
- Food preparation and eating surfaces
- Telephone equipment / mobiles
- Keyboards, photocopiers and other office equipment

Re-usable PPEs[4] should be thoroughly cleaned after use and not shared between workers

XIII. LABOUR CAMP

Contractor shall follow a zero-tolerance policy on wearing of masks.

Masks (homemade can be thought of) to be provided to all the persons/labourers for use at the camp site as well as at the worksite. Increase cleaning/disinfection visits to at least 2 times a day. Cleaning person(s) to be provided with disposable gloves, gown and face mask for each cycle of cleaning.

Toilet Facility

- Restrict the number of people using toilet facility at any one time e.g. appoint one welfare attendant among the labours.
- Wash hands before and after using the facilities
- Enhance the cleaning regimes for toilet facilities particularly door handles, locks and the toilet flush
- Portable toilets should be avoided wherever possible, but where in use these should be cleaned and emptied more frequently
- Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal.

Eating/snacks Arrangements

- Provide permanent (till society is safe from COVID-19) on-camp/off-camp cook/helpers can be implemented. Make sure that the "Guidelines for food handling, preparation and distribution during COVID-19" and it regular updates are being followed.
- Whilst there is a requirement for construction camps to provide a means of heating food and making hot water, these are exceptional circumstances and where it is not possible to introduce a means of keeping equipment clean between use, etc. must be removed from use.
- Contractor to arrange all daily need items and grocery at site itself and no worker is allowed to go to shops for daily need items.
- Dedicated eating areas should be identified on camp to reduce food waste and contamination
- Break times should be staggered to reduce congestion and contact at all times
- Hand cleaning facilities or hand sanitizer should be available at the entrance of any room where people eat and should be used by workers when entering and leaving the area
- Workers should sit 2 metres apart from each other whilst eating and avoid all contact
- Where catering is provided on camp, it should provide pre-prepared and wrapped food only
    - Payments should be taken by contactless options wherever possible
    - Crockery, eating utensils, cups etc. should be avoided wherever possible
- Drinking water should be provided with enhanced cleaning measures of the tap mechanism introduced
- Tables should be cleaned between each use
- All rubbish should be put straight in the bin and not left for someone else to clear up; only covered pedal operated bins should be used and the bins should be cleared and cleaned regularly, with strict adherence to safety protocols for disposal and hygiene maintenance (including proper PPE's such as gloves, mask and apron worn by the

[4] Advisory on use of Homemade Protective Cover for Face & Mouth by GOI

waste handler/cleaner and disposal at a designated place);
- All areas used for eating must be thoroughly cleaned at the end of each break and shift, including chairs, door handles, etc.

Changing Facilities, Bathrooms, Showers and Drying Areas

- Introduce staggered start and finish times to reduce congestion and contact at all times
- Introduce enhanced cleaning of all facilities throughout the day and at the end of each day
- Consider increasing the number or size of facilities available on camp if possible
- Based on the size of each facility, determine how many people can use it at any one time to maintain a distance of two metres
- Provide suitable and sufficient garbage bins in these areas with regular removal and disposal.
- Visitor log should be strictly maintained that the labour camp.

COVID-19 officer will ensure compliance with prevention issues at the labour camp(s).

XIV. UPDATES ON COVID-19

The Contractor shall be in touch with the Department of Health & Family Welfare and Labour Department to identify any potential worksite exposures relating to COVID-19, including:

- Strictly follow the guidelines issued by Ministry of Health and Family Welfare
- Other workers, vendors, inspectors, or visitors to the worksite with close contact to the individual
- Labour Camps / Work areas such as designated workstations or rooms /sheds
- Work tools and equipment
- Common areas such as break rooms, tables and sanitary facilities

Also refer the following websites from time to time for regular updates.

https://www.mohfw.gov.in/

This document can be updated from time to time based on the advisories or directions of the Govt.

XV. TRAINING

- PIU to ensure all workers get training on above requirements before start of any construction activity
- During construction period frequent visual and verbal reminders to workers can improve compliance with hand hygiene practices and thus reduce rates of infection. Handwashing posters should also be displayed at work site and labour camps

XVI. EMERGENCY CONTACT

- Provide emergency contact number(s) at work site and labour camp for reporting COVID-19 symptoms

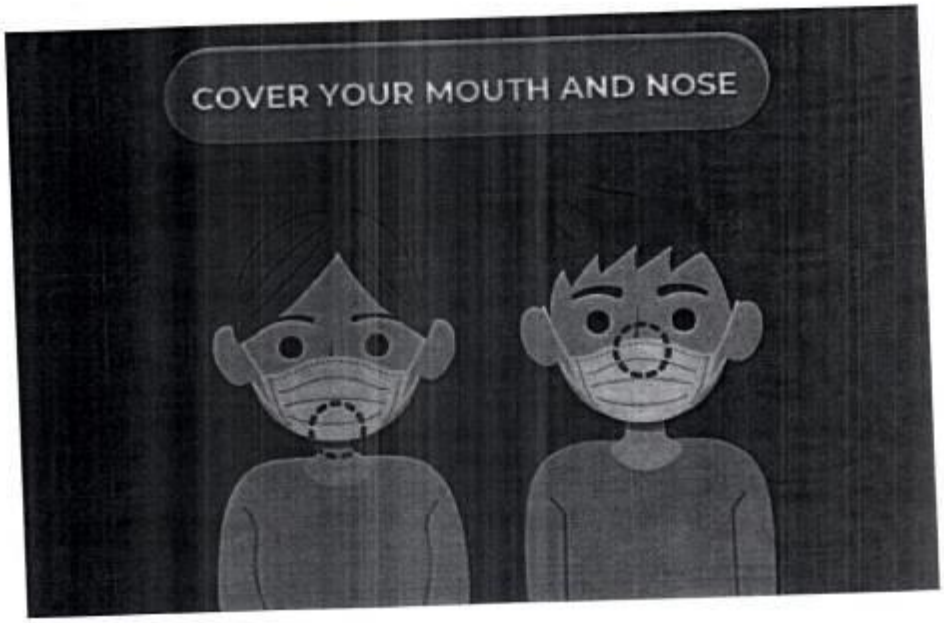
Ensure all staff and personal use the Aarogya Setu app, recommended by GOI for tracking COVID-19 patients.

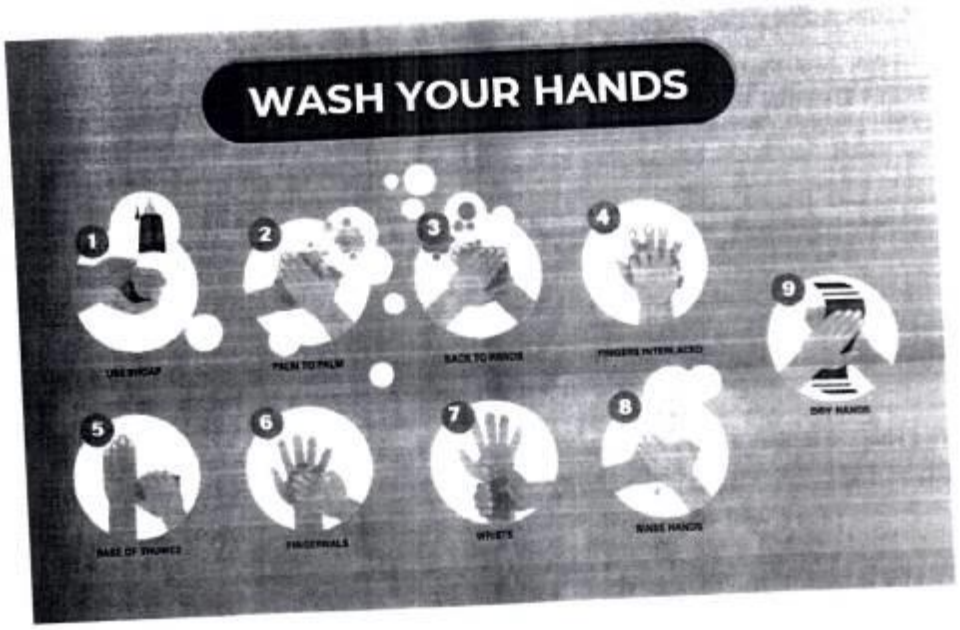
Shivkumar
Team Leader
PMCBC, RSTDSP Jaipur

ESS, PMCBC

COVID-19 PRECAUTIONS

(To be displayed at sites)




WASH YOUR HANDS
1
2
3
4
9
5
6
7
8


AVOID TRAVELLING


CONSULT A
DOCTOR


#I STAY AT HOME
AND FIGHT CORONAVIRUS


DON'T TOUCH
YOUR FACE
DON'T
TOUCH
YOUR
FACE


NO SELF-TREATMENT

Appendix C-25: Management of Work Plan during Festivals and Melas

1.	**Planning Of Fair and Festival**	• The date and time should be fixed well in advance so that all requisite preparations can be made. It should be announced at least 60 days in advance. • Information shall be shared with local health authorities'/ health officers of all localities in which fair/festival is being organized. • Health officer shall inform higher officials concerned with the fair/festival
2.	**Notification of fairs and festivals**	• Notification (by govt. order or otherwise) should specify ➢ The area and duration of the fairs/ festivals ➢ The limits of the area where fairs/ festivals are to be organized should be well defined • Also, festival tax if any being levied by the govt. on vehicles, travellers, etc should be notified. The Govt. should also notify how much tax will be levied
3.	**EHS Arrangements**	• The site should be demarcated and preparation of the site be done. • Site should be cleaned and drained properly • Roads should be aligned properly • Water sprinkling should be done periodically to avoid dust nuisance. • Sufficient numbers of dustbin container should be placed (Wet & Dry) • Water sufficient in quality and quantity fit for drinking and cooking should be arranged. Also facilities for safe storage of water can be made. • To practically possible extent, accommodation to the pilgrims and visitors be made. • Adequate lighting arrangements be made. • Wholesome food should be made available at reasonable price and yet of necessary quantities. Foods prepared/ offered/ stored has to be properly supervised. • All the food preparation should be hygienic. • Refuse, rubbish, sewage should be collected, removed and disposed off safely. • Suitable latrines should be arranged and maintained • Infectious cases if any should be detected early and segregated. Preventive measures should be started. • Adequate medical staff, medical relief, hospital accommodation be provided. • Any other service deemed necessary can be arranged for. • Health officer be given adequate powers to seize private buildings, private water supply like wells, etc. Same should be informed to public to prevent protest. • There should be good approach to the road. • Sweepers in ratio of 1 per 1000 pilgrims be appointed. • Temporary hospital be set up for management of any infections. District health officer should stay at the site of fair and festival.
4.	**Promoting COVID appropriate Behaviour.**	• Avoiding physical contact is a responsible behaviour as it prevents the spread of COVID-19 disease and other viruses. • Physical distance Should be maintained minimum 6 feet • Avoid Touching Eyes, Nose and Mouth / Maintain respiratory hygiene / Wash hands frequently and thoroughly