

F3 (106) (32)/RUSDIP/PMU/CMS/2007/ 7416-7456

Dated: 30.06.2010

Sub: Construction Management System - Circular 49

Ref: Guidelines for work performance based "Grading of IPIUs".

It has been noticed during review meetings that the targeted deliverables (financial, physical, responsibilities of the department in accordance to contract & proactive actions required etc) needs to be ensured timely and the progress of the works are maintained to the desired levels. It is required that continuous efforts should be made by IPIUs & DSC as a team to accelerate the progress of works by facilitating contractors by ensuring timely approval of work plan, drawings, layouts, hindrance free sites, Essentiality Certificates, timely measurements/payments of bills etc, so as to ensure the physical & financial targets for the year. In order to monitor the performance of the IPIU; a grading system is being incorporated for their monthly performance & yearly performance. This will be the reflection of the performance of the complete term of the IPIU. The following marking procedure will be adopted for grading of IPIUs:

TOTAL MARKS 100

1. Monthly Financial Targets- 50 Marks

- (a) Achievement for the particular month - 10 Marks
(b) Cumulative up to the month - 40 Marks

Criteria- achievements against targeted

- =80% and above - 100 % of Marks
=70% and above - 80 % of Marks
=50% and above - 60 % of Marks
=40% and above - 40 % of Marks
= below 40 % - 0 Marks

2. Quality based performance on site inspection report of the PMU visiting officials - 20 Marks

- Very good - 100%
Satisfactory - 70%
Poor - 50%

(The inspection report of the PMU official should reflect the performance of IPIU in term of the quality control and quality assurance, safety, site management)

3. Performance on the basis of resolving pending issues, Pro-active action, Contract Management; as per review meetings/site inspections- 20 Marks

- Very good - 100%
Satisfactory - 70%
Poor - 50%

4. General performance - 10 Marks

(Vaibhav Galriya)
Project Director

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Copy to following for information and necessary action:

1. Addl. PD / FA/ Dy. PD (T)/ Dy. PD (Adm.)/SE (Co-ord)/ SE (WW)/ (WS) / (R&B)/ PO (all)/ Sr. AO / All APOs / AAO/ PA to PD PMU, RUIDP, Jaipur.
2. Executive Engineer, IPIU, RUSDIP (Concerned), Alwar, Baran, Barmer, Bharatpur, Bundi, Chittorgarh, Churu, Dholpur, Jaisalmer, Jhalawar-Jhalrapatan, Karauli, Nagaur, Rajsamand, Sawai Madhopur and Sikar.
3. Team Leader IPMC, CAPP, DSC-I, Bharatpur, DSC-II, Nagaur, DSC-III, Jhalawar, RUSDIP.
4. Dy. Team Leader/ACM, DSC-I, Alwar/ Dholpur/ Karauli/ Sawai Madhopur, DSC-II, Churu/ Jaisalmer/ Barmer/ Sikar and DSC-III, Chittorgarh/ / Rajsamand/ Bundi/ Baran, RUSDIP.
5. ACP, RUIDP, Jaipur to send by e-mail and put up the CMS Circular on the website.

Dy. Project Director (T)